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## Park Commission Minutes 05/19/2017

### Minutes of Park Commission Meeting

Held on Friday, May 19, 2017

Selectmen's Hearing Room, Town Hall at 8:00am

#### 1. Call Meeting to Order:

Mr. Bowen called the meeting to order at 8:02am. Members present were Mr. Bowen, Mr. Wood and Mr. Chaves. Also present, Mr. Santos and Mr. Hannon.

Mr. Bowen welcomed Mr. Chaves to the Park Commission and thanked Mr. Scafidi for his service to the Town and the work he did while serving as a former Park Commissioner.

#### 2. Election of Officers

Mr. Bowen motioned nominating Mr. Wood as the Chairman of the Park Commission, seconded by Mr. Chaves and carried...

Vote: 3 – 0, in favor

Mr. Wood motioned nominating Mr. Bowen as the Vice Chairman of the Park Commission, seconded by Mr. Chaves and carried...

Vote: 3 – 0, in favor

Mr. Wood motioned nominating both Mr. Bowen and Mr. Wood serve as Park Commission Representatives on the CHAPS Board of Directors, seconded by Mr. Chaves and carried...

Vote: 3 – 0, in favor

Mr. Wood motioned nominating Mr. Bowen to serve as the Park Commission Representative on the Hudson Youth Athletic Association, seconded by Mr. Chaves and carried...

Vote: 3 – 0, in favor

Mr. Bowen motioned nominating Mr. Chaves to serve as the Park Commission Representative on the Community Preservation Committee, seconded by Mr. Wood and carried...

Vote: 3 – 0, in favor

#### 3. Minutes to Approve:

A. Public Session – March 22, 2017

Mr. Wood motioned to accept the minutes as written, seconded by Mr. Bowen and carried...

Vote: 3-0, in favor

#### 4. Citizens Issues / Special Interest Groups:

A. None

#### 5. Personnel:

A. Park Commission to consider Summer 2017: Part-Time Seasonal Staff Recommendations

Mr. Bowen motioned to accept and approve the recommendations for part-time, seasonal staff as presented - to be sent the Board of Selectmen for confirmation, seconded by Mr. Wood and carried...

Vote: 3 – 0, in favor

#### 6. Director's Report:

Boutwell Fields Scoreboard Upgrades completed by Hudson Youth Baseball & Softball

Mr. Santos informed the Park Commission that HYBS had moved forward with the replacement of 3 scoreboards at the Boutwell Little League fields (funded by private and corporate donations). Mr. Santos explained to the Park Commission that he was not made aware of the project until only days before the installation of the new scoreboards was scheduled to take place. Mr. Santos

informed the Park Commission that he had expressed his concerns for the lack of communication regarding this project with HYBS representatives and informed the organization representatives that any future work or modifications to Town property (whether temporary or permanent) must come before the Park Commission for approval.

#### Sauta Strip Drainage Project Update

Mr. Santos informed the Park Commission that a contractor had been selected and would be considered by the Board of Selectmen at their June 5, 2017 meeting. Mr. Santos stated that the project bid amount was \$32,000.00, which would be funded by both Town of Hudson –FY17 Recreation Capital Plan Item (\$17,500.00) and Hudson Youth Soccer (\$14,500.00). Also that work will be scheduled to take place immediately, once BOS signs contract.

#### Playground Inspections Update

Mr. Santos informed the Park Commission that all playground inspections had been completed and that reports should be delivered for review by the end of the May.

#### Parking Lot Upgrades/Updates at DPW/Warren Chamberlain Recreation Site

Mr. Santos informed the Park Commission that DPW was working on proposed parking lot and traffic flow modifications needed to meet the needs of the new DPW/Police Building site project. Mr. Santos stated that he would send any plans to Park Commission as soon as they become available.

#### Annual Golf Tournament and Hidden Treasures Events

Mr. Santos stated that the Golf Tournament held on May 1, 2017 was successful and that although the Hidden Treasures event held on May 7, 2017 was not well attended the new program format (guided nature walk) is expected to draw more participants in the future.

Mr. Santos requested that the Park Commission evaluate and consider setting a day and time to meet regularly in the future. *Park Commission to discuss this topic in more detail at a future Park Commission meeting.*

### **7. Communications and/or Correspondence to be noted by Commissioners:**

A. Mr. Santos confirmed that the Commission had received the email correspondence related to the Release and Indemnity Agreement with City of Marlborough specific to a future Kayak Rental Program on Fort. Meadow Reservoir (to be organized and managed by the City of Marlborough, MA)

### **8. Old Business:**

A. None

### **9. New Business:**

A. Park Commission to consider updating Centennial Beach Rules and Regulations.

Park Commission reviewed grammatical changes made to the Centennial Beach Rule and Regulations. Mr. Wood motioned to approve the changes as presented, seconded by Mr. Bowen and carried...

Vote: 3 – 0, in favor

### **10. Adjournment:**

Mr. Santos requested that the Park Commission hold their next meeting Wednesday, May 31, 2017 at 9:00am.

Mr. Wood motioned to adjourn the meeting at 8:45 am seconded by Mr. Bowen and carried...

Vote: 3 – 0, in favor

Motion to Adopt: Mr. Bowen

Second: Mr. Wood

Vote: 3 – 0, in favor

Date: May 31, 2017