

***Town of Hudson***

***Council on Aging***

**Minutes for the COA Board Meeting 1/6/2021, Hudson Senior Center, 29 Church Street, Hudson, MA**

Virtual meeting was called to order at 1:00pm by John Gill, Chair.

**Members in attendance:** John Gill, Chair; Patricia Desmond, Vice-Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira, Diane Durand, Charlie Corley, Anthony Monteiro, and Janice Long, Director.

**Members absent:** none

Guests: none

John Gill asked for any additions or deletions to the **Agenda**. A motion was made by Charlie Corley to add to the agenda the Covid update, vaccine rollout, bus discussion and add to new business discussion for the reappointment of board members. This was seconded by Diane Durand, and the vote was unanimous by roll call vote.

John Gill asked for any corrections or additions to the **Minutes of 12/2/2020 Board Meeting**. A motion was made by Ed Silveira to accept the minutes, seconded by Charlie Corley, and approved unanimously by roll call vote.

Nina Smith presented the **Treasurer's Report**. Nina reported \$20,557.36 is the current balance, which matches the Town. Charlie Corley made a motion to accept the Treasurer's Report, seconded by Ed Silveira and approved unanimously by roll call vote.

The **Director's Report** was presented by Janice Long. Janice reported that Open Enrollment has ended, saw 137 people for SHINE in Dec. Christmas Dinner grab and go was successful, police department very helpful. The Pen Pal program was a hit, thank you to Ed and Diane. Care package program was well received, packages were distributed Christmas Eve. The food pantry is putting together 50 boxes of emergency food boxes for senior. AARP Tax Program will be delayed, will monitor Covid numbers to determine safe start date, hoping for 3/1. Will offer new yoga program on Zoom. Assabet students are willing to make a video to instruct seniors on using technology. This will run on cable channel, Facebook page and email. Janice will ask about doing a helpdesk type program as well. Acceptance of the Director's Report was made by Ed Silveira, seconded by Nina Smith, and approved unanimously by roll call vote.

Acceptance of the **Outreach Report** was moved by Nina Smith, seconded by Ed Silveira, and approved unanimously by roll call vote. It was noted that the duplicated count is wrong in the report, Janice will fix.

Acceptance of the **Bus Driver's Report** was moved by Tony Monteiro, seconded by Diane Durand, and approved unanimously by roll call vote.

**Facilities Committee:** no report

**Friends Report:** no report

**Correspondence:** Thank you's received from seniors for meals and help with Open Enrollment.

**Old Business:** The bus drivers will let us know when they are not comfortable driving due to Covid cases. Kelly at the Board of Health is supportive of that plan, bus drivers have PPE, shields and masks.

Vaccine: Seniors 75 and over can be in phase 2 for the vaccine roll out. The center will continue to monitor the situation and will investigate getting Jim on the list sooner to get the vaccine.

**New Business:** Janice got 3 applications for the vacant Board position. She will pick the top 3 candidates to have them attend the next meeting for interview with Board members.

The Board members who are being reappointed will receive a letter and will be sworn in at Town Hall. They will serve until 2023.

A motion was made by Tony Monteiro, second by Charlie Corley, and approved unanimous by roll call vote for he staff to have a half day on Christmas Eve.

A motion to adjourn the meeting was made by Ed Silveira, seconded by Charlie Corley, and approved unanimously by roll call vote. The meeting was adjourned at 1:44 pm.

The next meeting will be held via Zoom on February 3, 2021 at 1:00pm.

Respectfully Submitted,

Melissa Esteves

Secretary