



**TOWN OF HUDSON  
PARK COMMISSION  
Division of Recreation**  
Town Hall  
78 Main Street  
Hudson, MA 01749  
978-568-9642

**PARK COMMISSION MEETING MINUTES  
Thursday, February 13 2019  
Town Hall – Selectmen's Room at 7:30 pm**

**1. Call Meeting to Order**

Mr. Bowen called the meeting to order at 7:34pm. Members present were, Mr. Bowen, Mr. Chaves and Mr. Wood. Also present, Mr. Santos and Mr. Hannon

**2. Minutes to Approve:**

A. Public Session –January 9, 2019

Mr. Wood motioned to accept the minutes as written, seconded by Mr. Bowen and carried...

Vote: 3-0, in favor

**3. Citizens Issues / Special Interest Groups:**

A. None

**4. Personnel:**

A. None

**5. Director's Report:**

A. Review of meeting held on February 11, 2019 with primary field user groups

Mr. Santos stated that he and his staff met with representatives from Hudson Youth Soccer, Hudson Youth Baseball & Softball, Hudson Youth Football & Cheerleading and Hudson Youth Dek Hockey to review the upcoming spring scheduling requirements, facility improvements that may impact spring use, provide an update on the development a comprehensive field maintenance plan and the potential implementation of facility user fees in the future. Mr. Santos stated that there was mixed feedback from the group specific to increasing or adding users fees and that he explained to all present that although no decisions had been made, the Park Commission would be actively looking into all of these items in the coming months.

Mr. Chaves stated that he was in favor of implementing a facility user fee schedule and that it may make sense for the Park Commission meet with the primary user groups sooner rather than later to begin addressing any concerns they may have.

**6. New Business:**

A. Park Commission to discuss facility and field use fees and scheduling prioritization

Mr. Hannon reviewed the draft facility use application and fee schedule with the Park Commission.

Mr. Wood stated that he may suggest changes to the priority list of who gets to use which facilities, after having additional time to review the documents. Mr. Chaves stated that that he wanted to discuss the group classifications further and felt that the policy should include language that allows for the Recreation Director to make some decisions at his or her discretion, specific to field use and fees under certain circumstances. Mr. Santos stated that his intent was to briefly review the

documents with the Commission, then allow the commission the opportunity to individually make edits and provide further comments and suggestions at a future meeting. Mr. Santos suggested that as the commission considers implementing a fee schedule, that they first define the purpose for which to charge fees, which could subsequently dictate which users/groups to charge and at what rates.

B. Park Commission to review and discuss updated facility rules sign

Mr. Santos explained to the Park Commission that there various housekeeping items that needed to be completed such as separating out Rules and Regulations, from policy and procedure. Mr. Santos requested that that commissioners review the information provided for further discussion at a future meeting with the end goal being the creation of a standard Facility Rules and Regulations Sign to be used at all facilities across town.

## **7. Old Business:**

A. Update on Centennial Beach Renovation Project

Mr. Santos informed the commission that he had received another design revision that had taken into account the feedback received from meetings he and Weston & Sampson coordinated with the Conservation Agent, Police & Fire, Community Development & Planning and Recreation Staff. Further that the latest revision would be reviewed by the project building committee on February 15, 2019.

B. Update on Playground Improvements Project

Mr. Santos stated that he would be meeting with the school department on February 14, 2019 to discuss some outstanding school playground items and requested that the agenda item be tabled until the next meeting. Commission agreed to table the agenda item.

C. Update on Morgan Bowl Track and Stone Wall Renovation Project

Mr. Santos informed that commission that he would soon be securing the services of Hunter Associates Inc to complete the Topographic Site Survey at Morgan Bowl which would be used to develop project construction and bid docs.

## **8. Communications and/or Correspondence to be noted by Commissioners:**

A. None

## **Announcements/Adjournment**

Mr. Santos informed the Park Commission that there had been a discussion at the Board of Selectmen meeting held on Monday, February 11, 2019 on the potential acquisition of the Armory by the Town of Hudson from the State of Massachusetts. Mr. Santos stated that he had previously engaged in conversations with both the Executive Assistant and the Town Planner expressing the Park Commission –Division of Recreation’s interest in utilizing the building, if acquired by the Town as a recreation/community center. Mr. Santos stated that the Executive Assistant (EA), the Town Planner and Mr. Santos had a conference call well over a year prior with Mass DCAMM representatives regarding the future sale of the property. And that at that time, Mr. Santos told both the EA and Town Planner that if the Armory was to become available for recreation/community center purposes, that he would be very interested in using the property but further site assessments would need to be completed in order to put together a comprehensive plan to support both that programming and associated facility operating costs.

Mr. Santos explained to the Park Commission that since having those initial discussions with the EA and the Town Planner, no further information on the potential acquisition of the Armory had been provided to him and that he was surprised to have come across the BOS agenda item by chance when reviewing the BOS meeting agenda for February 11, 2019.

Mr. Santos stated that as he understood it, the Business Improvement District (BID) was aggressively advocating for the Town to acquire the space to be used primarily as a performing arts center, to house other local non-profits such as the Hudson Historical Museum, with some areas dedicated for municipal recreational purposes. Also, that the day-to-day management and oversight of the space was yet to be determined.

Mr. Santos encouraged the commission to watch the Selectmen's meeting for more details on the discussions that had transpired.

Mr. Bowen motioned to adjourn the meeting at 9:10pm, seconded by Mr. Wood and carried...  
Vote: 3-0, in favor

Motion to Adopt:	Mr. Chaves
Second:	Mr. Bowen
Vote:	2 – 0, in favor
Date:	March 28, 2019