

**Hudson Public Library  
Board of Library Trustees Minutes  
August 18, 2021**

Present: Tom Desmond, Maryalice McCormack, and Aileen Sanchez-Himes

Meeting called to order: 4:20 PM.

**MINUTES:** June 16, 2021, minutes reviewed and approved.

*Motion to accept by Mr. Desmond; seconded by Ms. McCormack; 2-0.*

**REPORTS/DISCUSSIONS:**

Communications & Publicity – Library is planning an event and activities highlighting Grace Whittemore and the Hudson Public Library. Symphony Pro Musica was suggested as a consideration for the Library's musical segment for this event.

Expenditures – Reviewed and discussed; annual CW MARS membership is paid; outdoor picnic table was purchased for staff use.

Statistical Report – Library statistics reviewed and discussed; 2019 statistics are included to compare pre-COVID-19 and post-COVID-19 circulations.

Friends of the HPL – The Friends of HPL sponsored a Mass Audubon library membership; the Lobster Shoot Fundraiser is postponed; three mini book sales have generated over \$500 at each book sale; the fall book sale is scheduled at the end of October; donation guidelines will be re-evaluated; the copier's faxing service is not functioning as expected and requires technical assistance.

Director's Report – Budget: FY23 budget is due October 15, 2021. Personnel: Diane Richmond was promoted from Library Page to PT Library Assistant; PT Reference Librarian, Maureen Pollard, and Library Page, Julie Kuhn, have resigned; staff were encouraged to attend the ALICE safety training. Library Services: Summer reading ends Saturday, August 21; staff are preparing for fall programs. Programs & Outreach: Children's summer reading celebration was held at the Elks Lodge; the Library participated in its 3<sup>rd</sup> farmers' market outreach; author talk with Ali Hosseini is scheduled for August 19. Library Operations: No trespass order was drafted stemming from disruptive patron issues. Building Maintenance: Children's Room repairs are progressing; carpet installation is complete. Window cleaning estimate was received; power washing and graffiti removal estimate is pending.

**OLD BUSINESS:** Children's Room repairs continue; cove base is ordered. Strategic planning surveys are completed; next step is a community forum or focus groups.

**NEW BUSINESS:** Annual ARIS deadline is August 27;

**MISCELLANEOUS:** Juneteenth Festival coordinator seeks sponsors and letters of support for a Juneteenth, multi-cultural art in the park grant.

**NEXT MEETING:** Next meeting is September 15, 2021, at 2 PM.

Meeting adjourned: 5:23 PM

*Motion to adjourn by Mr. Desmond; seconded by Ms. McCormack; 2-0.*

Respectfully submitted by Aileen Sanchez-Himes