

**Hudson Public Library
Board of Library Trustees Minutes
April 20, 2022 at 2:00 PM**

Present: Tom Desmond, Mary McCormack, Aileen Sanchez-Himes, and Lisa Aucoin

Meeting called to order at 2:03 PM.

MINUTES: March 16, 2022 minutes reviewed and approved. *Motion to accept by Mr. Desmond, seconded by Ms. McCormack.*

REPORTS/DISCUSSIONS

Communications & Publicity - The materials viewed included social media posts of recent Children's programs and the PADA project, a flyer for the new book club, and a copy of Book Page magazine.

Expenditures - Heating/oil has exceeded budget but remaining funds for other utilities will help with the deficit.

Statistics - Circulation is going in the right direction.

Friends of the Hudson Public Library - The Friends will sell books from the U-Haul storage facility and look into other options. They voted to spend \$3,000 on the Library's Summer Reading Program.

Director's Report - Budget: Additional library cards will not be purchased. Gift of \$500 was donated in memory of Erik Wegweiser for staff kitchen updates. Personnel: Three staff members will attend CPR training. The Children's Librarian will attend a Reimagining School Readiness workshop. Library Services: An additional Morning Book Club begins Tuesday, May 3 at 10 AM. The Circulation Department will assist with adult summer reading and programs. Programs & Outreach: Administration staff met with the HART Festival coordinator to discuss event planning, and with the PADA archivist about historical materials and publicity. The Reference Librarian will meet with the Senior Center Director about Wi-Fi hotspots. Hudson Fest activity planning is underway. Library Operations: The removal of shelf dividers from the picture book collection enabled 5 feet of shelving space. The video game collection is increasing and older games are shelved near music CDs. Foreign Films now have their own location to promote access and interest. The Library renewed desktop support for 26 computers. Building Maintenance: Telephone connection issues continue. The recommendation is to purchase separate equipment for security test signals. The surge protector in the janitor's area was replaced.

OLD BUSINESS

The Select Board approved the Library's request of \$308,158 in ARPA funds for Library improvements.

The Library was quoted \$2,800 for the Drinking/Bottle Refill Station and installation. The Library will request a second quote from another vendor.

Building movement readings were taken on April 4. A summary report will be submitted and shared with library architects. The Library will explore grant sources for Library maintenance and restoration.

NEW BUSINESS

The Early Childhood Collection was updated and renamed the Educator and Caregiver Collection. *Motion to accept by Mr. Desmond, seconded by Ms. McCormack.*

The AV Collection will relocate to the addition to make way for a makerspace.

The Library's FY23 Budget and Capital Request are up for vote at Town Meeting on May 2.

MISCELLANEOUS

None to report.

NEXT MEETING: The next meeting is on May 25, 2022 at 2 PM.

Meeting adjourned at 3:43 PM. *Motion to adjourn by Mr. Desmond; seconded by Ms. McCormack.*
Respectfully submitted by Lisa Aucoin