

Town of Hudson



Select Board

Minutes— March 18, 2024
Hudson Police Station, 911 Municipal Drive
7:00 PM

All non-confidential documents relative to this agenda are available in the Office of the Select Board or click on link below.

<https://www.boarddocs.com/ma/hudsonma/Board.nsf/Public>

If you want to appear on an agenda please go to <https://www.townofhudson.org/board-selectmen-executive-assistant/pages/citizens-issues-policy> for more information.

1. **Call to Order:**

Present were Mr. Duplisea, Ms. Congdon, Mr. Quinn and Mr. Gregory. Also present was Ms. Santos.

2. **Minutes to be Approved:**

a) Public session minutes – February 26, 2024.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to approve the public session minutes of February 26, 2024.

3. **Meetings and Public Hearings - 7:00 PM:**

4. **Licenses:**

a) Select Board to consider granting a Live Entertainment License to the Hudson Downtown Business Improvement District for May 4, 2024 from 12:00 PM – 4:00 PM for live music and singers in front of Town Hall and 186 Main Street.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to grant a Live Entertainment License to the Hudson Downtown Business Improvement District for May 4, 2024 from 12:00 PM – 4:00 PM for live music and singers in front of Town Hall and 186 Main Street.

5. **Personnel:**

a) Select Board to note the resignation of Nicole Granstaff as Youth Services Librarian, effective March 8, 2024.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to a) note the resignation of Nicole Granstaff as Youth Services Librarian, effective March 8, 2024.

b) Select Board to consider approval of the appointment of Karina Scott as MetroWest Shared Public Health Services Coordinator for the Health Department.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to approve the appointment of Karina Scott as MetroWest Shared Public Health Services Coordinator for the Health Department.

- c) Select Board to consider approving an updated job description for the Administrative Assistant for the Fire Department.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to approve the updated job description for the Administrative Assistant for the Fire Department.

- d) Select Board to consider approving the appointment of Pat Daley as Crossing Guard, effective March 19, 2024.

On a motion by Mr. Quinn, seconded by Ms. Congdon, the Board voted 3-0 to approve the appointment of Pat Daley as Crossing Guard, effective March 19, 2024.

- e) Select Board to consider eliminating the currently vacant position of Recreation Assistant and to replace with a new position titled Program Coordinator at the M-5 grade on the Town's non-union Compensation and Classification Plan with an effective date of March 19, 2024, and to approve the corresponding job description.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to eliminate the currently vacant position of Recreation Assistant and to replace with a new position titled Program Coordinator at the M-5 grade on the Town's non-union Compensation and Classification Plan with an effective date of March 19, 2024, and to approve the corresponding job description.

- f) Select Board to consider approving the appointment of Paul Hughes as Line Dancing Instructor for the Council on Aging, effective March 19, 2024.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to approve the appointment of Paul Hughes as Line Dancing Instructor for the Council on Aging, effective March 19, 2024.

6. Contracts:

- a) Select Board to consider approval and authorization to sign a contract with Calgon Carbon of Moon Township, PA for the Cranberry Well Removal and Replacement of GAC Filter Media in the amount of \$94,400.00.

On a motion by Mr. Quinn, seconded by Ms. Congdon, the Board voted 3-0 to approve and authorize the signing a contract with Calgon Carbon of Moon Township, PA for the Cranberry Well Removal and Replacement of GAC Filter Media in the amount of \$94,400.00.

7. General:

- a) Select Board to consider amending the Pope Hill Cell Tower Lease Agreement.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to

- b) Select Board to consider accepting a donation to the Veteran's Services Department for the VetRides program from the Robert Lloyd Corkin Charitable Foundation in the amount of \$10,000.00.

On a motion by Mr. Quinn, seconded by Ms. Congdon, the Board voted 3-0 to amend the Pope Hill Cell Tower Lease Agreement.

- c) Select Board to consider approval for the Health Department to apply for a one-year grant through the Metrowest Health Foundation to pilot a Housing Navigator position to assist residents with housing-related matters in the amount of \$30,000.00.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to approve the Health Department to apply for a one-year grant through the Metrowest Health Foundation to pilot a Housing Navigator position to assist residents with housing-related matters in the amount of \$30,000.00.

- d) Select Board to consider approval for the Health Department to apply for a grant through the MetroWest Food Collaborative to expand food access across

MetroWest and advocate for more equitable food systems. Grant amount TBD for a one-year period.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to approve for the Health Department to apply for a grant through the MetroWest Food Collaborative to expand food access across MetroWest and advocate for more equitable food systems. Grant amount TBD for a one-year period.

- e) Select Board to consider approval for the Health Department to apply for a grant through The Health Foundation of Central Mass Activation Fund to pilot a Supplemental Nutrition Assistance Program (SNAP) in the amount of \$90,000.00 for a one-year period.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to approve the Health Department to apply for a grant through The Health Foundation of Central Mass Activation Fund to pilot a Supplemental Nutrition Assistance Program (SNAP) in the amount of \$90,000.00 for a one-year period.

- f) Select Board to consider approval for the Health Department in collaboration with the Senior Center to apply for a grant through the MA Executive Office of Elder Affairs to strengthen the availability of older adult behavioral health services. Grant amount TBD (\$100,000 - \$200,000) for a two-year period.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to approve the Health Department in collaboration with the Senior Center to apply for a grant through the MA Executive Office of Elder Affairs to strengthen the availability of older adult behavioral health services. Grant amount TBD (\$100,000 - \$200,000) for a two-year period.

8. Budget:

- a) Select Board to consider amending the FY2025 Veterans Services Department budget request to \$150,689.

On a motion by Mr. Quinn, seconded by Ms. Congdon, the Board voted 3-0 to

- b) Select Board to consider amending the School Department's Modular Classroom Request to \$480,000.

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to amend the School Department's Modular Classroom Request to \$480,000.

9. Citizen's Issues

10. Town Issues:

Ms. Congdon noted the resent resignation of Tina Marie D'Asti as Administrative Assistant for the Fire Department after almost 25 years and wished her the best in the future.

11. Correspondence to be Noted by Clerk:

On a motion by Mr. Duplisa, seconded by Mr. Quinn, the Board voted 3-0 to note the correspondence of March 18, 2024.

12. Executive Session:

13. Adjourn:

On a motion by Ms. Congdon, seconded by Mr. Quinn, the Board voted 3-0 to adjourn its public session meeting of March 18, 2024 at 7:25 PM.

**Select Board
Correspondence List – March 18, 2024**

1. Draft Annual Town Meeting Warrant.