



# Town of Hudson - Board of Selectmen

Minutes – October 21, 2019

78 Main Street 2<sup>nd</sup> Floor 7:00 PM

**1. Call to Order:**

*Present were Mr. Durant, Mr. Duplisea, Mr. Quinn, Mr. Lucy, Mr. Parent and Mr. Moses. Also present were Atty. Cipriano and Ms. Vickery.*

**2. Minutes to be Approved:**

- a) Public session minutes – October 7, 2019

*On a motion by Mr. Lucy, seconded by Mr. Quinn, the Board vote 5-0 to approve the public session minutes of October 7, 2019.*

- b) Executive session minutes – October 7, 2019

*On a motion by Mr. Lucy, seconded by Mr. Durant, the Board voted 5-0 to approve the executive session minutes of October 7, 2019.*

**3. Meetings and Public Hearings - 7:00 PM:**

**4. Licenses:**

- a) Selectmen to consider issuing a Christmas Trees & Wreath Sales license to Humphrey's Family Christmas Trees at 31 Washington Street from November 22, 2019 to December 24, 2019 between 9:00AM - 9:00PM.

*On a motion by Mr. Lucy, seconded by Mr. Quinn, the Board voted 5-0 to issue a Christmas Trees & Wreath Sales license to Humphrey's Family Christmas Trees at 31 Washington Street from November 22, 2019 to December 24, 2019 between 9:00AM - 9:00PM.*

- b) Selectmen to consider issuing a Christmas Trees & Wreath Sales license to Hudson Concord Elks at 91 Park Street from November 26, 2019 to December 24, 2019 between 9:00AM - 9:00PM.

*On a motion by Mr. Lucy, seconded by Mr. Duplisea, the Board voted 5-0a to issue a Christmas Trees & Wreath Sales license to Hudson Concord Elks at 91 Park Street from November 26, 2019 to December 24, 2019 between 9:00AM - 9:00PM.*

- c) Selectmen to consider issuance of a One-Day Wine & Malt Pouring License to Charlie Bacon for a Halloween Party to be held on October 26, 2019 between the hours of 7:30 PM and 12:30 PM at Roller Kingdom located at 5 Highland Park Avenue.

*On a motion by Mr. Lucy, seconded by Mr. Duplisea, the Board voted 5-0 to issue a One-Day Wine & Malt Pouring License to Charlie Bacon for a Halloween Party to be held on October 26, 2019 between the hours of 7:30 PM and 12:30 PM at Roller Kingdom located at 5 Highland Park Avenue.*

- d) Selectmen to consider issuance of a One-Day Wine & Malt Pouring License to Nancy Capparelli for a birthday party to be held on February 8, 2020 between the hours of 6:00 PM and 9:00 PM at Roller Kingdom located at 5 Highland Park Avenue.

*On a motion by Mr. Lucy, seconded by Mr. Duplisea, the Board voted 5-0 to issue a One-Day Wine & Malt Pouring License to Nancy Capparelli for a birthday party to be*

*held on February 8, 2020 between the hours of 6:00 PM and 9:00 PM at Roller Kingdom located at 5 Highland Park Avenue.*

- e) Selectmen to consider issues a Hawker/Peddler License to Eric Seybert d/b/a/ Texas Smoke Shack for various locations throughout Town.

*On a motion by Mr. Quinn, seconded by Mr. Duplisea, the Board voted 5-0 to issue a Hawker/Peddler License to Eric Seybert d/b/a/ Texas Smoke Shack for various locations throughout Town.*

- f) Selectmen to consider approval of a Common Victualler's license to Off the Rail Nutrition located at 25 South Street, Unit 3.

*On a motion by Mr. Lucy, seconded by Mr. Durant, the Board voted 5-0 to approve a Common Victualler's license to Off the Rail Nutrition located at 25 South Street, Unit 3.*

- g) Selectmen to consider issuance of a One-Day Wine & Malt Pouring License to Lysa Miller for a company event to be held on October 25, 2019 between the hours of 4:00 PM and 6:30 PM at Out of Office located at 43 Broad Street.

*On a motion by Mr. Lucy, seconded by Mr. Quinn, the Board voted 5-0 to issue a One-Day Wine & Malt Pouring License to Lysa Miller for a company event to be held on October 25, 2019 between the hours of 4:00 PM and 6:30 PM at Out of Office located at 43 Broad Street.*

## **5. Personnel:**

- a) Selectmen to consider approval of the appointment of Sara Moore as Assistant Children's Librarian for the Hudson Public Library at a Grade 7, Step 4, effective November 4, 2019.

*On a motion by Mr. Lucy, seconded by Mr. Duplisea, the Board voted 5-0 to approve the appointment of Sara Moore as Assistant Children's Librarian for the Hudson Public Library at a Grade 7, Step 4, effective November 4, 2019.*

- b) Selectmen to consider approval of the appointment of Kali Coughlan as part-time Mass in Motion Program Coordinator at a Grade 4, Step 4, effective October 23, 2019.

*On a motion by Mr. Lucy, seconded by Mr. Quinn, the Board voted 5-0 to approve the appointment of Kali Coughlan as part-time Mass in Motion Program Coordinator at a Grade 4, Step 5 (typo above), effective October 23, 2019.*

- c) Selectmen to consider approval of the appointment of Heidi Graf as Conservation Commission and Paul Osborne and James Martin as Associate Conservation Commissioner as terms to expire December 31, 2021.

*On a motion by Mr. Lucy, seconded by Mr. Parent, the Board voted 5-0 to approve the appointment of Heidi Graf as Conservation Commission and Paul Osborne and James Martin as Associate Conservation Commissioner as terms to expire December 31, 2021.*

- d) Selectmen to consider approval of the appointment of Donna Specian to the Hudson Cultural Council for a term to expire on December 31, 2021.

*On a motion by Mr. Lucy, seconded by Mr. Parent, the Board voted 5-0 to approve the appointment of Donna Specian to the Hudson Cultural Council for a term to expire on December 31, 2021.*

- e) Selectmen to consider approval of the appointment of Peter Fiske to the Hudson Cultural Council for a term to expire on December 31, 2021.

*On a motion by Mr. Lucy, seconded by Mr. Quinn, the Board voted 5-0 to approve the appointment of Peter Fiske to the Hudson Cultural Council for a term to expire on December 31, 2021.*

**6. Contracts:**

- a) Selectmen to consider approval and authorization to sign a contract with Hub Technical Services, LLC for the upgrade of the Town servers from physical to virtual environment in the amount of \$135,224.47.

*On a motion by Mr. Duplisea, contract with Hub Technical Services, LLC for the upgrade of the Town servers from physical to virtual environment in the amount of \$135,224.47, seconded by Mr. Parent, the Board voted 5-0 to approve and authorize the signing of a*

- b) Selectmen to consider approval and authorization to sign a contract with Ambient Temperature Control for the Town Hall basement air handler in the amount of \$66,000.

*On a motion by Mr. Lucy, seconded by Mr. Parent, the Board voted 5-0 to approve and authorize the signing of a contract with Ambient Temperature Control for the Town Hall basement air handler in the amount of \$66,000.*

- c) Selectmen to consider approval and authorization to sign a contract with Valley Communication Systems, Inc. for a new phone system for Town Hall in the amount of \$45,960.27.

*On a motion by Mr. Lucy, seconded by Mr. Duplisea, the Board voted 5-0 to approve and authorize the signing of a contract with Valley Communication Systems, Inc. for a new phone system for Town Hall in the amount of \$45,960.27.*

- d) Selectmen to consider approval and authorization to sign a contract with EJP for the purchase of four hydrants in the amount of \$7,460.00.

*On a motion by Mr. Lucy, seconded by Mr. Parent, the Board voted 5-0 to approve and authorize the signing of a contract with EJP for the purchase of four hydrants in the amount of \$7,460.00.*

- e) Selectmen to consider approval and authorization to sign a contract for the enclosure at the Chestnut Street Treatment Facility.

*On a motion by Mr. Parent, seconded by Mr. Durant, the Board voted 5-0 to move forward and authorize the signing of a contract for the enclosure at the Chestnut Street Treatment Facility, provided that the amount is approved by the Board previous to signing the contract.*

- f) Selectmen to sign the Collective Bargaining Agreement with Local 1713, International Association of Firefighters for July 1, 2018 through June 30, 2021.

*On a motion Mr. Parent, seconded by Mr. Duplisea, the Board voted 4-1-0 to sign the Collective Bargaining Agreement with Local 1713, International Association of Firefighters for July 1, 2018 through June 30, 2021. Mr. Durant opposed.*

**7. General:**

- a) Selectmen to consider adopting a fuel efficient vehicle policy.

*The Board passed over item 7a.*

- b) Selectmen to consider adopting a Backup and Retention Policy.

*On a motion by Mr. Parent, seconded by Mr. Durant, the Board voted 5-0 to adopt a Backup and Retention Policy*

- c) Selectmen to consider acceptance and authorization to sign the Sustainable Materials Recovery Program Grant in the amount of \$4,550.

*On a motion by Mr. Lucy, seconded by Mr. Parent, the Board voted 5-0 to accept and authorize the signing of the Sustainable Materials Recovery Program Grant in the amount of \$4,550.*

**8. Citizens' Issues:**

*Greg Vachowski, 6 Wood Street asked when the paving on South Street will be completed. Mr. Moses stated later this week.*

**9. Town Issues:**

**10. Correspondence to be Noted by Clerk:**

*On a motion by Mr. Lucy, seconded by Mr. Quinn, the Board voted 5-0 to note the correspondence of its meeting of October 7, 2019.*

**11. Executive Session:**

**12. Adjourn:**

*On a motion by Mr. Duplisea, seconded by Mr. Quinn, the Board voted 5-0 to adjourn its meeting of October 7, 2019 at 7:20 PM.*

## Document List – October 7, 2019

Document	Location
Minutes October 7, 2019	BOS Office
License application – Humphrey's, Elks, Charlie Bacon, Nancy Capparelli, Eric Seybert, Off the Rail Nutrition and Lysa Miller	BOS Office
Personnel appointments – Sara Moore, Kali Coughlan, Paul Osborne, James Martin, Heidi Graf, Donna Specian and Peter Fiske	BOS Office
Contracts – Hub Tech, Ambient Temperature Control, Valley Communications, EJP and Local 1713	BOS Office
Backup and Retention Policy	BOS Office
Sustainable Materials Grant	BOS Office
FY 2021-25 TIP letter	BOS Office
Letter from Michigan resident regarding Town's water	BOS Office
Route 15 September ridership report	BOS Office
Email from DCAMM	BOS Office
Double pole report from Verizon	BOS Office