



Town of Hudson
AD-HOC BICYCLE AND PEDESTRIAN
COMMITTEE

78 Main Street, Hudson, MA 01749

Meeting Minutes
March 16, 2022

Pursuant to the Chapter 20 of the Acts of 2021 Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, this meeting of the Hudson Ad-hoc Bicycle and Pedestrian Committee was conducted via remote participation.

Call to Order

Mr. Green announced that he received an email from Kalissa Barratt who indicated that due to other time constraints she is resigning from the Committee. Since there are now 6 voting members of the Committee, it was discussed and determined that a quorum would be 3; so the meeting was called to order at 4:02 PM by Mr. Green.

The following voting members were in attendance: Kelly Shultz, **Robert Naiman** and Tom Green. Tom McCoy joined the meeting at 4:20 and Frank Noyes joined the meeting at 4:30.

The following ex-officio members were in attendance: Pam Helinek, Steven Santos, Eric Ryder, and Kali Coughlan.

Community member Brian Smith joined the meeting at 4:15.

Approval of Minutes:

Ms. Shultz made a motion to approve the minutes of the March 2, 2022 meeting. Mr. Green seconded the motion. The motion was approved 2-0-1 with Mr. Naiman abstaining.

Mr. Green stated that he asked the Town Clerk what the formal mechanism is for resignation from a Town Committee. A formal letter of resignation must be sent to the Select Board who will vote on accepting the resignation. Once Ms. Barratt's resignation is accepted by the Select Board we should seek candidates to fill the vacancy.

Review of Action Items:

Review of other plans. Ms. Helinek liked the formats where projects were specified as short, medium and long-term; and which were categorized as high, medium and low priority within each time-frame.

Mr. Green reviewed a Trello outline of projects/content we need to complete. He will send a link to this Trello board to the other members. If they are comfortable adding content they should do so; otherwise, if they have items to be added, they can forward them to Mr. Green to add to the board.

Ms. Shultz asked what are priority destinations within the community? Ms. Helinek replied that a community survey could help determine that. Ms. Coughlan indicated that she could help collect surveys from other communities. After discussion, it was agreed that an on-line community survey should be conducted before holding in-person community meetings, to help narrow the focus of those meetings.

Mr. Green indicated that several community surveys asked whether walking/biking was done for recreation versus going to a destination. We should attempt to identify current and desired recreation routes and destination routes.

Mr. Santos asked that such a survey should get determine the current level of satisfaction of people's general view of their ability to walk and bike in town, as well as their ability to walk or bike to specific locations.

Ms. Coughlan said that she can take a first step at putting together survey questions. She can put them on our Google Drive. Ms. Helinek and Ms. Shultz indicated they can help with this effort.

Mr. Green indicated that he will pull together all of the existing documents regarding priority streets which we can serve as a template of existing conditions and previous/current project plans.

Mr. Ryder addressed the question from the previous meeting of how a determination is made about which streets get paved. It is based on the recent pavement management plan which is on the DPW's website, known infrastructure projects which will impact roadways, and available funding. Hudson is currently receiving \$575K from DOT/Chapter 90, and allocating

about \$300K from Town funds toward paving costs. He noted that 2022 asphalt costs are double what costs were in 2021. Any work done on sidewalks would either come from these funds or from other competitive grant funding.

Mr. Ryder and Mr. Noyes discussed the current Complete Streets plan. They both served on the Committee which presented the plan to the Select Board in 2017. Hudson has received two rounds of Complete Streets funding grants, each for about \$400K. The prioritized list of Complete Streets projects was sent to the State, and that is the list of projects which are eligible for Complete Streets grant funding. Mr. Ryder indicated that he has been told that that list cannot be updated.

Mr. Santos asked that as committee members review the bike and ped plans for other communities that they should forward to him any information about mapping tools which were used in those reports. Mr. Green will send him the information about the mapping tool used in the Cape Ann Mass in Motion community bike plan.

Mr. Smith stated that he had been able to open most of the sidewalk mapping files which we received from the DPW. There were character set issues with several of them. Mr. Ryder indicated that they are no longer in use and are not incorporated in other street mapping software. The DPW does have maps of those sidewalks that are plowed after snowstorms. He will forward those maps to the group.

Adjournment:

Ms. Shultz made a motion to adjourn the meeting at 5:17. Mr. Naiman seconded the motion. The motion was approved unanimously by a roll call vote.

Next Meeting: Wednesday, March 30th, 4:00 PM