

***Town of Hudson
Council on Aging***

Minutes for COA Board Meeting 2/5/2020, Hudson Senior Center, 29 Church Street, Hudson, MA

Meeting was called to order at 1:00pm by John Gill, Chair.

Members who were in attendance: John Gill, Chair; Patricia Desmond, Vice Chair; Melissa Esteves, Secretary; Nina Smith, Treasurer; Ed Silveira; Diane Durand, Anthony Monteiro; Charles Corley and Janice Long, Director.

Members who were absent: Vinny Giombetti

Guests: Ray Girard, Town of Hudson

John Gill asked for any additions/deletions to the **Agenda**. A motion was made by Charlie Corley to accept the agenda, seconded by Ed Silveira. The vote was unanimous to accept the motion.

John Gill asked for any corrections or additions to the **Minutes of the 1/8/2020 Board Meeting**. A motion to accept the minutes was made by Ed Silveira and seconded by Charlie Corley. The vote was unanimous to accept the motion.

The **Treasurer's Report** was presented by Nina Smith, who reported we match with the town for the regular budget. A motion was made by Diane Durand and seconded by Ed Silveira to accept the report. The vote to accept the report was unanimous.

The **Director's Report** was presented by Janice Long. Ray Girard was present to report on some building issues. Ray reported that a quote is coming to repair the bench. The source of the odor in the basement is believed to have been found. An old drain pipe in the old basement is causing the smell. Curley Plumbing will come and vent that pipe to eliminate the smell. A screw in the elevator vent is loose. Ray called the company to come in and have it repaired. Ray will have blue tape removed from the 3rd floor stairwell window, and he will change out discolored ceiling tiles. Janice reported that the deck enclosure permits are still pending. A licensed construction supervisor is needed to oversee the project. The project will be postponed for 2-3 weeks until the issue is resolved. Janice will follow up with Jeff Wood and Tom Moses. She will also find out the role of the construction supervisor. There are also a few missing pieces to the permit that need to be resolved. The staff are still working to help a woman in need of housing (see report). Ana is trying to help a dialysis patient who lost Mass health. She has gotten the Mass Health back, and also a PT-1 for transportation. Housing continues to be a problem in Hudson. Acceptance of the **Director's Report** was moved by Ed Silveira, seconded by Nina Smith and approved unanimously.

Acceptance of the **Outreach Report** was moved by Charlei Corley, seconded by Diane Durand and approved unanimously. Janice noted that the numbers are down, but time spent with clients is up. Also staff was out sick, and had 2 holidays in January.

Acceptance of the **Bus Driver's Report** was moved by Charlie Corley and seconded by Nina Smith and approved unanimously. New bus is almost ready to be in service, just have to fix clock.

Facilities Committee Report: Janice will call HUD TV about monitor on top of media cabinet to see purpose. Tony will see if chair company will give new gliders before we order some. John and Tony will count to see how many we need.

Friends' Report: The Friends think they have a candidate for treasurer. Over \$700.00 was raised on calendar raffle.

Correspondence: none

Old Business:

Deck enclosure: See Directors Report

New Business: none

A motion to **adjourn the meeting** was made by Charlie Corley, seconded by Diane Durand, and unanimously approved. Meeting adjourned at 1:47pm.

The next meeting will be held on March 4, 2020, at 1:00 pm.

Respectfully Submitted,
Melissa Esteves, Secretary