

**Hudson Public Library
Board of Library Trustees Minutes
April 14, 2020**

Present: Tom Desmond, Maryalice McCormack, Deborah Kane, Susan Ramsbottom, and Aileen Sanchez-Himes

Meeting called to order: 4:35 PM

MINUTES: March 10, 2020, minutes were reviewed and approved.

REPORTS/DISCUSSIONS:

Monthly/Local Communications – BookPage may be accessed online via the Library's Facebook page.

Expenditures – Expenditures report distributed and discussed.

Statistical Report – Library statistics were reviewed and discussed.

Programs, Publicity, & Outreach – Programs, publicity, and outreach are gearing towards virtual platforms. Four (4) youths participated in the Children's Book Club via Zoom; April Bingo Challenge for Kids was shared on Facebook, Virtual teen challenges will launch during April vacation; Virtual museum visits, programs, and activities are shared via social media; summer reading plans and prizes were discussed.

Friends of the HPL – Spring Book Sale is cancelled due to stay at home orders.

Director's Report – Library received spring State Aid award; since the Governor's order for nonessential businesses to close, staff are working remotely from home; Up to four staff permitted to work in Library as needed; C/W MARS members voted to increase digital content for patrons; Library sanitizing services request sent to facilities department; Basic lawn maintenance is performed by DPW staff; Purchased five staff computers and a desktop support license agreement to provide additional support for all staff and public computers.

Library Operations – Library closed to the public on Tuesday, March 17, 2020; Curbside services implemented through Monday, March 23, 2020; Patron services provided via telecommunications and online support including email, Ask A Librarian, and social media.

Personnel – On Monday, March 9, 2020, Hudson's Board of Selectmen approved appointment of Thomas Kenyon as the Reference/Technology Librarian; Retirement of Technical Services Librarian, Deborah Kane, approved on March 23, 2020; Vacancy and job description of part-time assistant librarian is tabled.

OLD BUSINESS:

COVID-19 Update – All non-essential businesses, including the library are closed through May 4, 2020 per Governor Baker's order; Early discussion about reopening may include a soft opening with an initial return to curbside services, informed decisions to be made with updates from Governor Baker, the Town of Hudson, and the Town of Hudson's Board of Health.

NEW BUSINESS:

None to report.

MISCELLANEOUS:

Patron Compliment – Trustee Secretary, Maryalice McCormack shared a compliment regarding a patron's positive interaction with librarian, Thomas Kenyon.

NEXT MEETING: Next meeting is May 12, 2020, at 4:30 PM.

Meeting adjourned: 5:31 PM

Respectfully submitted by Aileen Sanchez-Himes