

**Hudson Public Library
Board of Library Trustees Minutes
October 21, 2021**

Present: Tom Desmond, Christopher Capobianco, Mary McCormack, and Aileen Sanchez-Himes

Meeting called to order: 10:04 AM.

MINUTES: September 15, 2021, minutes reviewed and approved.
Motion to accept by Mr. Desmond; seconded by Ms. McCormack.

REPORTS/DISCUSSIONS:

Communications & Publicity – Social media engagement is interactive between the Library and its followers; Market Basket donated a \$25 gift card to purchase pumpkins for Pumpkin Stroll; summer reading t-shirts are popular with the community.

Expenditures – Reviewed and discussed; personnel budget has a temporary surplus due to vacant positions; inquiry to reallocate funds as appropriate was discussed, not including personnel.

Statistical Report – Library statistics reviewed and discussed; adult and children's books have increased in circulation by 50% compared to September 2020.

Friends of the HPL – Friends of HPL Board Members elect and re-elect officers on Tuesday, October 26; fall book sale is scheduled on Halloween weekend.

Director's Report – Budget: FY23 budget is due Friday, October 29. Personnel: Library Page resigned to accept an internship; idea of a teen summer youth employment mentioned; Assistant Director interviews completed. Programs, Services, & Outreach: Self-checkout station is available to patrons; new gaming console is available for in-house use in the Children's Room; final Farmers' Market outreach took place on September 21; Rec Fest participation attracted 158 visitors to the Library's craft table; Library is scheduled participate in Town Hall and Senior Center Trick-or-Treat; kindness storytime, crochet club, and pumpkin stroll added to children's programs; the Senior Center currently hosts morning book club; the Library is collaborating with the Artisan to introduce library services. Library Operations: Library service workshops will be developed and offered throughout the community; One Book One Hudson committee will meet to discuss details; revised nonfiction signage is in progress. Building Maintenance: Children's Room repairs are complete; windows were cleaned; staff entrance door and fascia board on shed are repaired.

OLD BUSINESS: Children's Room officially opened.

NEW BUSINESS: Unanimous approval to increase public printing to 20¢; fine amnesty will expire on December 31, 2021; replacing lost or damaged materials versus replacement cost mentioned; the Library applied to two HCC grants; Assistant Director recommendation discussed.

MISCELLANEOUS: New constable sought to serve no trespass order.

NEXT MEETING: Next meeting is November 17, 2021, at 2 PM.

Meeting adjourned: 11:40 AM

Motion to adjourn by Mr. Desmond; seconded by Mr. Capobianco.

Respectfully submitted by Aileen Sanchez-Himes