

***Town of Hudson  
Council on Aging***

**Minutes for COA Board Meeting 9/4/19, Hudson Senior Center, 29 Church Street, Hudson, MA**

Meeting was called to order at 1:02pm by John Gill, Chair.

**Members who were in attendance:** John Gill, Chair; Patricia Desmond, Vice Chair; Melissa Esteves, Secretary; Diane Durand, Anthony Monteiro; Charles Corley and Janice Long, Director.

**Members who were absent:** Ed Silveira, Vinny Giombetti, Nina Smith

**Guests:** none

John Gill asked for any additions/deletions to the **Agenda**. A motion was made by Charlie Corley to accept the agenda, seconded by Diane Durand. The vote was unanimous to accept the motion.

John Gill asked for any corrections or additions to the **Minutes of the 6/5/19 Board Meeting**. A motion to accept the minutes was made by Tony Monteiro and seconded by Charlie Corley. The vote was unanimous to accept the motion.

Janice Long presented the **Treasurer's Report**: We gave back \$1583.85 to the town from operating budget as unspent money for the fiscal year. Revolving fund looks ok. A motion was made by Diane Durand and seconded by Charlie Corley to accept the report. The vote to accept the report was unanimous.

The **Director's Report** was presented by Janice Long. The bids for the deck enclosure came back much higher than expected. Janice will set up a meeting with Neil (PM), Jackie (Friends) and Tom (town). May have to send out for bid again in January or combine with another town project. Social service numbers went over 1000! Holly will be back on 9/9 from maternity leave. SMOC fuel applications can be started now, in past was 11/1. SHINE has new tools, sorted by monthly premium, not out of pocket expenses. Staff will need to do more calculations, which may take more time. Anna and Janice will participate in webinar for more information. Open Enrollment is Oct. 15-Dec. 7. DayBreak continues to grow, and will be presenting at Mass Council on Aging conference. LGBTQ grant approved, Gen Silent program had 13 people attend. Letter of Intent was sent to Cummings Foundation for a Bistro type program. Acceptance of the **Director's Report** was moved by Charlie Corley, seconded by Diane Durand and approved unanimously.

Acceptance of the **Outreach Report** was moved by Charlie Corley, seconded by Diane Durand. and approved unanimously. Numbers are expected to increase in the fall, as fuel assistance is starting earlier.

Acceptance of the **Bus Driver's Report** was moved by Tony Monteiro and seconded by Trisha Desmond and approved unanimously.

**Friends' Report:** no report.

**Correspondence:** Bid receipts

**Old Business:**

Deck enclosure: Will schedule a meeting to discuss next steps.

Adventure club had about 12 people use Hopkinton State Park pass for kayaks. They will be looking into fall excursions. Looking for a volunteer to head club. Janice will look into insurance liability.

**New Business:**

None

A motion to **adjourn the meeting** was made by John Gill, seconded by Trisha Desmond, and unanimously approved. Meeting adjourned at 1:44pm.

The next meeting will be held on October 2, 2019, at 1:00 pm.

Respectfully Submitted,  
Melissa Esteves, Secretary