

**Hudson Public Library
Board of Library Trustees Minutes
September 15, 2022 at 4:30 PM**

Present: Tom Desmond, Mary McCormack, Chris Capobianco, Aileen Sanchez-Himes, and Lisa Aucoin
Meeting called to order at 4:35 PM.

MINUTES: August 18, 2022 minutes reviewed and approved. *Motion to accept by Ms. McCormack, seconded by Mr. Desmond.*

REPORTS/DISCUSSIONS

Communications & Publicity - The Board viewed social media, mostly from the Children's Room programs.

Expenditures - The only issues are with utilities.

Statistics - Databases are doing well, especially the Hudson Sun database. Video game numbers are up. Program attendance has been good.

Friends of the Hudson Public Library - The Friends are fundraising for the Lobster & Meat Shoot. They are considering ways to promote themselves, such as joining the Hudson Business Association. They are still seeking a storage location for book sale books.

Director's Report - Budget: Utility expenses will be closely monitored, especially with rising costs for heating, water, and sewer. The Adult Services Library Assistant job will be filled by Andrea Bradford, a previous Library Page, pending Town Approval. Pending the November Town Meeting, union staff will receive a 2% COLA retroactive to 7/1/22. Per the new collective bargaining agreement, the Circulation Librarian will move from a union grade 11 to a union grade 12. Library Services: The Circulation Department will begin to manage all adult programs and exhibits. Programs and Outreach: Fall Programs and Outreach are underway. The Library's StoryWalk® celebrates Hispanic Heritage Month and shares the Spanish edition of Maybe Something Beautiful by F. Isabel Campoy. The Library will partner with Green Hudson on Climate Action, participate in the HART Festival on 10/8, partner with the Rotary Club for a scarecrow activity for RecFest and for a pumpkin stroll, participate in Downtown Trick-or-Treat and Town Hall/Senior Center Trick-or-Treat, and host a Ukrainian Refugee Talk with Dr. Brian Lisse. Library Operations: The Library's policies and procedures will be reviewed, updated, and voted on by the Trustees in the coming year. Building Maintenance: Administrative staff continue to manage library cleaning services.

OLD BUSINESS

The trustees signed the new contract of the Library Director.

The engineer submitted an estimate of \$6,000 for fixing the floors in the addition and an estimate of \$48,000 for the soil assessment. The issue will be further discussed at the next meeting and then the Trustees will discuss the matter with the Town's Executive Assistant Tom Gregory.

NEW BUSINESS

The Trustees agreed to open at 10 AM when Hudson Public Schools close for inclement weather. Holiday closings will be discussed at the next meeting.

MISCELLANEOUS

A request to use the McLellan Room for a brief exchange of wedding vows was discussed.

NEXT MEETING: The next meeting is on October 20, 2022 at 4:30 PM.

Meeting adjourned at 5:25 PM.

Respectfully submitted by Lisa Aucoin