

**Hudson Public Library
Board of Library Trustees Minutes
May 21, 2019**

Present: Tom Desmond, Maryalice McCormack, Chris Capobianco and Deborah Kane

MINUTES: April 19, 2018 minutes were read and approved.

COMMUNICATIONS:

Monthly Book Page – May
Newsletter
Hidden Treasures

OPERATIONS:

Expenditures 5/20/19 were distributed and discussed.

Monthly Reports - The monthly report, newspaper articles & photos, and program flyers were distributed and discussed.

OLD BUSINESS:

Director Search – Library Director position was reposted after BOS raised Library Director position from grade M7 to M8.

Staffing – Library Director search was discussed; 9 total applicants; 5 applicants scheduled for interviews.

Board Docs – Trustees viewed a Webinar last month to evaluate “Board Docs” which is used by the Board of Selectmen at Town Hall. The Trustees decided to hold off unless the Library can be added to the Board Docs service used at Town Hall.

Staff Procedures - Collection Development Form for patron requests to add donated materials to the Library's collection (not Friends of the Library sale items).

Library Equipment and services –

- Wireless service has been upgraded and is managed and maintained by CWMARS. The Library provides improved Wifi security and coverage for Library patrons throughout the building and receives accurate usage statistics.
- Internet computers are being upgraded. 100% of Library computers will have Windows 10 operating systems this summer.
- CWMARS technicians are supporting and maintaining the Library's Internet computers with Deborah as the local, primary technical point of contact.

eContent Upgrade - Freegal Music Streaming –Started 4/23/19. Freegal will hold the FY19 current price until 2022 even if the cost goes up to other customers because the Library agreed to purchase Freegal downloading and streaming until FY22. Response has been very positive. The statistics look very good for the new service.

NEW BUSINESS:

Director Search - Library Director second interviews will be scheduled in June. Three candidates will be interviewed by the Trustees.

Summer Reading Programs – were reviewed and discussed. The Children's Room theme is "*Under the Sea*" – Birth to 2nd grade and "*Seas the Day*" – 3rd – 6th grade. The Tweens and Teens Summer Reading theme for 6th grade to teens is "*Legos – Build Your Summer*". Children, Teen and Adult Summer Reading Programs will begin June 3, 2019.

Building & Fixtures – repairs to the Staff restroom will be done by Curley Plumbing.

Hidden Treasures Brochure – Some of the Library's May programs are featured in the brochure were reviewed and discussed.

Friends of the Library – The Friends will hold a Toy Sale during Hudson Fest on Saturday, June 8, 2019. Deborah will attend the Friends May meeting.

NEXT MEETING: Next meeting will be June 18, 2019 at 9:30 a.m.