



**TOWN OF HUDSON  
PARK COMMISSION**  
Division of Recreation  
Town Hall  
78 Main Street  
Hudson, MA 01749  
978-568-9642

**PARK COMMISSION MEETING – MINUTES**

**February 14, 2024**

**Via REMOTE ZOOM at 7:00pm**

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Hudson Park Commission meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found below. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Hudson website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

***The Hudson Park Commission meeting will be held via a Zoom Meeting (Internet)  
Public Participation via calling in or using your computer is encouraged***

Topic: Park Commission Meeting

Time: Feb 14, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83637784599?pwd=DJ0D0aQxt11Qd2KbNH25KKc7Dq0NrE.1>

Meeting ID: 836 3778 4599

Passcode: 327052

One tap mobile

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Passcode: 327052

Find your local number: <https://us06web.zoom.us/j/kbbWIGTNrm>

### **1. Call Meeting to Order**

Mr. Roan called the meeting to order at 7:01pm. Members present were Mr. Roan, Mr. Bowen and Mr. Chaves. Also present: Mr. Santos and Mr. Hannon.

### **2. Minutes to Approve:**

A. Public Session – January 10, 2024

Mr. Bowen motioned to approve the minutes as written, seconded by Mr. Chaves and carried...

Vote: 3 – 0, in favor

### **3. Citizens Issues / Special Interest Groups:**

A. Park Commission to meet with Hudson High School Staff to consider the requested use of Morgan Bowl (including field lights) and the Riverside Parking Lot, between the overnight hours of 10:00pm - 7:00am on June 8 - 9, 2024 for a 12-hour American Cancer Society - Relay for Life fundraising and awareness event. Note: This is a Hudson High School supported and approved program.

Patrick Horgan (HHS Faculty Member/Event Organizer) and Jason Medeiros (HHS Principal) were both present. Mr. Horgan briefly shared some presentation slides with the Park Commission that described the event, its goals, the work performed to date. Mr. Medeiros stated that Mr. Horgan has been working with many students and that this is currently the highest attended HS club at HHS. Mr. Horgan stated that there were approximately 40 students involved, as well as 15-20 staff members. Mr. Bowen stated that he fully supported the event and the cause.

Mr Chaves echoed Mr. Bowen's comments and asked if the Park Commission would be involved in the event logistics. Mr. Santos replied, stating that the request before the Park Commission was specific to access of the facility and field lights from 10:00pm-7:00am (during overnight hours) and that all event logistics would be coordinated and vetted by the Recreation Director.

No further discussion. Mr. Roan motioned to allow Hudson High School Staff to use Morgan Bowl, including field lights, and the Riverside Parking Lot between the overnight hours of 10:00pm - 7:00am on June 8 - 9, 2024 for a 12-hour American Cancer Society - Relay for Life fundraising and awareness event. Seconded by Mr. Bowen and carried...

Vote: 3 – 0, in favor

### **4. Personnel:**

A. Discuss Vacant Program Coordinator Position

Mr. Santos stated that he was finalizing the new job description for the Program Coordinator position (previously Recreation Assistant) and once completed that he would request the Park Commission review and approve. Additionally, Mr. Santos stated that once approved by both the Park Commission and the Select Board, the vacant position would be advertised and the hiring process would be directed per the Executive Assistants Office, HR Representative for the Town.

## **5. Director's Report:**

### **A. Summer Employment Update**

Approximately 20 applications received to date. Mr. Santos encouraged the Park Commissioners to get the word out and inform anyone interested that they should apply by the deadline of March 29, 2024.

### **B. Winter Basketball Update**

Final day of winter basketball programs is Saturday, February 17, 2024. Both Mr. Santos and Mr. Hannon will be at sites to assist with wrapping up the program.

### **C. Current Projects Update (Dog Park, Playgrounds, Etc...)**

Survey work for the Dog Park project is underway. Playground's for both Riverside and Wood Park will be ordered within the next 1-2 days. RFP for Moulton's designer/consultant not yet prepared.

## **6. New Business:**

A. None

## **7. Old Business:**

A. Discuss alternative use of ARPA funds previously dedicated to Wood & Apsley Park Design efforts  
Mr. Santos asked the Park Commission if they would be open to reallocating the \$100,000 of ARPA funds previously committed to Wood Park Designs and Improvements to other current capital improvement facility projects that have no current funding sources.

Mr. Bowen stated that he was open to exploring the use of funds to complete other projects.

Mr. Chaves stated that many projects on the short-term to-do list are just as important as some of the long-term projects such as improvements to Wood Park. No further discussion.

Mr. Roan motioned to approve the reallocation of ARPA funds originally dedicated the Wood Park Designs and Improvements to other current capital improvement facility projects, subject to approval by both the Park Commission and Select Board. Seconded by Mr. Bowen and carried...

Vote: 3 – 0, in favor

## **8. Communications and/or Correspondence to be noted by Commissioners:**

A. None

## **9. Announcements/Adjournment**

Fin Comm FY25 Budget review – TBD

Next Meeting – March 13, 2024

Mr. Bowen motioned to adjourn at 7:31pm, seconded by Mr. Chaves and carried...

Vote: 3 - 0, in favor

Motion to Approve: Mr. Bowen

Second: Mr. Roan

Vote: 3 – 0, in favor

Date: March 7, 2024