

**Hudson Public Library  
Board of Library Trustees Minutes  
May 18, 2023 at 4:30 PM**

Present: Tom Desmond, Mary McCormack, Aileen Sanchez-Himes, and Lisa Aucoin.

Meeting called to order at 4:34 PM.

**MINUTES:** April 20, 2023 minutes reviewed and approved. *Motion to accept by Mr. Desmond, seconded by Ms. McCormack.*

**REPORTS/DISCUSSIONS**

Communications & Publicity - April's program publicity and May's BookPage were received. The Library purchased an iPad Mini for staff to add content to the Library's social media accounts.

Expenditures - As the end of the fiscal year approaches, a few budgetary deficits are noted due to increased costs in library materials, utilities, equipment, and supplies. The Library will return surplus personnel funding and will request \$15,000 to apply toward this year's deficits.

Statistics - Statistics were reviewed. A slight decrease in overall circulation was noted. The Hudson Sun remains popular. It's the season for outreach initiatives, therefore; numbers are expected to increase.

Friends of the Hudson Public Library - The book sale went well and raised approximately \$1300.

Director's Report - Budget: Next fiscal year's budget and capital request were approved at Town Meeting. A deficit fund request was submitted to the town. Personnel: One staff member attended the MLA conference. The Library has two vacant positions. Scheduled interviews are underway. The alcove display will be repurposed. Database renewals are happening. TAB will include 8th grade students. The Rec Department and the Friends will sponsor Centennial Beach and Southwick Zoo passes. Programs & Outreach: Staff participated in Arts Fest and will participate in Literacy Night and Hudson Fest. The Library hosted an HCC funded ukulele program and a Green Hudson Earth Day event. The Children's Room continues to host successful in-house programs. Library Operations: Ordering materials will end on May 31. Materials published after 6/20 will be ordered in FY24. Spanish and Portuguese collections will increase. Summer Experience preparations continue. Building Maintenance: The Library is in consultation with the IT department and Warren Security to purchase a new UPS.

**OLD BUSINESS**

A staff member attended this year's MLA conference. The Library will arrange to send at least two staff members to future library conferences.

The Select Board approved the use of ARPA funds for MPLCP's grant pre-planning purposes.

**NEW BUSINESS**

The peer staff recognition program will launch in June.

The exterior pressure washing project is temporarily on hold until the geotechnical testing is complete. A reminder to register and attend any of next week's MPLCP Grant Application Workshops was shared.

The Trustees and Library Administration toured a potential site for new library construction or building conversion. Other options will be considered as they become known.

Establishing a Library Improvements Gifts Account was discussed. The Library will consult with the Town and seek legal counsel for further guidance on this matter, fundraising efforts, and establishing a foundation.

**MISCELLANEOUS** None to report.

**NEXT MEETING:** The next meeting is on June 15, 2023 at 4:30 PM.

Meeting adjourned at 5:33 PM.

Respectfully submitted by Lisa Aucoin