

Town of Hudson

Council on Aging

Minutes for the COA Board Meeting 4/7/2021, Hudson Senior Center, 29 Church Street, Hudson, MA

Virtual meeting was called to order at 1:00pm by John Gill, Chair.

Members in attendance: John Gill, Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira, Diane Durand, Charlie Corley, Anthony Monteiro, Janet Saluk, and Janice Long, Director.

Members absent: Patricia Desmond

Guests: Kathleen Jannsen

John Gill asked for any additions or deletions to the **Agenda**. A motion was made by Charlie Corley to accept agenda as presented. This was seconded by Janet Saluk, and the vote was unanimous by roll call vote.

John Gill asked for any corrections or additions to the **Minutes of 3/3/2021 Board Meeting**. A motion was made by Ed Silveira to accept the minutes, seconded by Nina Smith, and approved unanimously by roll call vote.

Nina Smith presented the **Treasurer's Report**. Nina reported \$10,727.43 is the current balance, which matches the Town. Phone and heat costs are over. Janice is working with Ray to see why the heat expense is so high, may be an increase in delivery costs. Charlie Corley made a motion to accept the Treasurer's Report, seconded by Diane Durand, and approved unanimously by roll call vote.

The **Director's Report** was presented by Janice Long. Janice reported that the tax program is going well. Assabet students are not able to do the build of the enclosed deck. Board of Health says Center can hold in person appointments, will have a plexiglass barrier and sit 6' apart. The bus driver gave his notice, job is posted. Acceptance of the Director's Report was made by Ed Silveira, seconded by Charlie Corley, and approved unanimously by roll call vote.

Acceptance of the **Outreach Report** was moved by Ed Silveira, seconded by Nina Smith, and approved unanimously by roll call vote. The staff was helpful in getting seniors vaccine appointments.

Acceptance of the **Bus Driver's Report** was moved by Charlie Corley, seconded by Ed Silveira, and approved unanimously by roll call vote.

Facilities Committee: no report

Friends Report: no report

Correspondence: none

Old Business: Covid update: Opening up for appointments at tis time. Will meet this Friday with staff to make a plan for opening in phases. Will develop a process for check-in and contact tracing. Daybreak may be next in-person program. Will consider an event for Daybreak participants and their families.

New Business: no new business

A motion to adjourn the meeting was made by Tony Monteiro, seconded by Ed Silveira, and approved unanimously by roll call vote. The meeting was adjourned at 1:39 pm.

The next meeting will be held via Zoom on May 5, 2021 at 1:00pm.

Respectfully Submitted,

Melissa Esteves

Secretary