



**TOWN OF HUDSON
PARK COMMISSION
Division of Recreation**
Town Hall
78 Main Street
Hudson, MA 01749
978-568-9642

**PARK COMMISSION MEETING MINUTES
Thursday, May 30, 2019
Town Hall – Selectmen's Room at 8:00 am**

1. Call Meeting to Order

Mr. Bowen called the meeting to order at 8:01am. Members present were, Mr. Bowen and Mr. Chaves. Also present: Mr. Santos and Mr. Hannon.

3. Election of Officers:

Chairman

Mr. Bowen motioned to nominate Mr. Chaves as Chairman, seconded by Mr. Chaves and carried...

Vote: 2-0, in favor

Vice-Chairman

Mr. Chaves motioned to nominate Mr. Bowen as Vice Chairman, seconded by Mr. Bowen and carried...

Vote: 2-0, in favor

Community Preservation Committee

Mr. Bowen motioned to nominate Mr. Chaves to serve, seconded by Mr. Chaves and carried... Vote: 2-0, in favor

3. Minutes to Approve:

A. Public Session –April 25, 2019

Mr. Chaves motioned to accept the minutes as written, seconded by Mr. Bowen and carried...

Vote: 2-0, in favor

4. Citizens Issues / Special Interest Groups:

A. None

5. Personnel:

A. Summer 2019 Part-time Seasonal Staff Recommendations

Mr. Santos presented the Park Commission with an updated Seasonal Salary Scale which proposed increasing the starting pay rate for B-1 from 12.10 to 12.25 and C-1 from 12.50 to 12.75, stating further that the budget and projected income would support this change. Mr. Chaves stated that Mr. Santos should continue to closely evaluate the financials related to the beach and make any recommendations for increases needed during the Fall budget season to support the upcoming renovation project.

Mr. Chaves motioned to accept the proposed changes to the Season Salary Scale, seconded by Mr. Bowen and carried...

Vote: 2-0, in favor

Mr. Bowen motioned to accept and approve the recommendations for part-time, seasonal staff as presented to be sent the Board of Selectmen for confirmation, seconded by Mr. Chaves and carried...

Vote: 2-0, in favor

6. Director's Report:

A. Morgan Bowl Track and Wall Restoration Project

Mr. Santos stated that bids were in; Contractors would soon be before the BOS for approval; and that no Bid Alternates will be completed at this time due to lack of funding. Mr. Santos informed the Commission that the HS Athletic Director would like to have lettering - "Home of the Hawks", painted on the new track surface. Both Mr. Bowen and Mr. Chaves stated that they supported this request, however if completed it would need to be paid by HPS/HS Athletics.

B. Beach Renovation Project Update

Mr. Santos stated that he and his staff would be meeting with Weston & Sampson the following day to finalize the building layout and plans; and once completed construction docs would be prepared for the Planning Board as the final step prior to bidding out the project.

C. Hudson Playground Project

Mr. Santos informed the Commission that he had met with a Hudson resident who had recently organized a support group focused on assisting the Town and Recreation Department with planning, fundraising and building a universally accessible community playground in Hudson. Further that the group is working closely with SMILE Mass, a local non-profit who has done the same in Sudbury MA. Mr. Santos stated that the Park Commission needed to establish some goals and identify the scope of the project for the new playground in order to guide this group of volunteers, as well as the Recreation Department in this process once the Recreation Master Plan is completed.

Mr. Chaves stated that he was very supportive of this outside group spearheading the effort to assist the Town and the Park Commission, however all final decisions on location, equipment design and layout, etc. would need to go through the Commission. Mr. Bowen stated that he agreed with Mr. Chaves.

Mr. Santos stated that he would reach out to Mr. Moses to determine the best approach for the Park Commission to work with and support the group, while still maintaining oversight of the process and having final approval on the work that is to be done.

7. New Business:

A. None

8. Old Business:

A. Park Commission to review Memo to Board of Selectmen relative to the Hudson Armory

Both Mr. Chaves and Mr. Bowen stated that they had reviewed the letter and requested it be sent to the BOS.

B. Park Commission to reopen discussion and consideration of Memorial Benches

Mr. Santos reviewed the history with regard to Memorial Bench requests and stated that he and his staff would soon begin the process of developing a program or process to consider both previous and new requests for memorial benches.

Mr. Bowen stated that he supports this effort; also that he had recently spoken to a family who had interest in purchasing a memorial bench. Mr. Santos stated that he did not have any recent recollection of any requests for memorial benches. Mr. Bowen stated that he would follow up with the family and report back at a later meeting.

Mr. Chaves stated that there will be constant requests for memorial benches moving forward, backed by passionate family members and friends of deceased loved ones. And while those making the requests strongly support their own efforts, others community members may feel otherwise, thus making it difficult for the Park Commission to determine whether or not to approve any such request.

Mr. Santos stated that he agreed with Mr. Chaves but in order to develop a memorial bench program with guidelines or specifications, he and his staff need guidance from Commission.

Mr. Chaves stated that a document, needed to be created that would clearly outline the process for

all requests. Also that the Commission should consider these types of requests as potential revenue streams, similar to legacy programs found at private schools, colleges and universities.

9. Communications and/or Correspondence to be noted by Commissioners:

A. None

Announcements/Adjournment

Mr. Chaves motioned to adjourn the meeting at 9:21am, seconded by Mr. Bowen and carried...

Vote: 2-0, in favor

Motion to Adopt:	Mr. Bowen
Second:	Mr. Chaves
Vote:	2-0, in favor
Date:	June 17, 2019