



**Town of Hudson**  
**78 Main Street, Hudson, MA 01749**

**Finance Committee Agenda**  
(Pursuant to G.L. Part I, Title III, Chapter 30A, Section 20)

March 14, 2024, 6:00 PM

Town Hall Third Floor Conference Room and Remote Videoconference  
<https://us02web.zoom.us/j/88310118186?pwd=S1hoZi90b2YzMnVnYkFjTG1mcXVTZz09>  
Meeting ID, 883 1011 8186; Passcode, 439705; (305) 224-1968 US; (646) 558-8656 New York

**A. Call to Order**

**B. Items**

1. Minutes to be Approved

a. Any unapproved meeting minutes of prior meetings.

2. General

a. The Committee will consider the following prior business and priorities:<sup>1</sup>

1) None.

b. The Committee will consider the following new business:

1) Hearings for Annual Town Meeting May 6, 2024 per attached schedule.

**C. Adjournment**

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<sup>1</sup> The following prior business and priorities will be taken up at the next possible meeting:

1. 10-Year Inside Levy Debt Forecast (JM);

2. Minimum requirements for Committee review of budget requests and Warrant articles, including a consolidated list of document requests to School Committee (SC); and

3. Updates to the Committee webpage (SC).

**Finance Committee Schedule of Hearings for Annual Town Meeting May 6, 2024**

| <b>Date</b> | <b>Warrant Article</b>  | <b>Petitioner/Sponsor</b>                 | <b>Required Attendee(s)</b>       |
|-------------|---|---|-----------------------------------|
| 03/07/24    | <b>Article 3</b> , FY2025 Budget, General Government                          | Executive Asst., Select Board             | Executive Assistant (all)         |
|             | 1220 – Select Board   |   |                                   |
|             | 1230 – Executive Assistant  |   |                                   |
|             | 1231 – Election Town Meeting  |   | Town Clerk                        |
|             | 1232 – Community Development  |   | Director Community Development    |
|             | 1235 – Legal Services   |   |                                   |
|             | 1236 – Town Hall Expenses   |   |                                   |
|             | 1237 – Personnel Expense  |   |                                   |
|             | 1330 – Finance  |   | Finance Director                  |
|             | 1330 – IT Department  |   | Chief Information Officer         |
|             | 1610 – Town Clerk   |   | Town Clerk                        |
| 03/07/24    | <b>Article 1</b> , Prior Year Bills   | Executive Assistant, Finance Director     | Sponsors                          |
| 03/07/24    | <b>Article 2</b> , Year End Transfers   | Same as above                             | Sponsors                          |
| 03/07/24    | <b>Article 15</b> , PEG Access and Cable Related Budget                       | Exec. Asst., Fin. Dir., Dir. School Tech. | Sponsors                          |
| 03/07/24    | <b>Article 16</b> , Fund Unemployment Compensation Trust Fund                 | Executive Assistant, Finance Director     | Sponsors                          |
| 03/07/24    | <b>Article 17</b> , Fund Workers’ Compensation Insurance Trust Fund           | Executive Assistant, Finance Director     | Sponsors                          |
| 03/07/24    | <b>Article 18</b> , Fund General Stabilization Fund                           | Executive Assistant, Finance Director     | Sponsors                          |
| 03/07/24    | <b>Article 19</b> , Fund Other Post Empl. Benefit (OPEB) Liability Trust Fund | Executive Assistant, Finance Director     | Sponsors                          |
| 03/07/24    | <b>Article 20</b> , The Reserve Fund  | Executive Assistant, Finance Director     | Sponsors                          |
| 03/13/24    | <b>Article 3</b> , FY2025 Budget, General Government                          | Executive Assistant, Select Board         | Executive Assistant (all)         |
|             | 1960 – Moderator  |   | Executive Assistant               |
|             | 1961 – Finance Committee  |   | Chairperson                       |
|             | 1962 – Board of Assessors   |   | Chairperson                       |
|             | 1967 – Municipal Light Board  |   | Chairperson Municipal Light Board |
|             | 1971 – Fort Meadow Commission   |   | Member                            |
|             | 1974 – Lake Boon Commission   |   | Hudson Representative             |
|             | 1977 – Historic District Commission   |   | Chairperson                       |
| 03/13/24    | <b>Article 25</b> , Lake Boon Water Quality Remediation                       | Executive Assistant, Lake Boon Comm.      | Sponsors                          |
| 03/13/24    | <b>Article 29</b> , Light and Power Surplus Account                           | Municipal Light Board                     | Sponsor                           |

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|-------------|--|---|--|
| 03/14/24    | <b>Article 3</b> , FY2025 Budget, Public Safety<br>2100 – Police Department<br>2200 – Fire Department<br>2410 – Building Inspections   | Executive Assistant, Select Board         | Executive Assistant (all)<br>Chief of Police<br>Fire Chief<br>Building Commissioner  |
| 03/14/24    | <b>Article 4</b> , Fire Engine Borrowing Rescission  | Executive Assistant, Finance Director     | Sponsors   |
| 03/14/24    | <b>Article 5</b> , Capital Plan – General Fund (Police, Fire)  | Executive Assistant et al                 | Sponsors   |
| 03/14/24    | <b>Article 12</b> , Amend Fire Headquarters Borrowing Authorization  | Executive Assistant, Finance Director     | Sponsors   |
| 03/14/24    | <b>Article 24</b> , Joint Dispatch Offset Receipts   | Executive Assistant, Fire Chief           | Sponsors   |
| 03/19/24    | <b>Article 3</b> , FY2025 Budget, Public Works, Enterprises<br>1246 – Facilities<br>4210 – PWD Admin/Central<br>4212 – PWD Parks/Cemetery/Forestry<br>4215 – PWD Streets<br>4219 – PWD Vehicle<br>4230 – PWD Highway Snow & Ice<br>4400 – Sewer Enterprise<br>4500 – Water Enterprise<br>4550 – Storm Water Enterprise | Executive Assistant, Select Board         | Executive Assistant (all)<br>Director Public Works<br>Director Public Works<br>Director Public Works<br>Director Public Works<br>Director Public Works<br>Director Public Works<br>Finance Director, Director Public Works<br>Finance Director, Director Public Works<br>Finance Director, Director Public Works |
| 03/19/24    | <b>Article 5</b> , Capital Plan – General Fund (Public Works)  | Executive Assistant et al                 | Sponsors   |
| 03/19/24    | <b>Article 6</b> , Lease-Purchase Financing Agreement Authorization-Vac Truck  | Executive Asst., Director Public Works    | Sponsors   |
| 03/19/24    | <b>Article 7</b> , Authorization to Appropriate from Insurance Recovery Account  | Same as above                             | Sponsors   |
| 03/19/24    | <b>Article 8</b> , Public Works Stabilization Fund – Transfer of Funds   | Same as above                             | Sponsors   |
| 03/19/24    | <b>Article 9</b> , Water Enterprise Fund   | Exec. Asst., Fin. Dir., Dir. Public Works | Sponsors   |
| 03/19/24    | <b>Article 10</b> , Sewer Enterprise Fund  | Same as above                             | Sponsors   |
| 03/19/24    | <b>Article 11</b> , Storm Water Enterprise Fund  | Same as above                             | Sponsors   |
| 03/19/24    | <b>Article 31</b> , Waste Water Plant (Contract Operation) Five Years  | Executive Asst., Director Public Works    | Sponsors   |
| 03/19/24    | <b>Article 32</b> , Acquire Drainage Easement: 106 Park Street   | Director Public Works                     | Sponsor  |
| 03/19/24    | <b>Article 33</b> , Acquire Drainage Easements: 108 Brigham Street   | Director Public Works                     | Sponsor  |
| 03/19/24    | <b>Article 34</b> , Acquire/Extinguish Perm/Temp Easements Over Main St  | Executive Assistant                       | Sponsor  |

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| <b>Date</b> | <b>Warrant Article</b>   | <b>Petitioner/Sponsor</b>            | <b>Required Attendee(s)</b>   |
|-------------|--|--------------------------------------|---|
| 03/21/24    | <b>Article 3, FY2025 Budget, Human Services</b><br>5100 – Health Services<br>5410 – Council on Aging<br>5441 – Veterans Services   | Executive Assistant, Select Board    | Executive Assistant (all)<br>Director Board of Health<br>Board Member<br>Director               |
| 03/21/24    | <b>Article 3, FY2025 Budget, Culture &amp; Recreation</b><br>6100 - Library<br>6300 - Recreation   | Executive Assistant, Select Board    | Executive Assistant (all)<br>Chair Board of Library Trustees<br>Director Division of Recreation |
| 03/21/24    | <b>Article 3, FY2025 Budget, Debt Service/Other</b><br>7100 – Debt Service<br>9110 – EE Retirement/Pensions<br>9140 – Group Health Insurance<br>9141 – General Insurance | Executive Assistant, Select Board    | Executive Assistant (all)   |
| 03/21/24    | <b>Article 5, Capital Plan – General Fund (Library, Recreation)</b>  | Executive Assistant et al            | Sponsors  |
| 03/21/24    | <b>Article 13, Local Option Tax Abatement: Disable Military Veterans</b>   | Veterans Director                    | Sponsor   |
| 03/21/24    | <b>Article 27, Transfer Funds to Opioid Settlement Stabilization Fund</b>  | Executive Assistant, Board of Health | Sponsors  |
| 03/26/24    | <b>Article 3, FY2025 Budget, Schools</b><br>Assabet Valley Regional Vocational School District   | Executive Assistant                  | Executive Assistant, Superintendent   |
| 03/26/24    | <b>Article 14, Establish Stabilization Fund - AVRVTs</b>   | Executive Assistant, Select Board    | Executive Assistant   |
| 03/26/24    | <b>Article 21, Community Preservation Reservation of Funds</b>   | Community Preservation Committee     | Sponsor   |
| 03/26/24    | <b>Article 22, Community Preservation Appropriation of Funds</b>   | Same as above                        | Sponsor   |
| 03/26/24    | <b>Article 23, Comm. Pres. Appr. of Funds – Centennial Beach Debt Service</b>  | Same as above                        | Sponsor   |
| 03/26/24    | <b>Article 26, Assabet River Water Quality Monitoring</b>  | Conservation Commission              | Sponsor   |
| 03/26/24    | <b>Article 28, Departmental Revolving Funds Annual Spending Limits</b>   | Executive Assistant et al            | Sponsor   |
| 03/26/24    | <b>Article 30, Annual Town Reports</b>   | Executive Assistant                  | Sponsor   |
| 03/26/24    | <b>Article 35, Addictions Referral Center</b>  | Tracy Gustafson, Ernie Kapopoulos    | Petitioners   |
| 03/26/24    | <b>Article 36, Become an MBTA Community</b>  | Brian H. O’Neill, et al.             | Petitioners   |
| 03/26/24    | <b>Article 37, Disposition of Real Property</b>  | Brian H. O’Neill, et al.             | Petitioners   |
| 03/26/24    | <b>Article 38, Disposition of Real Property</b>  | Brian H. O’Neill, et al.             | Petitioners   |
| 03/26/24    | <b>Article 39, Lease of Real Property</b>  | Brian H. O’Neill, et al.             | Petitioners   |
| 03/26/24    | <b>Article 40, Lease of Real Property</b>  | Brian H. O’Neill, et al.             | Petitioners   |
| 04/04/24    | <b>Article 3, FY2025 Budget, Schools</b><br>Hudson Public Schools  | Executive Assistant                  | Executive Assistant, Superintendent   |
| 04/04/24    | <b>Article 5, Capital Plan – General Fund (School)</b>   | Executive Assistant et al            | Sponsors  |