



**TOWN OF HUDSON  
PARK COMMISSION**  
Division of Recreation  
Town Hall  
78 Main Street  
Hudson, MA 01749  
978-568-9642

**PARK COMMISSION MEETING – MINUTES**

**October 18, 2023**

**Via REMOTE ZOOM at 7:00pm**

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Hudson Park Commission meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found below. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Hudson website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

***The Hudson Park Commission meeting will be held via a Zoom Meeting (Internet)  
Public Participation via calling in or using your computer is encouraged***

Topic: Park Commission Meeting

Time: Oct 18, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88075443473?pwd=jPLA7bzG3jBgQaACtaR8PcvcogW1o9.1>

Meeting ID: 880 7544 3473

Passcode: 887892

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Find your local number: <https://us06web.zoom.us/j/kd8sbS040E>

### **1. Call Meeting to Order**

Mr. Roan called the meeting to order at 7:01pm. Members present were Mr. Roan and Mr. Chaves. Also present: Mr. Santos and Mr. Hannon.

### **2. Minutes to Approve:**

A. Public Session – September 27, 2023

Mr. Chaves motioned to approve the minutes as written, seconded by Mr. Roan and carried...

Vote: 2 – 0, in favor

### **3. Citizens Issues / Special Interest Groups:**

A. None

### **4. Personnel:**

A. None

### **5. Director's Report:**

A. Budget Update

Mr. Santos informed the commission that he was working on preparing the FY25 budget due to the EA's office on October 27, 2023. Additionally, Mr. Santos stated that he would work with the commission to schedule an additional meeting in the coming weeks to review the FY25 proposed budget.

B. Dog Park Planning Progress Update

Mr. Santos informed the commission that he and Assistant Director Dan Hannon had met with KZLA to relay the feedback received from the cemetery commission, as well as share the details of what had recently been discussed with the Park Commission. Mr. Santos stated that he requested KZLA prepare basic design schematics and corresponding cost estimates for a future dog park at both Farina Field and the Sauta Field complex; to be presented to the Park Commission at their meeting to be held on November 8, 2023. Mr. Santos concluded by stating that the deadline for the Stanton Foundation Dog Park Design Grant is in December 2023 and therefore it was imperative that the Park Commission select a location on the evening of November 8, 2023 in order to allow enough time to prepare a successful grant application.

C. REC Fest 2023 Recap

Mr. Santos stated that while event attendance seemed lower than in past years, he felt it was successful and event attendees seemed to enjoy themselves. Mr. Santos concluded saying that the event layout was modified from years past and it made for a more intimate community gathering; and many vendors commented, saying they were happier with the 2023 layout.

## **6. New Business:**

A. Park Commission to listen to feedback residents may have, relative to the installation of field lights on Cherry Street Field.

Note: Notification of the Park Commission meeting was sent to abutters within 300 feet of property After reading aloud, the agenda item, Mr. Roan stated that he would open the meeting to any public comment. Mr. Santos stated that there was no one on the call/in the meeting or zoom waiting room other than the commissioners and the recreation staff; the time was 7:08pm.

Mr. Santos then stated aloud the reason for the request to add lights (as submitted to the CPC) to the field, the results of the CPC meeting for use of funds (all members voted in favor), and the next step in approval of CPC funds (November Town Meeting, to be held on November 20, 2023).

Mr. Santos then stated that the Recreation Office had mailed out 25 individual notices of the Park Commission meeting, held that evening (October 18, 2023), which provided notification of said meeting, to abutters within 300 feet of Cherry Street Field.

Mr. Santos continued on stating he had been forwarded an email from a resident on Cherry St, through Mr. Bowen, who had some concerns with general parking along the road. Mr. Santos informed the Commissioners that he had suggested that Mr. Bowen ask the resident to reach out to ITC, as their comment was not related to the installation of field lights and street parking regulations were not under the purview of the Park Commission.

Mr. Santos then stated the time, 7:12pm, and verified once again that there was no one on the call/in the meeting or zoom waiting room.

Mr. Roan stated that as there was no one present, looking to provide comment on the installation of lights on the Cherry Street field, he would move to the next agenda item.

## **7. Old Business:**

A. None

## **8. Communications and/or Correspondence to be noted by Commissioners:**

A. None

## **9. Announcements/Adjournment**

Next Meeting – November 8, 2023 at 7:00pm

-Anticipated Agenda Item: KZLA to meet with Park Commission to provide findings and cost estimates on potential Dog Park locations

November Town Meeting – November 20, 2023

Mr. Chaves motioned to adjourn at 7:19pm, seconded by Mr. Roan and carried...

Vote: 2 - 0, in favor

Motion to Approve:	Mr. Bowen
Second:	Mr. Chaves
Vote:	3 – 0, in favor
Date:	November 8, 2023