

# Town of Hudson



## Select Board

Minutes – January 22, 2024  
Hudson Police Station, 911 Municipal Drive  
7:00 PM

All non-confidential documents relative to this agenda are available in the Office of the Select Board or click on link below.

<https://www.boarddocs.com/ma/hudsonma/Board.nsf/Public>

### 1. **Call to Order:**

*Present were Mr. Duplisea, Mr. Burks, Ms. Congdon, Mr. Quinn and Mr. Gregory. Also present was Ms. Vickery.*

### 2. **Minutes to be Approved:**

- a) Public session minutes - December 18, 2023.

*On a motion by Mr. Burks, seconded by Mr. Quinn, the Board voted 3-0-1 to approve the public session minutes of December 18, 2023, as amended. Ms. Congdon abstained.*

- b) Public session minutes – January 8, 2024.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 3-0-1 to approve the public session minutes of January 8, 2024. Mr. Quinn abstained.*

### 3. **Meetings and Public Hearings - 7:00 PM:**

### 4. **Licenses:**

- a) Select Board to consider granting Live Entertainment Licenses to the Hudson Downtown Business Improvement District for Saturday Street Music in front of Town Hall from May 25 – October 5, 2024 from 3:00 PM – 10:00 PM.

*On a motion by Mr. Quinn, seconded by Mr. Burks, the Board voted 4-0 to grant Live Entertainment Licenses to the Hudson Downtown Business Improvement District for Saturday Street Music in front of Town Hall from May 25 – October 5, 2024 from 3:00 PM – 10:00 PM.*

### 5. **Personnel:**

- a) Select Board to consider appointing Chief Jamie Desautels to serve as Emergency Management Director with an effective date of January 23, 2024.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to appoint Chief Jamie Desautels to serve as Emergency Management Director with an effective date of January 23, 2024.*

- b) Select Board to consider approval of the appointment of Ludevina Sousa as Financial Principal Clerk for the DPW at a Grade 10, Step 5, effective February 5, 2024.

*On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to approve the appointment of Ludevina Sousa as Financial Principal Clerk for the DPW at a Grade 10, Step 5, effective February 5, 2024.*

- c) Select Board to consider appointing a member of the Board to the Affordable Housing Trust as their designee.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to nominate and appoint Mr. Duplisea to the Affordable Housing Trust as their designee.*

## **6. Contracts:**

- a) Select Board to consider authorizing the Energy Management Services Agreement between the Town of Hudson and Trane in the amount of \$1,540,942.00 for certain energy and HVAC improvements to the Farley Elementary School.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to authorize the Energy Management Services Agreement between the Town of Hudson and Trane in the amount of \$1,540,942.00 for certain energy and HVAC improvements to the Farley Elementary School and authorize the Executive Assistant to sign on their behalf.*

- b) Select Board to consider approving a contract between the Town and Paul J. Rogan Company in the amount of \$359,000.00 for the Fire Headquarters Overhead Door Replacement Project, and to authorize the Executive Assistant to sign on behalf of the Select Board.

*On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to approve a contract between the Town and Paul J. Rogan Company in the amount of \$359,000.00 for the Fire Headquarters Overhead Door Replacement Project, and to authorize the Executive Assistant to sign on behalf of the Select Board.*

- c) Select Board to consider approving a contract between the Town and Tyler Technologies, Inc. for Enterprise Resource Planning software (MUNIS) for Town and School Departments in the amount of \$1,414,732.00, and to authorize the Executive Assistant to sign on behalf of the Select Board.

*On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to approve a contract between the Town and Tyler Technologies, Inc. for Enterprise Resource Planning software (MUNIS) for Town and School Departments in the amount of \$1,414,732.00, and to authorize the Executive Assistant to sign on behalf of the Select Board.*

## **7. General:**

- a) Select Board to consider approving a new fee schedule for electrical fees for multi-family units for the Building Department, effective January 23, 2024.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to approve a new fee schedule for electrical fees for multi-family units for the Building Department, effective January 23, 2024.*

- b) Select Board to consider approving an increase of inspector's fees from \$35.00 to \$40.00, effective January 23, 2024.

*On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 4-0 to approve an increase of inspector's fees from \$35.00 to \$40.00, effective January 23, 2024.*

- c) Select Board to consider authorizing the Fire Department to apply for the 2024 Assistance to Firefighters Grant Program.

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to authorize the Fire Department to apply for the 2024 Assistance to Firefighters Grant Program.*

- d) Select Board to consider approving the transfer of ARPA funds from the Main/Houghton Street Bridge project to the Brigham Street Culvert Replacement Project in the amount of \$220,150.05.

*On a motion by Mr. Burks, seconded by Ms. Congdon, the Board voted 4-0 to approve the transfer of ARPA funds from the Main/Houghton Street Bridge project to the Brigham Street Culvert Replacement Project in the amount of \$220,150.05.*

## 8. FY 25 Budget:

	Dept #	Tab	Amount Requested	Capital Plan Amount(s) Requested	Motion	Second	Vote
<b><u>Budget &amp; Capital Plan</u></b>				<b><u>Capital Plan (Tab 4)</u></b>			
Community Development Department	1232	7	\$317,891.00	----	Burks	Congdon	4-0
Finance Department / Information Tech	1330	8	\$854,939.00	\$605,000.00	Burks Burks	Congdon Congdon	4-0 4-0
Information Technology	----	9	\$619,526.06	----	Congdon	Burks	4-0
Library	6100	24	\$945,614.00	\$150,000.00	Burks Congdon	Congdon Burks	4-0 4-0
Public Works	Various	20	\$4,084,696.00	\$1,062,500.000	Burks Congdon	Congdon Burks	3-0-1 Burks Abstained 4-0
Water Enterprise	4500	20	\$4,983,759.00	----	Burks	Congdon	4-0
Sewer Enterprise	4400	20	\$6,075,176.00	----	Congdon	Burks	4-0
Storm Water Enterprise	4550	20	\$1,083,963.00	----	Congdon	Burks	4-0
Police Department	2100	17	\$5,008,221.00	\$383,000	Burks Burks	Congdon Congdon	4-0 4-0
Recreation & Park Commission	6300	25	\$471,456.00	\$35,000	Burks	Congdon	3-0-1 Congdon Abstained 4-0

## 9. Citizens' Issues:

*Mr. Duplisea made the following statement:*

*"I'd like to read a brief statement to acknowledge that we had received a number of inquiries from residents last week requesting to speak under Citizens Issues tonight relative to the school bus transportation contract renewal. I had asked the Executive Assistant to respond to these inquiries by requesting that residents wait until the bids are opened tomorrow so that the most up-to-date information could be shared with the public.*

*As you are aware, the current school bus transportation contract allows the vendor to store the busses at the DPW yard at Cox Street. Construction on the new DPW facility will begin this spring and this site, unfortunately, will not have the capacity to accommodate bus storage. In early 2023 discussions on this matter were held between municipal and school officials so that the school department could plan for the contract renewal.*

*We are aware that the bid specifications ask vendors to provide costs for bus storage on school property as well as on private property that they secure themselves. We are also aware that the Superintendent has identified the Mulready School as the only school or town property, at this time, that could potentially accommodate school bus storage. We acknowledge the concerns expressed about using the Mulready School as a location to store busses, but we ask that school officials, working with the Executive*

*Assistant, be given enough time to consider all potential options. Thank you for your understanding.”*

**10. Town Issues:**

*Mr. Burks noted the recent deaths of Marion Shea, Greg Parker and Michelle MacLaren and expressed his condolences their families.*

**11. Correspondence to be Noted by Clerk:**

**12. Executive Session:**

**13. Adjourn:**

*On a motion by Ms. Congdon, seconded by Mr. Burks, the Board voted 4-0 to adjourn its meeting of January 22, 2024 at 9:20 PM.*

**Select Board  
Correspondence List – January 22, 2024**

1. N/A