



**TOWN OF HUDSON  
PARK COMMISSION**  
Division of Recreation  
Town Hall  
78 Main Street  
Hudson, MA 01749  
978-568-9642

**PARK COMMISSION MEETING – MINUTES**

**March 1, 2023**

**Via REMOTE ZOOM at 7:30pm**

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Hudson Park Commission meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found below. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Hudson website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

***The Hudson Park Commission meeting will be held via a Zoom Meeting (Internet)  
Public Participation via calling in or using your computer is encouraged***

Topic: Park Commission Meeting

Time: Mar 1, 2023 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81215282261?pwd=UWhXOGJQU3dGRDdScTNPODU5ZTJ1UT09>

Meeting ID: 812 1528 2261

Passcode: 883060

One tap mobile

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Dial by your location

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+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 689 278 1000 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

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+1 507 473 4847 US

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Meeting ID: 812 1528 2261

Passcode: 883060

Find your local number: <https://us06web.zoom.us/j/kjh5LK2GB>

### **1. Call Meeting to Order**

Mr. Chaves called the meeting to order at 7:38pm. Members present were Mr. Chaves, Mr. Roan and Mr. Bowen. Also present: Mr. Santos and Mr. Hannon.

Mr. Chaves dispensed with the reading of the statement regarding Zoom virtual meetings and Governor Baker's statement on the Covid-19 virus & Open Meeting Law, as all those present were familiar with the statement, the meeting procedures and no one other than those listed above were present.

### **2. Minutes to Approve:**

A. Public Session – February 1, 2023

Mr. Bowen motioned to approve the minutes as written, seconded by Mr. Roan and carried...

Vote: 3 – 0, in favor

### **3. Citizens Issues / Special Interest Groups:**

A. None

### **4. Personnel:**

A. None

### **5. Director's Report:**

A. Winter Basketball Program Report

Mr. Santos informed the Commission that there were 332 participants across all winter basketball programs, up from 307 the previous year. Also, that there was a spike in Girls participation in grades 2-5, however the Girls grades 6-8 program failed to run due to lack of participation.

### **6. New Business:**

A. Park Commission to discuss establishing policies related to both solicited and unsolicited memorials, naming rights and donations of plaques, benches, trees, etc.

Mr. Santos stated that he was looking for direction so that he could assist the Commission in reshaping policies and procedures.

Mr. Chaves stated that he had asked for this item to be placed on the agenda as he feels there may be opportunities for community members and business to contribute towards donations programs, which would in turn provide the department with a source of revenue. Stating further that it is the Commissions responsibility to assist the Recreation Staff in creating or updating the policies. In closing Mr. Chaves, stated the he felt the next and most appropriate step would be to create an inventory of all items that have been donated, dedicated and named across all park facilities.

Discussion followed.

Both Mr. Bowen and Mr Roan stated that creating an inventory list is a great starting point and they supported the idea of creating defined policies to assist the Commission moving forward.

Mr. Santos asked for a timeline for creating the list. Mr. Chaves replied 90 days.

Mr. Santos informed that Commission that he has a list of potential donors at the rec office and that for many years, those who reach out looking to donate are added to the list and are contacted once donation programs become available.

**7. Old Business:**

A. None

**8. Communications and/or Correspondence to be noted by Commissioners:**

A. Park Commissioners received an email requesting that a Commissioner consider sitting on the Open Space and Recreation Plan (OSRP) - Steering Committee.

Both Mr. Bowen and Mr. Chaves stated that they'd be interested and willing to participate. Mr. Bowen stated that with his work schedule he may have difficulty attending some meetings.

Mr. Bowen motioned to nominate Mr. Chaves as the Park Commission representative to the OSRP Steering Committee. Seconded by Mr. Roan and carried...

Vote: 3 – 0, in favor

**9. Announcements/Adjournment**

A. Mr. Santos stated that he had met with the High School Athletic Director to discuss the current state of the Morgan Bowl bleachers earlier that day and that he was planning to next meet with the Executive Assistant to discuss the matter and learn what funding sources may be available to the Commission within the next 12-18 months. Mr. Santos stated that he had misinformed the Commission at the previous meeting and clarified that CPC funds could potentially be used to make renovations and improvements to bleachers at recreation facilities.

B. Mr Santos informed the Commission that the RFP for Dog Park Designer Firms were due by end of day March 6, 2023.

C. Annual Golf Outing scheduled for April 24, 2023.

Next meeting March 22, 2023 at 7:30pm

Mr. Bowen motioned to adjourn at 8:21pm, seconded by Mr. Roan and carried...

Vote: 3 - 0, in favor

Motion to Approve: Mr. Roan

Second: Mr. Bowen

Vote: 3 – 0, in favor

Date: March 22, 2023