

Hudson Public Library
Board of Library Trustees Minutes
September 21, 2023 at 4:30 PM

Present: Tom Desmond, Mary McCormack, Chris Capobianco, Aileen Sanchez-Himes, Lisa Aucoin

Meeting called to order at 4:39 PM.

MINUTES: August 17, 2023 minutes were reviewed and approved. *Motion to accept by Mr. Capobianco seconded by Mr. Desmond.*

REPORTS/DISCUSSIONS

Communications & Publicity - The Trustees viewed images and advertising from Youth Summer Experience events and August's BookPage. The Circulation Department will provide social media event images to share with the Trustees. Tom recommends sharing publicity with the Select Board.

Expenditures - Coming to the close of the first quarter, the Library renewed its annual CW MARS membership. All other account expenditures seem fine. The Library expects a deficit for the water/sewage account, especially if the pressure washing of the building is conducted this fiscal year.

Statistics - August statistics were reviewed. The database statistics are down and will be monitored. The Trustees discussed ways of keeping adult programming numbers up.

Friends of the Hudson Public Library - The Friends met on Tuesday. They are planning a membership drive during National Friends of Library Week in October. They will staff a table at the library and give book bags to new Friends members. The Lobster and Meat Shoot is planned for September 30. The Friends voted to sponsor \$400 on Downtown Trick or Treat and to renew the Tower Hill and MFA passes.

Director's Report - Budget: The Trustees voted to spend up to \$5,000 of State Aid to fund adult programs for 2024. The Library will apply for Hudson Cultural Council grants for adult and youth programs.

Personnel: The Select Board approved Mackenzie Gillespie-Slovin as the full-time Assistant Youth Services Librarian and Andrea Silva Robbins as a part-time Assistant Circulation Librarian. Two Library page appointees will go before the Select Board for approval on 9/25. Our Children's Librarian is relocating and will resign mid-October. Library Services: The new self-checkout equipment is available and actively used. All holds except video games are shelved together. New tablets will be ordered to replace outdated tablets in the Children's Room and Teen Space. The new 3D printer is scheduled to arrive on 9/22.

Programs & Outreach: The Summer Experience was a success, especially due to the help of teen volunteers. The Teen Advisory Board will select the next StoryWalk title. The Children's Room now offers an early readers book club. Staff are planning solar eclipse and Grace Whittemore events. Library Operations: The next batch of microfilm are ready to be digitized. Furniture for the makerspace area and CD shelving were ordered. Building Maintenance: Staff area repairs are nearly complete. Inspections are underway. The Facilities Department is working on replacing the water heater.

OLD BUSINESS

The new library website is integrated with the Town's website. It can be accessed at huds.pl or <https://www.townofhudson.org/library>.

The library is working with the Town on procuring the services of an architect and library consultant to assist with certain requirements for the library construction grant.

The library is scheduled for a deep clean on 10/8.

NEW BUSINESS

These topics were discussed in the Director's Report.

MISCELLANEOUS

The Library is working with the Board of Health to reach out to the Haitian immigrant families.

NEXT MEETING: The next meeting is on October 19, 2023 at 4:30 PM.

Meeting adjourned at 5:50 PM.

Respectfully submitted by Lisa Aucoin