

Hudson Cultural Council Minutes

Meeting Date: May 4, 2021

Location: Zoom Meeting
ID# 88227695484

Members Present via Roll Call: Dorothy Bagley, Peter Fiske, Cheryl Lombardo, Patricia Luoto, Doris Monteiro, Debbie Papa, Stephanie Simard, Donna Specian

Member Absent: Ellen Kisslinger

Prospective Member is Attendance: Lindsay Kelkres

The meeting was called to order at 7:00 PM by Donna Specian, Co-Chair. Members introduced themselves to Lindsay Kelkres, who is interested in knowing more about the Hudson Cultural Council and its role in our community.

On a motion by Debbie Papa, seconded by Dorothy Bagley, the members voted 8-0 by roll call to approve the minutes of the February 9, 2021 council meeting.

Dorothy Bagley announced that she has spoken with Aileen Sanchez-Himes, Director of the Hudson Public Library, regarding the need for her to provide a sponsor letter for an applicant who submits a grant request to the HCC for a program that will be held at the library.

New Items:

Stephanie Simard explained why the HCC does an annual community input survey. It is a requirement of the Massachusetts Cultural Council and is used by local councils to determine how to prioritize their grant funding. Members reviewed the survey questions previously used and decided to add choices under what types of programs respondents would attend to include online performances as well as a question on how much people are willing to pay to attend an event. After discussion that included a reordering of the questions and a suggestion to alphabetize the responses within the questions, a motion was made by Doris Monteiro and seconded by Debbie Papa to accept the format and wording of the 2021 online Community Input Survey. The members voted 8-0 by roll call to approve the motion.

Stephanie Simard will put the questions on Survey Planet for members to test prior to it going live to the community with a target date of May 24th. Members were encouraged to do the survey on different devices such as smart phones, tablets, laptops to determine if there were any glitches. They also volunteered to help distribute survey information to various agencies using the format of the 2019 distribution plan available on the council's Google Drive. A motion was made by Peter Fiske and seconded by Debbie Papa for HCC to purchase software from Survey Planet not to exceed \$300.00. The motion carried with a roll call vote of 8-0. It was noted that the survey would definitely end by August 1st in order to allow time to aggregate the data to be analyzed at the next HCC meeting.

Donna Specian shared the screen with members in her review of the updates to the council's website, which now has a link on the HCC's Town of Hudson website page. She also mentioned that when individuals complete the annual community input survey they will automatically be brought to the council's webpage.

Miscellaneous Items:

Lindsay Kelkres confirmed that she would like to become a member of the council. A motion was made by Stephanie Simard and seconded by Cheryl Lombardo to put Lindsay's name forward to the Select Board for appointment. The council voted 7-0 by roll call to approve the motion. (Dorothy Bagley was not in attendance for the vote.)

Adjournment:

A motion to adjourn the meeting was made by Doris Monteiro and seconded by Peter Fiske. The council voted 7 to 0 via a roll call to adjourn the meeting at 8:23 PM. (Dorothy Bagley was absent for the vote.)

Future Meeting:

Tuesday, August 17th, 2021 at 7:00 PM – To review the results of the 2021 HCC Community Input Survey, to analyze the data, and to decide whether changes need to be made to the council's priorities before the MCC September 1st deadline.

Respectfully submitted,
Doris Monteiro, Secretary