

***Town of Hudson
Council on Aging***

Minutes for COA Board Meeting 3/4/2020, Hudson Senior Center, 29 Church Street, Hudson, MA

Meeting was called to order at 1:00pm by John Gill, Chair.

Members who were in attendance: John Gill, Chair; Patricia Desmond, Vice Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira; Charles Corley; Diane Durand, Vincent Gionbetti, and Janice Long, Director.

Members who were absent: Anthony Monteiro

Guests: none

John Gill asked for any additions/deletions to the **Agenda**. A motion was made by Charlie Corley to accept the agenda with amendment and seconded by Ed Silveira. The vote was unanimous to accept the motion.

John Gill asked for any corrections or additions to the **Minutes of the 2/5/20 Board Meeting**. A motion to accept the minutes was made by Charlie Corley and seconded by Ed Silveira. The vote was unanimous to accept the motion.

Nina Smith presented the **Treasurer's Report** : The Revolving Fund matched the Town to the penny. The budget is getting close on a few line items for the end of the FY. Gas use and cost went up in December. Got a new meter, fixed the Geothermal boiler issue, so back on track. A motion was made by Diane Durand and seconded by Vinny Giombetti to accept the report. The vote to accept the report was unanimous.

The **Director's Report** was presented by Janice Long. Janice noted that the Geothermal problem has been resolved. The DPW will replace the planks and repair the bench. The Assabet Valley students will start mid-march on the deck enclosure. Permits are signed off and ready to go. Outreach was successful in placing the residents in need of housing. The cooking program for the kids is going well. Metro West has asked we submit another grant for Daybeak. Heart to Home meals will be doing a presentation and offering samples. The new PTSD fitness program for veterans was well received. Acceptance of the **Director's Report** was moved by Ed Silveira, seconded by Trisha Desmond and approved unanimously.

Acceptance of the **Outreach Report** was moved by Charlie Corley, seconded by Trisha Desmond and approved unanimously. It was noted that there were 27 new clients this month. The Senior Center will make referrals to the mobile food pantry if needed. Anna and Holly did a program with the Fire Department and the Red Cross to replace smoke and CO2 detectors. They did 12 homes together and were able to get a special detector that shakes the bed for a deaf man. They will go out again together in the summer.

Acceptance of the **Bus Driver's Report** was moved by Nina Smith, seconded by Diane Durand, and approved unanimously. It was noted that the numbers are a little lower with the shorter month. Average mileage for the bus is 90/day, with 12 miles to the gallon. New bus is up and running, still an issue with the radio. The bus will go back to Quality to fix radio.

Facilities Committee Report: The plant stand on the patio has a broken leg, will look into repairing it. Chair gliders will be ordered for chairs.

Friends' Report: Friends are still looking for a treasurer.

Correspondence: none

Old Business: Smell in the basement is better but not resolved, still waiting for vent to be installed.

New Business: Covid 19- will meet with Town on Friday for plan to manage. Will post best practices for now.

A motion to **adjourn the meeting** was made by Charlie Corley, seconded by Diane Durand, and unanimously approved. Meeting adjourned at 1:52pm.

The next meeting will be held on April 1, 2020 at 1:00 pm.

Respectfully submitted,
Melissa Esteves, Secretary