

Town of Hudson

Council on Aging

Minutes for the COA Board Meeting 12/2/2020, Hudson Senior Center, 29 Church Street, Hudson, MA

Virtual meeting was called to order at 1:00pm by John Gill, Chair.

Members in attendance: John Gill, Chair; Patricia Desmond, Vice-Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira, Diane Durand, Charlie Corley, Anthony Monteiro, and Janice Long, Director.

Members absent: none

Guests: none

John Gill asked for any additions or deletions to the **Agenda**. A motion was made by Charlie Corley to add Fran Bakstran discussion to the agenda and add to old business discussion for the open board position. This was seconded by Nina Smith, and the vote was unanimous by roll call vote.

John Gill asked for any corrections or additions to the **Minutes of 10/7/2020 Board Meeting**. A motion was made by Ed Silveira to accept the minutes, seconded by Nina Smith, and approved unanimously by roll call vote.

Nina Smith presented the **Treasurer's Report**. Nina reported \$23,501.49 is the current balance, which matches the Town. The Revolving Fund also matches the Town with a balance of \$62292.66. \$3658.60 was paid out of the revolving account to date. Charlie Corley made a motion to accept the Treasurer's Report, seconded by Patricia Desmond and approved unanimously by roll call vote. Janice will check on the cost of the electricity.

The **Director's Report** was presented by Janice Long. Janice noted that Open Enrollment has been busy, over 300 in November. 2 people had housing issues, were able to get on FEW for help. Grab and Go Thanksgiving was a success. Not many people attended the Flu clinic. Adding Mindfulness programs for January and February and considering Zoom Bingo. Janice will get a few Kindles to ry. Tony asked about 27 home trips versus the 13 unduplicated number, likely a typo. Acceptance off the Director's Report was made by Ed Silveira, seconded by Patricia Desmond, and approved unanimously by roll call vote.

Acceptance of the **Outreach Report** was moved by Charlie Corley, seconded by Ed Silveira, and approved unanimously by roll call vote. It was noted that they will not be able to make up the extra week for open enrollment due to the late roll out but should be ok.

Acceptance of the **Bus Driver's Report** was moved by tony Monteiro, seconded by Diane Durand, and approved unanimously by roll call vote. Covid numbers are going up, will monitor risk for bus, no change at this time. Bus drivers are comfortable to continue driving at this time.

Facilities Committee: no report

Friends Report: no report

Correspondence: none

Old Business: Covid update- numbers are increasing, will continue to monitor.

Open Board position was emailed out, posted on town site, and discussed at the selectmen's meeting. Janice will add vacancy to newsletter. Will ask for submissions by 1/15 and ask candidates to attend Zoom meeting in February. Janice will ask Joan for clarification on how to manage this.

New Business: Melissa will send Janice a list of entertainers who offer Zoom for Daybreak, and others who are isolated.

Fran Bakstran asked for discussion centered on technology, which board thought should focus on instruction and equipment. Jim the bus driver will be asked if he is comfortable with computers, and will try to enlist high school students to be of assistance.

A motion was made by Tony Monteiro, second by Charlie Corley, and approved unanimous by roll call vote for he staff to have a half day on Christmas Eve.

A motion to adjourn the meeting was made by Ed Silveira, seconded by Charlie Corley, and approved unanimously by roll call vote. The meeting was adjourned at 2:16pm.

The next meeting will be held via Zoom on January 6 at 1:00pm.

Respectfully Submitted,

Melissa Esteves

Secretary