

Hudson Housing Authority Agenda
8 Brigham Circle, Hudson, MA 01749

November 7, 2019
6:30 P.M.

1. Call to order
2. Minutes to be Approved
 - a. Minutes of October 3, 2019 Regular Meeting
 - b. Minutes of October 3, 2019 Executive Session Meeting
 - c. Minutes of October 17, 2019 Special Meeting
 - d. Minutes of September 5, 2019 Executive Session Meeting
3. Financial Reporting and Accounts Payable
 - a. Budget comparative report through September 30, 2019
 - b. Fiscal Year End 9/30/2019 processing
 - c. Accounts Payable Report for October 2019
4. Warrants:
 - a. Transfer of Funds October 2019
 - b. Payroll – October 2019
 - c. Housing Assistance Payments for November 2019
5. Projects and Contracts
 - a. MA091-1 Norma Oliver Village Roof Replacement Project
 - i. Construction phase ongoing
 - b. 667-1 Brigham Circle Window Replacement Project FISH #141056
 - i. Board to consider Certificate of Final Completion
 - ii. Update on contract with project architect Gorman, Richardson, Lewis Architects
 - c. 667-1 Brigham Circle Drainage Project FISH #141059
 - i. Status of remaining punch list items
6. New Business
 - a. Board to consider approval of annual maintenance clothing allowance for two full-time maintenance employees in the amount of \$500.00
 - b. Insurance Claim: 5 Brigham Circle, tree fell on building, 10/17/19
 - i. Positive asbestos test, consideration of quote for abatement

- c. Board to consider entering into contract with Marcum LLP for FY19, FY20, FY21 audit and AUP services
 - d. Board to note HHA office closing on Friday, November 29, 2019
 - e. RCAT Advisory Board elections
 - f. Board to consider the purchase of loader backhoe for Norma Oliver Village maintenance department
 - g. Board to consider the purchase of tractor for Norma Oliver Village maintenance department
7. Old Business
- a. HUD REAC Inspection score
 - b. Installation of roll-in shower in Norma Oliver Village handicap unit
 - i. Board to consider quotes for contractor to install unit
8. Other Business
9. Executive Session
10. Adjournment