



**TOWN OF HUDSON
PARK COMMISSION**
Division of Recreation
Town Hall
78 Main Street
Hudson, MA 01749
978-568-9642

PARK COMMISSION MEETING – MINUTES

April 3, 2024

Via REMOTE ZOOM at 7:00pm

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Hudson Park Commission meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found below. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Hudson website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

***The Hudson Park Commission meeting will be held via a Zoom Meeting (Internet)
Public Participation via calling in or using your computer is encouraged***

Topic: Park Commission

Time: Apr 3, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81489251070?pwd=bqXZREmyjHEmhL8JCubODTZdSghqVI.1>

Meeting ID: 814 8925 1070

Passcode: 205351

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Find your local number: <https://us06web.zoom.us/j/kdsq8alK4O>

1. Call Meeting to Order

Mr. Roan called the meeting to order at 7:03pm. Members present were Mr. Roan, Mr. Bowen and Mr. Chaves. Also present: Mr. Santos and Mr. Hannon.

2. Minutes to Approve:

A. Public Session – March 7, 2024

Mr. Bowen motioned to approve the minutes as written, seconded by Mr. Roan and carried...

Vote: 3 – 0, in favor

3. Citizens Issues / Special Interest Groups:

A. None

4. Personnel:

A. Update on Seasonal Employment

Mr. Santos informed the Commission that 89 applications for employment had been received and that in the coming weeks he and Mr. Hannon would be reviewing applications in hopes of moving through the seasonal employee hiring process earlier than in years past.

B. Update on Program Coordinator Position Vacancy

Mr. Santos informed the Commission that there were over 12 applications submitted to date and that he and Mr. Hannon would be working directly with the Executive Assistant's Office to evaluate applicants, perform interviews and select a candidate to fill the vacancy.

5. Director's Report:

A. 2024 Summer Programs & Recreation use of Hudson Public School facilities

Mr. Santos informed the Commission that access to Farley and Mulready Schools for summer recreation programs was not likely, due to some HPS facility improvement projects expected to take place during the upcoming summer months. As a result, the Recreation Staff have been in discussion with HPS staff regarding use of other schools, such as Hudson High School to accommodate the summer recreation programs that will be displaced. Additionally, Mr. Santos stated that at this time, he was not considering use of Forest Avenue Elementary School as an option, due to the fact that it has historically been used and is slated to be used this upcoming summer by the CHAPS program. Although, Mr. Santos did state if other suitable locations were not identified, they may have to consider utilizing space at Forest Ave.

B. Recap of Finance Committee Meeting - FY25 Budget

Mr. Santos stated the Finance Committee reviewed the FY25 budget request and voted to approve the budget as submitted. Also, that during the meeting there was discussion related to shifting some of the facility related expenses carried in the Recreation budget into the DPW Facilities department budget in the future.

C. ARPA Funds – Future Projects

Mr. Santos stated that he is having discussions with the Hudson Youth Dek Hockey program to collaborate on a joint effort to execute a major renovation to the Chamberlain Recreation Site, Dek hockey rink. Mr. Santos stated that he is looking to request approximately \$40K of the ARPA funds previously allocated to design/improvements at Wood/Apsley Park toward this project at the rink. And further that, Hudson youth Dek Hockey may be willing to contribute funds towards facility upgrades. Mr. Santos asked if the Commission supported the re-use of the ARPA funds in this way and for this project.

Mr. Roan stated that he is in favor of the project but did not want to commit or approve re-use of the ARPA funds until he had a full understanding of the scope of the project and how much the Youth Dek Hockey Program would be contributing jointly toward this work. Both Mr. Chaves and Mr. Bowen concurred.

6. New Business:

A. None

7. Old Business:

A. Dog Park Project Update

Mr. Santos stated that the Recreation staff along with KZLA, the project consultant, met with Pam Helinek (Conservation Agent) to review the recently completed Wetland Delineation of the site; and that KZLA was in the process of developing plan based on both the meeting and the wetland delineation report.

B. Wood and Riverside Park Playground Project Update

Mr. Santos informed the Commission that the playgrounds had been ordered and are slated to arrive in late May 2024. Also, that the contractor they have historically worked with to install/repair playgrounds had informed Mr. Santos that they would be unable to submit a quote and perform the work, due to other projects they have in their pipeline this spring/summer. Mr. Santos stated that he would be seeking out other certified installers/contractors to install the equipment that had been ordered.

8. Communications and/or Correspondence to be noted by Commissioners:

A. None

9. Announcements/Adjournment

Mr. Roan stated that he unfortunately had not submitted re-election papers in time to the Town Clerks Office to appear on the May Town Election ballot. However, he is still interested in running as a write-in and if elected, would like to remain on the Park Commission.

Next Meeting – April 24, 2024

Annual Town Meeting – May 6, 2024

Annual Town Election – May 13, 2024

Motion to Approve: Mr. Chaves

Second: Mr. Bowen

Vote: 2 – 0, in favor

Date: May 2, 2024