



Town of Hudson - Board of Selectmen

Minutes – February 24, 2020

78 Main Street 2nd Floor 7:00 PM

1. **Call to Order:**

Present were Mr. Durant, Mr. Duplisea, Mr. Quinn, Mr. Lucy, Mr. Parent and Mr. Moses. Also present was Ms. Vickery.

2. **Minutes to be Approved:**

- a) Public session minutes – February 10, 2020

On a motion by Mr. Lucy, seconded by Mr. Parent, the Board voted 4-0-1 to approve the public session minutes of February 10, 2020. Mr. Quinn abstained.

3. **Meetings and Public Hearings - 7:00 PM:**

- a) Selectmen to conduct a hearing on an application for the Alteration of Premises for the All Alcohol Pouring License held by the Karmichael Holdings LLC d/b/a Rail Trail Flatbread located at 29-31-33 Main Street.

On a motion by Mr. Durant, seconded by Mr. Lucy, the Board voted 5-0 to continue the public hearing for the alteration of premise to Monday March 9, 2020 at 7:00 PM.

4. **Licenses:**

5. **Personnel:**

- a) Selectmen to consider approval of the appointment of Jory Tsai to the Affordable Housing Trust for a term to expire on December 31, 2020.

On a motion by Mr. Durant, seconded by Mr. Lucy, the Board voted 5-0 to approve the appointment of Jory Tsai to the Affordable Housing Trust for a term to expire on December 31, 2020.

- b) Selectmen to consider approval of the appointment of Richard DiPersio as Police Chief for the Hudson Police Department, effective March 1, 2020.

On a motion by Mr. Duplisea, seconded by Mr. Parent, the Board voted 5-0 to approve the appointment of Richard DiPersio as Police Chief for the Hudson Police Department, effective March 1, 2020.

- c) Selectmen to note the resignation of Megan Downing as Communication Dispatcher, effective February 28, 2020.

On a motion by Mr. Lucy, seconded by Mr. Parent, the Board voted 5-0 to note the resignation of Megan Downing as Communication Dispatcher, effective February 28, 2020.

- d) Selectmen to consider establishing a Packard Street reuse committee and to appoint Kevin Santos, John Parent, Anna McCabe, Ann Marie Lourens, Shawn Sadowski,

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Stephen Forti, Thomas Walsh, Dennis Murphy, and Michele Rezendes as committee members.

On a motion by Mr. Durant, seconded by Parent, the Board voted 5-0 to continue this item to its next meeting of March 9, 2020.

- e) Selectmen to note the retirement of Dianne Cush, Town Treasurer/Collector, effective April 2, 2020.

On a motion by Mr. Durant, seconded by Mr. Lucy, the Board voted 5-0 to note the retirement of Dianne Cush, Town Treasurer/Collector, effective April 2, 2020.

6. Contracts:

- a) Selectmen to consider approval and authorization to sign a contract with Equipment East in the amount of \$26,430.00 for a manhole repair and removal tool.

On a motion by Mr. Parent, seconded by Mr. Duplisea, the Board voted 5-0 to approve and authorize the signing of a contract with Equipment East in the amount of \$26,430.00 for a manhole repair and removal tool.

7. General:

- a) Selectmen to consider accepting a donation to the Hudson Fire Department from Middlesex Savings Bank in the amount of \$2,000.00.

On a motion by Mr. Lucy, seconded by Mr. Durant, the Board voted 5-0 to accept a donation to the Hudson Fire Department from Middlesex Savings Bank in the amount of \$2,000.00.

- b) Selectmen to meet with members of the Hudson Cultural Alliance (HCA) for an update on their proposed Armory acquisition.

Andy Horovitz and Tom Desmond from the Hudson Cultural Alliance updated the Board regarding the potential acquisition of the Armory. They have gained much support and working with potential donors. Mr. Horovitz explained that they are at the meeting to ask for the Selectmen's help with the next step of this process which is to have the Town exercise the right of first refusal to acquire the armory. DCAMM will then evaluate the proposal and being the process of setting a price.

On a motion by Mr. Lucy, seconded by Mr. Durant, the Board voted 5-0 to notify DCAMM that the Town will go ahead with the purchase of the armory.

- c) Presentation from Jack Hunter regarding the Comprehensive Rezoning

Mr. Hunter explained that in 2015 Town Meeting funded a comprehensive update to its zoning by-laws. The goal of update was to respect the character of Town, make the by-laws easier to understand, provide a predictable yet flexible document that would accommodate amendments over time and to make it consistent with state and federal laws.

The update includes new additions to the by-laws. They are updated land use definitions, a solar by-law, a drive through by-law, updated parking requirements, a

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table of land uses by zoning districts, a consolidation of zoning districts and the digitization of zoning maps.

There were no substantive changes proposed to the by-laws; all zoning district and overlay district regulations will remain exactly the same as they are today. There is one district boundary being proposed for the downtown to include the armory and the hardware store properties. Two minor boundary corrections are being proposed for consistency purposes.

d) Selectmen to consider signing the May 4, 2020 Annual Town Meeting Warrant.

On a motion by Mr. Durant, seconded by Mr. Lucy, the Board voted 5-0 to endorse articles 1-12, 15-18, 20-37 on the May Town Meeting Warrant.

On a motion by Mr. Lucy, seconded by Mr. Parent, the Board voted 4-0-1 to endorse article 19 on the May Town Meeting Warrant. Mr. Durant abstained.

e) Selectmen to consider accepting a donation to the Hudson Youth Substance Abuse Prevention Dodgeball Fundraiser in the amount of \$2,800.00.

On a motion by Mr. Durant, seconded by Mr. Quinn, the Board voted 5-0 to accept a donation to the Hudson Youth Substance Abuse Prevention Dodgeball Fundraiser in the amount of \$2,800.00.

8. Citizens' Issues:

a) Brian O'Neill, 31 Parmenter Road to discuss citizen's issues.

Mr. O'Neill addressed the Board with concerns regarding the new policy on citizen's issues. The new policy is below.

Citizens' Issues Policy

Purpose:

This policy will outline the process and applicable deadlines for any citizen to get on the agenda of any public Board of Selectman ("BOS") meeting.

Requests:

A citizen may call the Executive Assistant's ("EA") office at (978) 562-9963 to request to appear at a BOS meeting. Alternatively, the citizen may email any employee of the EA's office with a request or send a request by regular mail.

A verbal request should include the approximate date at which the applicant would like to appear and a detailed description of the subject matter. Staff will advise the citizen of upcoming meeting dates. The request and any material that the citizen wants to distribute at the meeting must be received by the Executive Assistant's office by 12:00 noon on the Wednesday prior to the meeting date.

If the request is made via email or regular mail, you may submit materials with your communication or at any other time prior to the Wednesday deadline.

Approval:

After the EA has discussed the request with the Chair of the BOS, the citizen will be notified whether or not that the item will be placed on an agenda, and the date of that meeting. The Chair of the BOS reserves the right to approve or deny any particular request.

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Other:

Please note that a submission deadline may be accelerated if there is holiday between the submission deadline and the date of a meeting. For example, a Friday holiday would move the deadline to 12:00 noon on the Tuesday before the meeting.

The Chair of the BOS also reserves the right to waive the requirement to submit material by the Wednesday deadline if the matter is one of public safety.

If the matter is immediate in nature, the Town strongly suggests that the citizen notify the EA directly at (978) 562-9963 or tmoses@townofhudson.org or the appropriate department. **If the matter is one concerning life/safety the citizen should call 911 to report the incident.**

9. Town Issues:

Mr. Lucy spoke in regards to parking north of South Street behind Main Street buildings. He is looking for an update regarding the spots that were self-assigned. He stated that Atty. Cipriano may need to look into the property boundaries. Mr. Moses explained that the Rail Trail buildings parking spaces do seem to be owned by the property owner as evidenced by documentation they provided. A letter was sent to their attorney stating that the Town accepts this documentation however reserves its right to reassert its claim pending a formal survey.

10. Correspondence to be Noted by Clerk:

On a motion by Mr. Quinn, seconded by Mr. Durant, the Board voted 5-0 to note the correspondence of its meeting of February 24, 2020.

11. Executive Session:

12. Adjourn:

On a motion by Mr. Parent, seconded by Mr. Duplisea, the Board voted 5-0 to adjourn it meeting of February 24, 2020 at 9:00 PM.

Document List – February 24, 2020

Document	Location
Public session minutes – February 10, 2020	BOS Office
Appointment memo – Jory Tsai, Richard DiPersio	BOS Office
Resignation memo – Megan Downing	BOS Office
Resignation memo – Dianne Cush	BOS Office
Contract with Equipment East	BOS Office

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Donation memo – Middlesex Savings Bank, HYSAP	BOS Office
Town Meeting Warrant	BOS Office
Mid-year financial analysis	BOS Office
Memo regarding borrowing capacity	BOS Office
Xfinity form 500	BOS Office
MMA legislative breakfast invitation	BOS Office
Central Mass mosquito control project FY 2021 budget	BOS Office
Confidential correspondence	BOS Office
MOA - Mobile Pantry Pilot Program	BOS Office

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