

***Town of Hudson
Council on Aging***

Minutes for COA Board Meeting 5/6/2020, Hudson Senior Center, 29 Church Street, Hudson, MA

Virtual meeting was called to order at 1:00pm by John Gill, Chair.

Members who were in attendance: John Gill, Chair; Patricia Desmond, Vice Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira; Charles Corley; Diane Durand, Anthony Monteiro and Janice Long, Director.

Members who were absent: Vinny Giombetti

Guests: none

Special Note: There was no April 2020 meeting due to Covid-19 pandemic.

John Gill asked for any additions/deletions to the **Agenda**. A motion was made by Charlie Corley to accept the agenda with amendment of adding election discussion for June Board elections, and seconded by Tony Monteiro. The vote was unanimous to accept the motion.

John Gill asked for any corrections or additions to the **Minutes of the 3/4/20 Board Meeting**. A motion to accept the minutes was made by Charlie Corley and seconded by Diane Durand. The vote was unanimous to accept the motion.

Nina Smith presented the **Treasurer's Report**: No report this month.

The **Director's Report** was presented by Janice Long. Janice noted that glass is being put in reception area, sneeze guards are being installed in Janice's office and the Social Service office. They are working on a plastic barrier for the bus. Social services is still busy, but seniors seem to be ok through the pandemic. Meals on Wheels is taking on new clients, have volunteers to deliver and food is being made at the Marlboro location. Janice will find out if volunteers are screened for virus. The staff are calling seniors to check on them and have had masks donated. They are working on virtual programs. Janice is looking for a thermometer and ways to keep the center safe when it opens. Acceptance of the **Director's Report** was moved by Charlie Corley, seconded by Diane Durand and approved unanimously.

Acceptance of the **Outreach Report** for March and April was moved by Nina Smith, seconded by Ed Silveira and approved unanimously. It was noted that stats are being kept on services provided during pandemic. They will do a robocall, Keynote article and post on Town website to remind people that the center is still serving clients and managing calls.

Acceptance of the **Bus Driver's Report** was moved by Diane Durand, seconded by Tony Monteiro, and approved unanimously. It was noted that the last day for rides was 3/16/20 due to the virus. Dialysis patients arranged for other transportation.

Facilities Committee Report: no report

Friends' Report: Friends are still looking for a treasurer.

Correspondence: none

Old Business: Plumber fixed leaky faucet in kitchen.

New Business: Covid 19 planning- we will investigate options for safety of staff and seniors with direction from the health department, town and state. Hand sanitizer stations will be needed throughout the building.

A motion was made by Charlie Corley, and seconded by Tony Monteiro for the Slate of Officers Nominations for June annual meeting as follows:

Chairman	John Gill
Vice Chairman	Trisha Desmond
Secretary	Melissa Esteves
Treasurer	Nina Smith

A motion to **adjourn the meeting** was made by Tony Monteiro, seconded by Diane Durand, and unanimously approved. Meeting adjourned at 2:08pm.

The next meeting will be held via ZOOM on June 3, 2020 at 1:00 pm.

Respectfully submitted,
Melissa Esteves, Secretary