

**Hudson Public Library
Board of Library Trustees Minutes
September 15, 2021**

Present: Tom Desmond, Christopher Capobianco, Mary McCormack (via Zoom), and Aileen Sanchez-Himes

Meeting called to order: 2:10 PM.

MINUTES: August 18, 2021, minutes reviewed and approved.

Motion to accept by Mr. Capobianco; seconded by Mr. Desmond.

REPORTS/DISCUSSIONS:

Communications & Publicity – None to report.

Expenditures – Reviewed and discussed; office supply expenditures are currently at 50%.

Statistical Report – Library statistics reviewed and discussed; 2019 statistics are included to compare pre-COVID-19 and post-COVID-19 circulations.

Friends of the HPL – Fall book sale is scheduled for October 29-31 at the VFW on Palmieri Drive. Friends Board learned about UPS grant opportunities and eligibility that would benefit the library.

Director's Report – Budget: 2% COLA for non-union staff will be voted on at the November Town Meeting. FY23 budget is due in October. Personnel: Assistant Director and Collection Management and Resources positions are approved; no additional funding is required. Programs, Services, & Outreach: Hotspots and video games have been added to the Library's collection; faxing services have been restored; the Library will partner with three libraries for a collaborative program during Hispanic Heritage Month; the last farmers' market outreach is on 9/21; Children's Room staff provided outreach and a storytime for CHAPS. Library Operations: No trespass order was drafted for review and approval. Building Maintenance: Children's Room is scheduled to reopen on Friday, October 8.

OLD BUSINESS: Children's Room repairs are near completion; approved Assistant Director position will be posted and remain open until filled; strategic plan is in progress; ARIS report is completed; Library of Things now includes hotspots.

NEW BUSINESS: Mask mandate goes into effect on 9/20; Library Director's annual evaluation is due; Library addition structural engineering reports will be collected from the Facilities Dept.

MISCELLANEOUS: Downtown Trick or Treat is cancelled; Multicultural Festival meeting on Saturday, 9/18.

NEXT MEETING: Next meeting is October 20, 2021, at 2 PM.

Meeting adjourned: 3 PM

Motion to adjourn by Mr. Desmond; seconded by Mr. Capobianco.

Respectfully submitted by Aileen Sanchez-Himes