

**Hudson Public Library
Board of Library Trustees Minutes
June 15, 2023 at 4:30 PM**

Present: Tom Desmond, Chris Capobianco, Mary McCormack, Aileen Sanchez-Himes, and Lisa Aucoin.

Meeting called to order at 4:30 PM.

MINUTES: May 18, 2023 minutes reviewed and approved. *Motion to accept by Mr. Desmond, seconded by Ms. McCormack.*

REPORTS/DISCUSSIONS

Communications & Publicity - May/June's program publicity and June's BookPage were received. The library is considering presenting about our Summer Experience at next year's MA Library Association conference. The Trustees discussed inviting town officials to the openings of the Summer Experience.

Expenditures - As the end of the fiscal year approaches, remaining funds from the book budget are being spent on other materials, such as digital items.

Statistics - Statistics were reviewed and are up overall.

Friends of the Hudson Public Library - 16 Participants signed up for the YART Sale. On July 2 the Friends will have a Book Sale & donation event. The Friends voted to pay for a new Grinch costume and to renew passes to the Ecotarium, Worcester Art Museum, New England Aquarium, and Trustees GO Pass.

Director's Report - Budget: \$40K in personnel funding will be returned to the Town. The Town approved \$15K for FY23 deficits. Personnel: Staff are working extra shifts to cover voids and to prepare for Summer Experience. An institutional membership to MLA was purchased. The recommendation for the Assistant Circulation Librarian will be presented to the Select Board on 6/26. The Library has two vacant part-time positions. Library Services: Staff are replacing library cards and promoting use of the CWMARS app. The Library will offer new crafting and children's learning databases. The library purchased materials to support high school summer reading and HHS students will be directed to the Library. Programs & Outreach: The Children's staff hosted school visits and participated in school outreach. Youth summer experience sign up has begun. Adult sign-up begins in July. The Library had 300+ visitors at Hudson Fest and nearly 200 at the Step into History & Culture program. Library Operations: Integration of memoirs into the nonfiction collection is in progress. G and PG movies will be integrated. Digital content acquisition is increasing to address weight bearing concerns of the print collection. New book carts for the adult area and new seating for the Children's Room were purchased. Patrons are tallying newspaper usage. Building Maintenance: Staff area repairs are scheduled to be completed by the end of July.

OLD BUSINESS

Staff recognition program launched in June. The pressure washing project is on hold. Aileen and Lisa attended the workshop on completing the construction grant application. It must be completed using the Amplifund system. The status of the Portuguese Club property as an alternative site is unknown. Tom Desmond is looking into the soccer field on Technology Drive. A third option is the School Administration Building.

NEW BUSINESS

Final state aid award is \$44,670.35. Four new databases were purchased. The Library's summer experience is medieval-themed. The Library is meeting with two library consulting groups next week. Library and Town representatives attended the MPLCP grant application workshop. Trustees voted to have Mary McCormack serve as the vice-chair and Chris Capobianco as the secretary. Trustees voted to cancel the July meeting.

MISCELLANEOUS None to report.

NEXT MEETING: The next meeting is on August 17, 2023 at 4:30 PM.

Meeting adjourned at 5:40 PM.

Respectfully submitted by Lisa Aucoin