

Hudson Cultural Council Minutes

Meeting Date: April 5, 2018

Location: Town Hall
3rd Floor Meeting Room

Members Present: Cathleen Carlino, Jennifer Ferrari, Ellen Kisslinger, Doris Monteiro,
Elaine Recklet

Members Absent: Dorothy Bagley, Jennifer Finn, Helen Mutti, Sarah Worrest

Others present: Anthony Monteiro, grant recipient

The meeting was called to order at 7:15 by Jennifer Ferrari, Co-Chair.

The minutes of the November 9, 2017 meeting were unanimously approved.

The Hudson Cultural Council has been invited by Debra Vanderwerf to participate in ArtsFest Hudson supported by the Downtown Business Improvement District on Saturday, May 5, 2018 from 12 to 5 PM. This event will showcase the arts and cultural organizations in our community. After discussion it was decided that the HCC will take part by providing information about its role as a local cultural council under the Massachusetts Cultural Council. The HCC will have a table in front of Town Hall where there will be a display board, handouts, interest forms to join the council and an art activity for children. Several members in attendance have volunteered to represent the council. Jen Ferrari will reach out to the members not in attendance to see if they would like to participate in ArtsFest on May 5th.

The Hudson Cultural Council received a letter from Anthony Monteiro, Treasurer of the Assabet Valley Camera Club, regarding Grant #10636 for a program called "Dynamics of Nature Photography". Mr. Monteiro was in attendance to explain that the program could not take place on the original date of March 7, 2018 due to a snowstorm. The first available date the program could be rescheduled is December 5, 2018, which puts the date beyond the November 30, 2017 date of the award letter. MCC guidelines allow for LCCs to extend the date for reimbursement provided that the request is made in writing and that it is voted on by a quorum of LCC members. The Hudson Cultural Council unanimously voted to extend the date for reimbursement as requested, and the Secretary of the Council will send a letter regarding this decision to AVCC.

A question came up regarding the reimbursement process. It appears that at least one grantee has not received reimbursement for a program that took place early in the year and for which a request for reimbursement with supporting documentation was received by the HCC in early January. The normal time frame for reimbursement in the past has been approximately thirty days from the time of request for payment to when funds were received. Jen Ferrari will follow up with the HCC Treasurer to figure out why there has been a delay in payment.

The meeting adjourned at 8:17.

The next scheduled meeting of the Hudson Cultural Council is August 27, 2018 at 7:15 PM in the 3rd Floor Meeting Room of the Hudson Town Hall for the purpose of publicizing the grant program through a press release; recruiting new council members; setting dates for the grant review cycle; and preparing HCC member reappointment letters.

Respectfully submitted,
Doris Monteiro, Secretary

