

## Park Commission Minutes 05/30/2018

### Minutes of Park Commission Meeting

Held on Wednesday, May 30, 2018

Town Hall – Selectmen’s Hearing Room at 8:00am

#### 1. Call Meeting to Order: 8:00am

Mr. Wood called the meeting to order at 8:10am. Members present were Mr. Wood, Mr. Chaves and Mr. Bowen. Also present, Mr. Santos and Mr. Hannon.

#### 2. Election of Officers:

Mr. Wood motioned nominating Mr. Bowen as the Chairman of the Park Commission, seconded by Mr. Chaves and carried...

Vote: 3-0, in favor

Mr. Bowen motioned nominating Mr. Chaves as the Vice Chairman of the Park Commission, seconded by Mr. Wood and carried...

Vote: 3-0, in favor

Mr. Chaves motioned nominating both Mr. Bowen and Mr. Wood serve as Park Commission Representatives on the CHAPS Board of Directors, seconded by Mr. Bowen and carried...

Vote: 3-0, in favor

Mr. Wood motioned nominating Mr. Chaves to serve as the Park Commission Representative on the Community Preservation Committee, seconded by Mr. Bowen and carried...

Vote: 3-0, in favor

#### 3. Minutes to Approve:

A. Public Session – May 3, 2018

Mr. Bowen motioned to accept the minutes as written, seconded by Mr. Wood and carried...

Vote: 3-0, in favor

#### 4. Citizens Issues / Special Interest Groups:

A. None

#### 5. Personnel:

A. Summer 2018 Part-Time Seasonal Staff Recommendations

Mr. Bowen motioned to accept and approve the recommendations for part-time, seasonal staff as presented, to be sent the Board of Selectmen for confirmation, seconded by Mr. Wood and carried...

Vote: 3-0, in favor

#### 6. Director’s Report:

A. Impact of Recreation Innovation Survey and Community Session results on future Recreation projects

Mr. Santos informed the Park Commission that once a summary report of both Community Survey and June 13<sup>th</sup> Innovation Session were presented to the Commission, that he would be ready to begin active discussions on future projects, both short and long term. He suggested that the Park Commission keep an active and regular meeting schedule throughout mid-late summer leading into the next budget prep cycle.

#### 7. New Business:

A. Park Commission to review proposed installation of electrical boxes at Cellucci Park

Mr. Santos explained to the Park Commission that he had been discussing the potential placement of 2 large electrical boxes, to supply power to the new development project (Medusa) across the street. Further, that discussions had been taking place for some time between, the Developer, Public Works Director, Director of Planning as well as Hudson Light & Power, who was requiring a total of three (3) electrical boxes be installed. Mr. Santos stated that they collectively had explored various options for installation in and around the area and that the proposed locations (shown as “Option 1” and “Option 2”) were the final proposed locations for

consideration. Mr. Pat Lavery (HLP) explained the need for the electrical boxes. Mr. Keith Sullivan (Medusa) explained the need to place the electrical boxes outside of the footprint of the proposed development site. Members of the Park Commission expressed concerns of safety, impact on the park aesthetics and future maintenance in and around said boxes. Mr. Lavery explained that the electrical boxes are currently being used in other parts of the town and once installed would be inspected regularly, and further that industry standards already require built-in failsafe's within the system design. Mr. Hunter echoed everyone's comments and suggested that if the Park Commission looked favorably upon this request, a Memorandum of Understanding between the Park Commission and the Developer be put in place to ensure all concerns of the Park Commission are fully satisfied. Mr. Hunter suggested that landscaping around the boxes could be arranged and that a formal maintenance plan of landscaping in the area could be addressed as part of an MOU. Mr. Santos stated that the he would begin discussions with Mr. Sullivan regarding potential landscaping, as well as fencing in and around the boxes, to be presented to the Commission at a later time for review.

Mr. Bowen motioned to allow Hudson Light & Power to install two (2) electrical boxes shown as "Option 1", within the area commonly known as Cellucci Park, on behalf of the Developer (Medusa) pending the following:

A. Prior to the start of any related work at the Cellucci Park, an agreed upon Memorandum of Understanding between the Hudson Park Commission and the developer is created to clearly address, in a satisfactory manner, the Park Commissions concerns of Safety, Landscaping, Maintenance and Fencing deemed necessary.

B. That the occupancy permit from the Town of Hudson only be issued once all conditions set forth within said MOU have been successfully satisfied.

The motion was seconded by Mr. Wood and carried...

Vote: 3-0, in favor

B. Park Commission to consider revision to Centennial Beach Rules (SOP 2b2): Sale of non-resident day passes

Mr. Santos explained that the rule/regulation before the Commission for consideration had already been in effect for many years and that this request was an attempt to formalize this long standing practice via SOP 2b2. Mr. Chaves motioned to accept the updated SOP 2b2, seconded by Mr. Wood and carried...

Vote: 3-0, in favor

#### **8. Old Business:**

A. Request (T. Dome) to install sunscreen dispenser on town property (Boutwell Fields)

Mr. Santos stated that he had reached out to the Board of Health as requested. Further that BOH had some questions for the requestor and those questions had been forwarded to Ms. Dome, but no response had been provided to date.

B. Little Free Library (ARRT) – S. Klotz

Mr. Santos informed the Park Commission that a "Request Form", as suggested by Mr. Chaves at the last meeting was not yet completed and therefore this request was still pending.

#### **9. Communications and/or Correspondence to be noted by Commissioners:**

A. Email from Finance Director regarding potential FY19 borrowing for Morgan Bowl Track & Stone Wall Renovation Project

Mr. Santos requested that the Park Commission decide whether or not they wanted to move forward with the project as previously approved in fiscal year FY19. Mr. Bowen motioned to move forward with said project in FY19, seconded by Mr. Wood and carried...

Vote: 3-0, in favor

#### **Announcements/Adjournment**

Mr. Bowen motioned to adjourn the meeting at 9:35am, seconded by Mr. Chaves and carried...

Vote: 3-0, in favor

Motion to Adopt: Mr. Bowen

Second: Mr. Wood

Vote: 3 – 0, in favor

Date: June 7, 2018