

**Hudson Public Library
Board of Library Trustees Minutes
June 16, 2021**

Present: Tom Desmond, Chris Capobianco, Maryalice McCormack, Nancy Delvecchio, and Aileen Sanchez-Himes

Meeting called to order: 3:12 PM.

MINUTES: May 20, 2021, minutes reviewed and approved.

Motion to accept by Mr. Desmond; seconded by Mr. Capobianco; 3-0.

REPORTS/DISCUSSIONS:

Communications & Publicity – Program highlights reviewed and discussed.

Expenditures – Reviewed and discussed; no budget shortfalls this year; as a result of two full-time vacancies, surplus salary funds will be returned to the Town.

Statistical Report – Library statistics reviewed and discussed; next meetings statistics will include 2019 statistics for a pre-pandemic comparison.

Friends of the HPL – The Friends are leasing a new photocopier that offers color photocopies. B&W copies are 20¢ and color copies are 50¢. Worcester Art Museum pass renewal was approved.

Director's Report – Budget: Shortfalls not expected this year; library material orders completed. Personnel: PT Library Assistant James Thibeault resigned. Four staff are certified in emotional CPR. Library Services: Library services and hours will resume on June 21, except for the Children's Room. Curbside service ends July 1. Programs & Outreach: Children's Room staff visited Kindergarteners to promote summer reading, deliver library cards, and check out books. Explore Hudson summer reading and events will include outdoor programs and community engagement. Sixty-six farmers' market visitors stopped at the Library's table. Library Operations: Collection improvements are in progress; annual reporting begins July 1. Building Maintenance: HVAC system needs repairs; use of up to \$4000 of state aid requested to remove graffiti, debris, and to clean windows. *Motion to accept by Mr. Desmond, seconded by Ms. McCormack.*

OLD BUSINESS: Vacant library positions are in draft form; AFSCME Local 3625's union board requested copies of all library union positions. Strategic planning surveys are completed; next step is a community forum or focus groups.

NEW BUSINESS: The library will participate in Juneteenth Festival on Saturday, June 19, but will close on Friday, June 18 in observance of the holiday. The Board of Library Trustees will not meet in July.

MISCELLANEOUS: Library conditions assessment was discussed. If the cost of the assessment is more than \$5,000, it will go to bid.

NEXT MEETING: Next meeting is August 18, 2021, at 2 PM.

Meeting adjourned: 4:38 PM

Motion to adjourn by Mr. Desmond; seconded by Ms. McCormack; 3-0.

Respectfully submitted by Aileen Sanchez-Himes