



**TOWN OF HUDSON
PARK COMMISSION**
Division of Recreation
Town Hall
78 Main Street
Hudson, MA 01749
978-568-9642

PARK COMMISSION MEETING – MINUTES

November 30, 2022

Via REMOTE ZOOM at 7:30pm

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Hudson Park Commission meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found below. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Hudson website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

***The Hudson Park Commission meeting will be held via a Zoom Meeting (Internet)
Public Participation via calling in or using your computer is encouraged***

Topic: Park Commission Meeting

Time: Nov 30, 2022 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89227925699?pwd=MzBVeEpRKzhPWHEzZzFvUkJwODdVUT09>

Meeting ID: 892 2792 5699

Passcode: 552130

One tap mobile

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Dial by your location

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+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

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Meeting ID: 892 2792 5699
Passcode: 552130

Find your local number: <https://us06web.zoom.us/j/89227925699>

1. Call Meeting to Order

Mr. Chaves called the meeting to order at 7:33pm. Members present were Mr. Chaves and Mr. Bowen. Also present: Mr. Santos and Mr. Hannon.

Mr. Chaves dispensed with the reading of the statement regarding Zoom virtual meetings and Governor Baker's statement on the Covid-19 virus & Open Meeting Law, as all those present were familiar with the statement, the meeting procedures and no one other than those listed above were present.

2. Minutes to Approve:

A. Public Session – November 2, 2022

Mr. Bowen motioned to approve the minutes as written, seconded by Mr. Chaves and carried...

Vote: 2 – 0, in favor

3. Citizens Issues / Special Interest Groups:

A. None

4. Personnel:

A. Park Commission to consider Fall/Winter 2022-2023 Part-Time Seasonal Staff

Mr. Bowen motioned to approve the Seasonal Part-Time Staff as presented, to be submitted to the Select Board for final confirmation. Seconded by Mr. Chaves and carried...

Vote: 2 – 0, in favor

5. Director's Report:

A. None

6. New Business:

A. None

7. Old Business:

A. Park Commission to consider installation of Downtown Wayfinding on Assabet River Rail Trail along Vila do Porto

Mr. Santos informed the Commission that he and Mr. Hannon had met with Mr. Braga of the Hudson B.I.D. They had walked the site and looked for alternate locations to place the downtown wayfinding gateway sign. In doing so, a new location had been identified, located along the A.R.R.T. where Vila Do Porto and Broad street intersect. Also, that this new location had been reviewed and approved by the DPW Director. In closing, Mr. Santos stated that as part of that site visit, the group discussed potentially incorporating the downtown wayfinding branding, color schemes and images into the future kiosk to be placed along the A.R.R.T. at Vila Do Porto/Main/Grove Streets, replacing the one that is currently there and as well as the others along the A.R.R.T.

Mr. Braga thanked the Commission for their support. He went on to explain the purpose of the gateway sign as part of the larger downtown wayfinding program. In closing, Mr. Braga stated that

he and the Hudson B.I.D. looked forward to collaborating with the Park Commission on future projects.

Mr. Chaves motioned to approve the installation of the downtown wayfinding gateway sign at newly identified location, subject to all future upkeep and maintenance including replacement, being performed and funded by the Hudson B.I.D. or others, not the Park Commission – Division of Recreation. Seconded by Mr. Bowen and carried...

Vote: 2 – 0, in favor

B. Dog Park Planning Update

Mr. Santos shared with the Commission that process the Town of Northborough had recently undertaken to develop an off-leash dog park. Mr. Santos referenced the contract and scope of work that had been provided from the Town of Northborough, stating that initial design costs for their project was \$35,500 and an additional \$31,000 was slated to be allocated to complete the final designs and cover some construction administration project costs.

Mr. Chaves stated that he was not surprised by the design fees paid by Northborough to date as they seemed appropriate for the scope of work performed.

Mr. Santos asked the Commission for guidance on further engaging with the residents in the community, asking specifically if the Commission wanted to handle the public engagement and outreach phase of the overall design process in-house or if they'd prefer an outside design firm handle this phase of the project. Both Mr. Chaves and Mr. Bowen stated that the design firm is selected to work with the Town to design the dog park should also be responsible for the public engagement and outreach phase of the project.

Mr. Santos stated that he supported this approach and would begin survey other communities together base-line information on their projects as well as compile a list of design firms that have been involved in design and construction of dog parks using Stanton Foundation funding.

8. Communications and/or Correspondence to be noted by Commissioners:

A. None

9. Announcements/Adjournment

Next meeting December 21, 2022 at 7:30pm

Mr. Bowen motioned to adjourn at 8:11pm, seconded by Mr. Chaves and carried...

Vote: 2 - 0, in favor

Motion to Approve:	Mr. Bowen
Second:	Mr. Roan
Vote:	3 – 0, in favor
Date:	December 21, 2022