

## Hudson Cultural Council Minutes

**Meeting Date:** September 11, 2018

**Location:** Town Hall  
3<sup>rd</sup> Floor Meeting Room

**Members Present:** Dorothy Bagley, Cathleen Carlino, Jennifer Ferrari, Jennifer Finn, Ellen King, Ellen Kisslinger, Doris Monteiro, Helen Mutti, Sarah Worrest

**Members Absent:** Elaine Recklet

**Others Present:** Patricia Luoto, Bob Olkin



The meeting was called to order at 7:15 by Cathleen Carlino, Co-Chair.

Members introduced themselves and welcomed the two visitors who are applicants to the HCC.

The minutes of the August 27, 2018 meeting were unanimously approved.

### Old Business:

A draft of the HCC information flyer designed for PumpkinFest was presented by Doris Monteiro. After review and discussion, this document was finalized. Jennifer Finn will print out the double-sided flyer and will contact Steven Santos at the Hudson Division of Recreation regarding the council's ability to distribute it at the October 2018 PumpkinFest as well as to determine the number needed for the event. It was also decided to make the flyer available for distribution at other events and/or organizations supported by the council.

A draft of the HCC town-wide January 2019 survey was presented by Ellen Kisslinger. After review and discussion, this document was revised. It will be presented in its final form at the November 6<sup>th</sup> meeting. The survey will be sent out to all Hudson households with the annual Town census in January.

Jennifer Ferrari reported that there was no age requirement for council membership based on her contact, Mina Kim at the Massachusetts Cultural Council.

### New Business:

Conflict of Interest Forms were distributed to those members who have affiliations with cultural and/or community organizations that may benefit from HCC grants. Members are responsible for submitting these forms to the Hudson Town Clerk's Office to be forwarded to the Board of Selectman.

The election of officers for FY2019 was tabled and will be placed on the November 6, 2018 agenda.

It was reported that the Mass Cultural Council has allocated \$7,400 to the Hudson Cultural Council for its FY2019 grant cycle. The Town of Hudson also appropriates an amount to this fund of money. The Council Treasurer will meet with the Municipal Fiscal Officer by October 15<sup>th</sup> to determine the exact amount of money available for grant distribution at the November 6<sup>th</sup> meeting. Jennifer Finn reported that there are some outstanding grants from FY2018. Doris Monteiro will contact these grantees via email reminding them of their grant status and deadline for requesting reimbursement. It was noted that the information provided by the Municipal Fiscal Officer will be needed by October 15<sup>th</sup> to complete Sections 1 and 2 of the council's annual report to the MCC.

The meeting adjourned at 9:14.

Next Scheduled Meetings: November 6 - Grant Voting Meeting – Senior Center, Great Room  
November 27 – Grant Reconsideration Meeting – Town Hall, 3<sup>rd</sup> Floor Meeting Room

Respectfully submitted,  
Doris Monteiro, Secretary

