



**TOWN OF HUDSON
PARK COMMISSION
Division of Recreation**
Town Hall
78 Main Street
Hudson, MA 01749
978-568-9642

**PARK COMMISSION MEETING MINUTES
Wednesday, January 15, 2020
Town Hall – 3rd Floor Conference Room at 7:15pm**

1. Call Meeting to Order

Mr. Chaves called the meeting to order at 7:16pm. Members present were Mr. Chaves, Mr. Bowen and Mr. Roan. Also present: Mr. Santos.

2. Minutes to Approve:

A. Public Session – November 21, 2019

Mr. Bowen motioned to approve the minutes as written, seconded by Mr. Chaves and carried
Vote: 3 – 0, in favor

3. Citizens Issues / Special Interest Groups:

A. None

4. Personnel:

A. None

5. Director's Report:

A. Centennial Beach Project-

Still awaiting designs and cost estimates from CXT - most recent prefab building manufacturer we have contacted to design and price out the buildings. Once buildings are finalized, they will be incorporated into design, final cost estimates will be prepared and the project bid packages can be prepared.

B. FY2021 Budget Revisions-

Changes made to budget after EA review as follows:

Seasonal Staff increased from \$120,772.00 to \$122,122.00

Overtime decreased from \$2,663.00 to \$2,282.00

Phones decreased from \$3,216.00 to \$2,179.00

Furniture & Fixtures decreased from \$5,700.00 to \$3,600.00

Note: Board of Selectmen budget review hearing set for January 27, 2020 at 7:00pm

C. Smile2Play – The Hudson Playground Project-

Per EA's recommendation, the Park Commission should create a standard policy for the use/installation of items/equipment on town property under the jurisdiction of the Park Commission. The policy will outline the general procedures associated with the approval process and also define any requirements/restrictions associated with the use of said land. Director of Recreation will present a draft policy at a future meeting (TBD).

C. Park Commission Policy Updates & Changes-

To be discussed at a future meeting

6. New Business:

A. Park Commission to provide feedback/input on work completed to date related to Recreation Master Plan

Mr. Santos presented all versions of facility concept plans created by Weston & Sampson to date.

Mr. Santos highlighted the updates made for each site, across all schemes presented. After the presentation Mr. Santos answered questions the Park Commissioners had specific to the program development process and any site specific concerns they had relative to the presentation. Discussion followed.

Mr. Santos then requested that Commissioners examine the most up to date concept plans for each site on an individual basis and provide feedback or questions, to be submitted to Weston & Sampson. Comments and Questions were as follows:

Farina Field

No comments

Sauta Cornfield

No comments

Quinn Middle School

No comments

Mulready School Field

Commissioners support plans as shown and want to keep designs/buildout as simple as possible and as far away from the school as possible, this property is not under their jurisdiction, they do not support investing a lot of funds into rebuilding a new field as shown however they support improvements to the existing field

Albertini Property

Commissioners support plan as shown and support the use of this land for passive recreation purposes such as walking & biking trails and potentially disc golf area

Cherry Street field

MC: Does not like the overall design, asked if alternative options were explored, does not like a playground at the location due to make-up of the immediate area /commercial buildings and feels site lacks of constant public visibility

Intel Field

Support the Dog Park option in location #2 only

Moulton Field

RB: Likes the design and how it incorporates a non-specific use open field

JR: Questioned if the 32 spot lot was necessary

MC: Felt that after reviewing all other locations this was a great spot for the playground

All commissioners would like to see an option with only 1 basketball court at this site, while integrating a 2nd court at another location in town, all commissioners expressed that they liked the overall concept at this location

Riverside & Surrounding Fields

MC: Supports a Field House to be built at this location but it would need to include space for Recreation Offices, other Commissioners supported this comment

RB: playground should be located at existing playground spot, other commissioners agreed
All Commissioners, liked additional parking as shown

Wood & Apsley Parks

Commissioners do not support a Dog Park at this location, they do support improving the road from Port to Riverview, they do support a small playground at Wood Park and preserving and improving the natural beauty of the Park

Sauta Fields

MC: Does not like proposed baseball field relocation at the far end of the property, requested Weston & Sampson justify this change, likes the addition of any parking as it will help with the current field use

RB: Does not like proposed baseball field relocation at the far end of the property

JR: Supports the concerns of the other commissioners relative to the relocation of the baseball field, stating that this change only increases an already long walk to the lower field from the upper parking lot

Other Comments:

-All Commissioners favor a Dog Park at Sauta Fields, the next favorable location would be Intel Field- Location #2, and Commissioners are not in favor of a dog park at Apsley Park

-All commissioners favor a Field House at Riverside Park as opposed to at Sauta Fields

-MC: Likes the idea of adding synthetic turf to various fields including Busch field, however he would need to see the cost to benefit analysis prior to supporting any such synthetic turf project

-Commissioners asked if master plan would identify smaller site amenity deficiencies such as bleachers, dugouts, etc...

7. Old Business:

A. FY2021 Budget Update

See Director's Report (5.B.)

B. Funding and Installation of new sign at Riverside Park – Guidotti Field

Commissioners reviewed sign proposal pricing, design and location as prepared by Director. Mr. Santos suggested that the Guidotti family be asked to contribute towards the new sign and suggested installing the field name/sign onto the scoreboard located on Riverside Field, which currently displays the name of Jason Gould, in order to maximize visibility.

Mr. Chaves stated that he was open to placing the field name sign on the Riverside scoreboard as long as the existing sign remained on it as well; that the back of the press box may not be the best location for the field sign; and that he would prefer to use Rec Gift account to pay for signage rather than asking the family to contribute.

Mr. Bowen stated that he was in favor of installing the field sign on the scoreboard; he agreed with Mr. Chaves suggestion of keeping the existing sign on place; and did not want to ask the Guidotti family to contribute towards the new sign.

Mr. Roan stated that he supported all comments previously stated by the other commissioners.

Mr. Bowen suggested that a field naming ceremony be organized. Mr. Santos suggested that one of the Park Commissioners take the lead in that effort. Mr. Bowen stated he would take on that project and reach out to the HS Athletic Director.

Mr. Santos stated that he would contact the sign vendor to develop a new proposal based on the comments he had received, to be presented at the February meeting.

8. Communications and/or Correspondence to be noted by Commissioners:

A. Email from Town Clerk regarding appointment of a Park Commissioner to the Community Preservation Committee

Mr. Bowen motioned to appoint Mr. Chaves as the Park Commission representative to serve on the Community Preservation Committee, effective immediately for a term to expire on December 31, 2022. Seconded by Mr. Roan and carried...

Vote: 3 – 0, in favor

9. Announcements/Adjournment

A. Future Park Commission Meetings

Park Commission reviewed the list of future meetings and made changes accordingly based on their availability. Commission requested that the Director have the meetings posted via Town Clerks office.

Mr. Bowen motioned to adjourn the meeting at 10:04pm, seconded by Mr. Bowen and carried...

Vote: 3 – 0, in favor

Motion to Approve:	Mr. Bowen
Second:	Mr. Chaves
Vote:	2 – 0, in favor
Date:	January 31, 2020