

**Hudson Public Library
Board of Library Trustees Minutes
May 25, 2022 at 2:00 PM**

Present: Tom Desmond, Mary McCormack, Aileen Sanchez-Himes, and Lisa Aucoin

Meeting called to order at 2:02 PM.

MINUTES: April 20, 2022 minutes reviewed and approved. *Motion to accept by Mr. Desmond, seconded by Ms. McCormack.*

REPORTS/DISCUSSIONS

Communications & Publicity - The materials viewed included an article in the local newspaper about recent Children's STEM programs, a flyer for the May adult music program (which has been moved to the Senior Center for accessibility), and a copy of Book Page magazine.

Expenditures - Heating/oil is the only line item which has far exceeded budget but remaining funds for other utilities will help with the deficit. We may receive another heating/oil bill for this fiscal year.

Statistics - Circulation is somewhat steady, but down this month.

Friends of the Hudson Public Library - The Friends raised over \$1000 at their recent book sale. They will have a table at Hudson Fest. At the last Friends meeting they voted to renew the New England Aquarium, EcoTarium and Worcester Art Museum passes and to spend up to \$750 on the StoryWalk.

Director's Report - Budget: Remaining balances are encumbered or will be spent by mid to late June. Deficits will be balanced with alternate line items. The Trustees voted to spend state aid money on any additional heating bills and on the Worcester Bravehearts pass (for both, *Motion to approve by Mr. Desmond, seconded by Ms. McCormack, unanimous vote*). The spending of ARPA funds has begun. Personnel: 2 staff members attended CPR training. The Children's Library Assistant job description changes and posting are pending approval by the union and Select Board. Library Services: The additional Book Club began Tuesday, May 3 and had 5 attendees. Programs & Outreach: Children's staff are leading programs. The adult knitting club is resuming. The Library is displaying youth artwork in June and July. The June 15 music program has been moved to the Senior Center for easier accessibility. Children's staff will do various school outreach in May and June. Library Operations: Weeding continues. Children's collection updates are in progress. Summer reading preparation continues. Collection ordering ends on May 31 at which time fiscal close will start. Building Maintenance: The elevator and air conditioning have recently been serviced. The heat is off for the season. Pest control maintenance continues monthly.

OLD BUSINESS

The architects were waiting for and have been forwarded the engineer's report on the building.

The Early Childhood Collection (ECC) has become the Educator and Caregiver Collection.

The Eagle Scout is raising money for his project and the Friends voted to give money towards the project. The StoryWalk will hopefully be done by the end of June.

NEW BUSINESS

Mary McCormack was re-elected to another term as Library Trustee in the 5/9 Town Election.

The Board was given a copy of the Engineer Consultation and Building Summary.

MISCELLANEOUS

The Trustees voted to close the Library in observance of Juneteenth on June 20, 2022. *Motion to close the building by Mr. Desmond, seconded by Ms. McCormack.*

The Board voted to change their meeting time to the third Thursday of the month at 4:30 PM. *Motion to change the meeting time by Mr. Desmond, seconded by Ms. McCormack.*

NEXT MEETING: The next meeting is on June 16, 2022 at 4:30 PM.

Meeting adjourned at 3:00 PM. *Motion to adjourn by Mr. Desmond, seconded by Ms. McCormack.*
Respectfully submitted by Lisa Aucoin