

**Hudson Public Library
Board of Library Trustees Minutes
August 18, 2022 at 4:30 PM**

Present: Tom Desmond, Chris Capobianco, Aileen Sanchez-Himes, and Lisa Aucoin

Meeting called to order at 4:40 PM.

MINUTES: June 16, 2022 minutes reviewed and approved. *Motion to accept by Mr. Capobianco, seconded by Mr. Desmond.*

REPORTS/DISCUSSIONS

Communications & Publicity - The Board viewed social media on the Jurassic Journey Summer Experience events as well as the current BookPage magazine.

Expenditures - In FY22, the Library returned personnel money to the Town. The goal is to hire for all vacancies to prevent this from continuing. The Library was slightly overspent on materials expenditures.

Statistics - Circulation numbers look good. Video game numbers are up.

Friends of the Hudson Public Library - The Friends have to move their storage to a new location. They didn't meet in July or August but will meet in September. The Library will ask that they pay for BookPage.

Director's Report - Budget: Utility expenses will be closely monitored, especially with rising costs for heating, water, and sewer. The Youth Services Library Assistant job was filled by Diane Richmond, a previous part-time employee. The Library has advertised for two part-time assistant positions, one in Youth Services and one in Circulation, and has begun to receive applications. Interviews will be scheduled in September. Library Services: The Library is researching microfilm machines. The Teen area will offer in-house gaming using a recently purchased Nintendo Switch system. Programs and Outreach: The Jurassic Journey Summer Experience has had 1368 participants to date. In addition to reading promotion, various programs included animal events, a puppet show, jewelry making, an escape room, 3D movie showings, and a dinosaur-themed StoryWalk. Summer programming will culminate with a skate party at Roller Kingdom for youths and a prehistoric potluck for adults. The Library will partner with the Board of Health to provide a StoryWalk on drug use prevention. The Library has partnered with outside groups to display local youths' artwork and host a knitting group. Library Operations: The design of the Library's new homepage is complete. Website content and migration are in progress. Building Maintenance: The faucet in the staff break room was replaced. The Library has a new drinking fountain with a bottle refill. Batteries for the accessible door's exterior button were replaced. Elevator inspection is officially up-to-date. A staff entrance door is on order. One of the air conditioning units isn't working properly. Library administration is handling custodial duties until the Town hires a new cleaning service.

OLD BUSINESS

The Library has completed its 2023 ARIS report. Significant differences from previous years are explained. The Library offered more services this year post-Covid and served other communities' patrons as well.

A new staff entrance door is on order. Problems with expanding continue despite grinding down the door.

The Library is circulating the three new library passes.

The Library's Jurassic Journey Summer Experience includes more than summer reading. The goal is to make every summer a library community experience, with all its parts, as a branded service offering.

NEW BUSINESS

The Trustees agreed to renew the director's contract.

MISCELLANEOUS

NEXT MEETING: The next meeting is on September 15, 2022 at 4:30 PM.

Meeting adjourned at 5:27 PM.

Respectfully submitted by Lisa Aucoin