

***Town of Hudson
Council on Aging***

Minutes for COA Board Meeting 7/1/2020, Hudson Senior Center, 29 Church Street, Hudson, MA

Virtual meeting was called to order at 1:01pm by John Gill, Chair.

Members who were in attendance: John Gill, Chair; Patricia Desmond, Vice Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira; Charles Corley; Diane Durand, Anthony Monteiro and Janice Long, Director.

Members who were absent: Vinny Giombetti

Guests:

John Gill asked for any additions/deletions to the **Agenda**. A motion was made by Charlie Corley to accept the agenda with amendment of adding election discussion for June Board elections, and seconded by Diane Durand. The vote was unanimous to accept the motion.

John Gill asked for any corrections or additions to the **Minutes of the 6/10/20 Board Meeting**. A motion to accept the minutes was made by Charlie Corley and seconded by Ed Silveira. The vote was unanimous to accept the motion.

Nina Smith presented the **Treasurer's Report**: Nina reported July 13 is date for any FY 2020 bills. \$5138.33 in account now without outstanding bills. Diane Durand made a motion to accept the Treasurer's Report, seconded by Ed Silveria, and approved unanimously.

The **Director's Report** was presented by Janice Long. Janice noted that both buses could be running by next month. A vinyl curtain will be installed behind driver n big bus. Masks, sanitizer, and gloves are coming in. 3 sanitizing stations have been order, should be in within 3 weeks. AVRTHS not doing outside projects next year due to Covid, hope to do deck project in future. Social Service is working remotely, working to get numbers up for SNAP for additional monies. Metro West health Foundation grant awarded to continue Day Break program. Big rom can fit up to 10 seniors six feet apart. 5 people requesting transport to doctors' appointments. Janice looking into grant for transportation to doctor's office appointments via taxi. Acceptance of the **Director's Report** was moved by Tony Monteiro, seconded by Nina Smith, and approved unanimously.

Acceptance of the **Outreach Report** was moved by Diane Durand, seconded by Tony Monteiro, and approved unanimously. It was noted that the numbers are good, still reaching out to people, and seniors seem to know to call if they need something. When a message is left at the Center, it triggers an email, so staff knows a message has been left.

Bus Driver's Report: no report

Facilities Committee Report: no report

Friends' Report: Janice meeting with Jackie Kapopoulos this week.

Correspondence: Metro West Health Foundation letter for grant award.

Old Business: none

New Business: No Fall Fair by the Friends this year

Covid screening tool developed, center staff will take temps of visitors or other staff at first point of contact, whether bus or center. If someone has temp, will recommend they call physician. Janice will ask Kelly if they can make a referral for the Covid test. Staff will follow up with people who have a temp to check status. Janice will make discussed changes and have it reviewed by Board of Health. The form will be translated into Portuguese.

Tony Monteiro will help Janice with protocol writing as we work to re-open.

Janice will ask Kelly for guidance for starting bus rides. Pens will be sanitized between riders for bus.

Masks must be worn during rides, if medical reason to not wear a mask, will ask Board of Health how to manage that.

Will continue to get supplies for future opening, will have spare masks available.

A motion to **adjourn the meeting** was made by Charlie Corley, seconded by Nina Smith, and unanimously approved. Meeting adjourned at 2:13pm.

The next meeting will be held via ZOOM on August 5, 2020 at 1:00 pm.

Respectfully submitted,
Melissa Esteves, Secretary