



**TOWN OF HUDSON  
PARK COMMISSION  
Division of Recreation  
Town Hall  
78 Main Street  
Hudson, MA 01749  
978-568-9642**

**PARK COMMISSION MEETING MINUTES  
Wednesday, February 12, 2020  
Town Hall – Selectmen's Room at 7:15pm**

**1. Call Meeting to Order**

Mr. Chaves called the meeting to order at 7:18pm. Members present were Mr. Chaves and Roan. Also present: Mr. Santos, Mr. Hannon and Mr. Aponte.

**2. Minutes to Approve:**

A. Public Session – January 31, 2020

Mr. Chaves motioned to approve the minutes as written, seconded by Mr. Roan and carried

Vote: 2 – 0, in favor

**3. Citizens Issues / Special Interest Groups:**

A. None

**4. Personnel:**

A. None

**5. Director's Report:**

A. None

**6. New Business:**

A. None

**7. Old Business:**

A. Park Commission to discuss and recommend Recreation Master Plan implementation strategies  
Recreation Staff and Commissioners individually voiced their master plan priority action items.  
Discussion followed and the following implementation strategies were developed as a means to identify which projects would provide the greatest community impact and therefore should be considered first when executing improvements.

Short-term: Improve overall facility maintenance with emphasis on athletic playing fields, move forward in design and site development of Moulton Field and a Dog Park located at Sauta Fields based on concept plans

Mid-Term: Move forward in design and site development of Wood & Apsley Park, Albertini Property and Cherry Street based on concept plans

Long-Term: Move forward in design and site development of a Lower Sauta Fields and Riverside Park based on concept plans

Additionally the commissioners stated:

...That while most of these projects carry high implementation costs, it is important that smaller items are not overlooked especially those that pose potential safety concerns which should be addressed as soon as possible.

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...That collaboration between key community stakeholders and existing facility user groups is beneficial and may serve as a means to fund certain project components.

Mr. Santos stated that the site specific concept plans developed within the Recreation Master Plan will need to be further refined via a final design process as well as integrated into the town's multi-year capital plan as a means to secure future funding.

Mr. Santos suggested that the Park Commission-Division of Recreation provide a public statement in the coming week to update residents on the status of the recreation master plan and the associated implementation strategies they've developed.

Mr. Hannon and Mr. Chaves stated that it would be important to note in the public statement that the master plan site concepts are merely only concept plans and subject to change through the final design process. And further that the final design process will need to be undertaken in order to further refine and develop the necessary documents to proceed with constructing the proposed improvements and/or changes at each of the facilities.

Mr. Santos stated that he and his staff would develop and publish a public statement in the coming weeks.

**8. Communications and/or Correspondence to be noted by Commissioners:**

A. None

**9. Announcements/Adjournment**

**8. Communications and/or Correspondence to be noted by Commissioners:**

A. Email received from HYBS relative to current Field Signs Policy

Park Commission reviewed the email and after a brief discussion the item was tabled until the following meeting.

Mr. Chaves motioned to adjourn the meeting at 8:29pm, seconded by Mr. Roan and carried...

Vote: 2 – 0, in favor

Motion to Approve:	Mr. Chaves
Second:	Mr. Roan
Vote:	3 - 0, in favor
Date:	March 4, 2020