

**Hudson Public Library
Board of Library Trustees Minutes
February 16, 2022 at 2:00 PM**

Present: Tom Desmond, Christopher Capobianco, Mary McCormack, Aileen Sanchez-Himes, and Lisa Aucoin

Meeting called to order at 2:05 PM.

MINUTES: January 19, 2022 minutes reviewed and approved. *Motion to accept by Mr. Desmond, seconded by Ms. McCormack.*

REPORTS/DISCUSSIONS

Communications & Publicity - The Book Page magazine was handed out. Ms. Sanchez-Himes reported that the Library has created a TikTok account.

Expenditures - More than half spent except for the personnel line. Materials spending has been affected by shipping delays but the Library has recently received many books.

Statistics - Overall circulation has slightly decreased from the previous month, but has increased compared to last year. Print and digital book circulations are up.

Friends of the Hudson Public Library - Fundraising was discussed. The Discovery Museum & American Heritage Museum membership renewals were approved. Book sales were discussed.

Director's Report - Budget: The MBLC reminded libraries of the materials expenditure requirements (MER). The Library is compliant with its 15% MER requirement. Personnel: Interviews for the Collection Management and Resources Librarian position are complete. The candidate recommendation will be submitted for consideration at the Select Board meeting on February 28, 2022. Library Services: The Library will continue to provide services in accordance with Board of Health recommendations concerning face coverings. The Thursday Morning Book Club will resume at the Senior Center. Programs & Outreach: One Book, One Hudson continues through February. The Library is participating in the Boston Bruins Pajama Drive through March. The Library is collaborating with Eagle Scouts on two projects. Motivational speaker and magician Gregory Dwyer will present on the importance of focus on March 3. Library Operations: Nonfiction weeding has resumed. Collection development and ordering continue. Estimates for the ARPA funding requests are in process. Building Maintenance: A staff restroom light bulb was replaced. All the heat sensors in the attic were replaced. A representative from Green Communities photographed the insulation and repairs in the attic.

OLD BUSINESS

The Finance Committee budget meeting will occur sometime in the spring.

NEW BUSINESS

The Library received an inquiry on the types of displays. The displays highlight collections, seasonal materials and may include social justice issues.

The Trustees approved Sara Moore for the Content Management & Resource Librarian position. Recommendation materials will be sent to the Town.

Green Communities is assessing whether electric heat pumps would work as an alternative energy source at the Library.

The Library is in the process of getting estimates from vendors for the ARPA proposal. The drinking/bottle refill station will be asked for as part of the ARPA proposal.

The architects who will conduct the Feasibility Study would like materials about past renovations.

MISCELLANEOUS

No other items to report.

NEXT MEETING: The next meeting is on March 16, 2022 at 2 PM

Meeting adjourned at 2:53 PM. *Motion to adjourn by Mr. Desmond; seconded by Ms. McCormack*

Respectfully submitted by Lisa Aucoin