

Town of Hudson

Council on Aging

Minutes for the COA Board Meeting 2/3/2021, Hudson Senior Center, 29 Church Street, Hudson, MA

Virtual meeting was called to order at 1:00pm by John Gill, Chair.

Members in attendance: John Gill, Chair; Patricia Desmond, Vice-Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira, Diane Durand, Charlie Corley, Anthony Monteiro, and Janice Long, Director.

Members absent none.

Guests: COA Interviewees as invited including Lynne Kerner, Janet Saluk, Kathleen Jannsen, Deb Deluca. Andrew Linnell joined part of meeting as guest with exception of interviews and Executive Session.

John Gill asked for any additions or deletions to the **Agenda**. A motion was made by Charlie Corley to accept agenda as presented. This was seconded by Ed Silveira, and the vote was unanimous by roll call vote.

John Gill asked for any corrections or additions to the **Minutes of 1/6/2021 Board Meeting**. A motion was made by Diane Durand to accept the minutes, seconded by Ed Silveira, and approved unanimously by roll call vote.

Nina Smith presented the **Treasurer's Report**. Nina reported \$18671.29 is the current balance, which matches the Town except for the phone bill. There is a discrepancy of \$328.28. The Town had to adjust the phone bill from what we pay, Janice will follow up to figure it out. The Revolving account has \$60,135.84, which matches the Town. Diane Durand made a motion to accept the Treasurer's Report, seconded by Tony Monteiro and approved unanimously by roll call vote.

The regular meeting broke from 1:10-2:10 to interview COA Board candidates. The regular meeting resumed at 2:10pm.

The **Director's Report** was presented by Janice Long. Janice reported the Grab and Go meal had 55 people come. Kitchen hoods were inspected and passed. Social Service numbers down a bit, but they are still busy. The Pen Pal program is still going on. Emergency food boxes are available to seniors if needed. Trying to get the tax program going, will have to talk on phone and scan documents. Acceptance of the Director's Report was made by Ed Silveira, seconded by Charlie Corley, and approved unanimously by roll call vote.

Acceptance of the **Outreach Report** was moved by Charlie Corley, seconded by Patricia Desmond, and approved unanimously by roll call vote. It was noted that the numbers are a bit low.

Acceptance of the **Bus Driver's Report** was moved by Nina Smith, seconded by Diane Durand, and approved unanimously by roll call vote.

Facilities Committee: no report

Friends Report: no report

Correspondence: Received letter from an attorney, Center was left money in a will. These funds will go into its own account.

Old Business: Covid update: No update from Town yet but hearing CVS may get some vaccines. Seniors are trying to go on-line to get appointments. Center has an email to help register people if needed.

Ed Silveira made a motion to go into Executive Session to discuss candidates for the open Board position, vote will be taken during public session. Charlie Corley seconded the motion and was passed unanimously by roll call vote.

Diane Durand made a motion to come out of executive Session at 3:05. This was second by Charlie Corley and passed unanimously by roll call vote.

New Business: A motion was made by Ed Silveira to offer Janet Saluk the Board position, with second choice being Kathleen Jannsen. This was seconded by Charlie Corley and approved unanimously by roll call vote. If the first candidate is unable to accept, will offer to the second-choice candidate. Janice will contact the first-choice candidate with the offer and will give John a letter to send to those not chosen to thank them for their interest.

A motion to adjourn the meeting was made by Ed Silveira, seconded by Nina Smith, and approved unanimously by roll call vote. The meeting was adjourned at 3:22 pm.

The next meeting will be held via Zoom on March 3, 2021 at 1:00pm.

Respectfully Submitted,

Melissa Esteves

Secretary