



Town of Hudson - Board of Selectmen

Minutes—March 23, 2020

78 Main Street 2nd Floor 7:05 PM

1. Call to Order:

Present were Mr. Durant, Mr. Duplisea, Mr. Lucy, Mr. Parent, Mr. Quinn and Mr. Moses. Also present was Ms. Vickery.

2. Executive Session:

- a) Selectmen to meet enter into executive session to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties, and to return to public session.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted unanimously by roll call vote to enter into executive session and to return to public session.

3. Minutes to be Approved:

- a) Public session minutes – March 9, 2020

On a motion by Mr. Duplisea, seconded by Mr. Durant, the Board voted 5-0 to approve the public session minutes of March 9, 2020.

4. Meetings and Public Hearings - 7:00 PM:

5. Licenses:

6. Personnel:

- a) Selectmen to note the retirement of Michael Tarves from the Department of Public Works as General Foreman, effective June 18, 2020.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to note the retirement of Michael Tarves from the Department of Public Works as General Foreman, effective June 18, 2020.

- b) Selectmen to note the retirement of Deborah Kane from the Library as Technical Services Librarian, effective April 24, 2020. *The Board passed over this item.*
- c) Selectmen to note the resignation of Zenaide Swenson from the Silas Felton Historic District Commission effective immediately.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to note the resignation of Zenaide Swenson from the Silas Felton Historic District Commission effective immediately.

- d) Selectmen to note the resignation of Barbara Rose from the Finance Committee effective immediately.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to note the resignation of Barbara Rose from the Finance Committee effective immediately.

- e) Selectmen to consider approval of a change to the non-union position of M-6 General Foreman to M-7 Director of Operations.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve a change to the non-union position of M-6 General Foreman to M-7 Director of Operations.

- f) Selectmen to consider moving the position of Wastewater Operator at a W-6 to Operator-In-Training at a W-4. Once the candidate is trained and certified position to Wastewater Operator at a W-6 will be reinstated.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to move the position of Wastewater Operator at a W-6 to Operator-In-Training at a W-4. Once the candidate is trained and certified the position will be reinstated to Wastewater Operator at a W-6.

- g) Selectmen to consider approval to remove the Administrative Manager position for the DPW from the AFSCME union G-11 and make it a non-union M-4 position.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve the removal of the Administrative Manager position for the DPW from the AFSCME union G-11 and make it non-union M-4 position.

- h) Selectmen to consider approval of the promotion of Patrick Donahue to Operator-In-Training at a grade W-4, Step 3, effective March 24, 2020.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve the promotion of Patrick Donohue to Operator-In-Training at a grade W-4, Step 3, effective March 24, 2020.

- i) Selectmen to consider approval of the appointment of Kristin French as the part-time Regional Youth Substance Use Prevention Program Coordinator at a rate of \$34.75/hour, effective March 24, 2020 through September 30, 2020.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve the appointment of Kristin French as the part-time Regional Youth Substance Use Prevention Program Coordinator at a rate of \$34.75/hour, effective March 24, 2020 through September 30, 2020.

- j) Selectmen to consider approval of the promotion of Brian Sleeper to Permanent Full-Time Lieutenant for the Fire Department, effective March 24, 2020.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve the promotion of Brian Sleeper to Permanent Full-Time Lieutenant for the Fire Department, effective March 24, 2020.

- k) Selectmen to consider approval of the appointment of Patrick Kelleher from Call Firefighter to Permanent Full-Time Firefighter, effective March 24, 2020.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve the appointment of Patrick Kelleher from Call Firefighter to Permanent Full-Time Firefighter, effective March 24, 2020.

- l) Selectmen to consider approval of the part-time appointment (four hours per week) of Cheryl Lombardo as File Clerk for the Inspections Office at a rate of \$15.00, effective March 24, 2020.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve the part-time appointment (four hours per week) of Cheryl Lombardo as File Clerk for the Inspections Office at a rate of \$15.00, effective March 24, 2020.

- m) Selectmen to consider approval of the appointment of Michael Gibbons to Administrative Manager for the DPW at a Grade M-4, Step 3, effective March 24, 2020.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve the appointment of Michael Gibbons to Administrative Manager for the DPW at a Grade M-4, Step 3, effective March 24, 2020.

- n) Selectmen to consider approval of the appointment of William Weagle as Temporary Town Treasurer/Collector at a Step 8, 1, effective April 3, 2020.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve the appointment of William Weagle as Temporary Town Treasurer/Collector at a Step 8, 1, effective April 3, 2020.

7. Contracts:

- a) Selectmen to consider approval and authorization to sign a contract with Auburn Winwater in the amount of \$10,951.56 for the purchase of fire hydrants.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve and authorize the signing of a contract with Auburn Winwater in the amount of \$10,951.56 for the purchase of fire hydrants.

- b) Selectmen to consider approval and authorization to sign a contract with Solterra Group, LLC for the wastewater sludge odor control in the amount of \$26 per gallon.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve and authorize the signing of a contract with Solterra Group, LLC for the wastewater sludge odor control in the amount of \$26 per gallon.

- c) Selectmen to consider approval and authorization to sign a contract with Dude Solutions for a Work Order System in the amount of \$8,637.68.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve and authorize the signing of a contract with Dude Solutions for a Work Order System in the amount of \$8,637.68.

- d) Selectmen to consider approval and authorization to sign a contract with Insituform Technologies, LLC in the amount of \$42,417.00 for the Downtown Rotary Sewer Cleaning & Lining Project.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve and authorize the signing of a contract with Insituform Technologies, LLC in the amount of \$42,417.00 for the Downtown Rotary Sewer Cleaning & Lining Project.

- e) Selectmen to consider approval and authorization to sign a contract with Bayside Engineering for the professional engineering design services for the Main Street Bridge in the amount of \$0.00.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve and authorize the signing of a contract with Bayside Engineering for the professional engineering design services for the Main Street Bridge in the amount of \$0.00.

- f) Selectmen to consider approval and authorization to sign a contract extension with Casella Organics for wastewater treatment facility sludge hauling in the amount of \$185/ton.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve and authorize the signing of a contract extension with Cassella Organics for wastewater treatment facility sludge hauling in the amount of \$185/ton.

- g) Selectmen to consider approval and authorization to sign a contract with F.G. Sullivan Drilling Co., Inc. in the amount of \$10,200 for a variable frequency drive (VFD) for Chestnut Well #2.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to approve and authorize the signing of a contract with F.G. Sullivan Drilling Co., Inc. in the amount of \$10,200 for a variable frequency drive (VFD) for Chestnut Well #2.

8. General:

- a) Selectmen to consider adopting a remote participation policy for the Town.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to adopt a remote participation policy for the Town during this time of emergency.

- b) Selectmen to consider signing their 2019 Annual Report.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to sign their 2019 Annual Report.

- c) Selectmen to consider nomination of Jennifer Condon, Donna DeWallace, Sarah Macone and Michael Albanese as Inspector of Animals pursuant to MGL Chapter 129 § 15 & 16.

On a motion by Mr. Durant, seconded by Mr. Duplisea, the Board voted 5-0 to nominate Jennifer Condon, Donna DeWallace, Sarah Macone and Michael Albanese as Inspector of Animals pursuant to MGL Chapter 129 § 15 & 16.

- d) Selectmen to consider approval of a Level 5 water ban to go into effect immediately. *The Board passed over this item.*

9. Citizens' Issues:

10. Town Issues:

11. Correspondence to be Noted by Clerk:

On a motion by Mr. Quinn, seconded by Mr. Duplisea, the Board voted 5-0 to note the correspondence of March 23, 2020.

12. Adjourn:

On a motion by Mr. Parent, seconded by Mr. Lucy, the Board voted 5-0 to adjourn its meeting of March 23, 2020 at 8:00 PM.

Document List – March 23, 2020

Document	Location
Personnel memos – Tarves, Swenson, Rose, Donahue, French, Sleeper, Kelleher, Lomardo, Gibbons, Weagle	BOS Office
Contracts – Auburn Winwater, Solterra Group, LLC, Dude Solutions, Insituform Technologies, LLC, Bayside Engineering, Casella Organics, F.G. Sullivan Drilling	BOS Office
2019 Annual Report	BOS Office
Animal Inspector nomination	BOS Office
Xfinity Annual Notice	BOS Office
Chapter 90 apportionment letter for FY 2021	BOS Office
Update from Erick Dickson, President and CEO, UMass Memorial Health Care	BOS Office
Daily Situation Report-COVID-19	BOS Office
Emergency Powers of Municipalities	BOS Office

