



**Town of Hudson**  
**78 Main Street, Hudson, MA 01749**

**Finance Committee Agenda**  
(Pursuant to G.L. Part I, Title III, Chapter 30A, Section 20)

April 2, 2024, 6:00 PM

Town Hall Third Floor Conference Room and Remote Videoconference  
<https://us02web.zoom.us/j/88310118186?pwd=S1hoZi90b2YzMnVnYkFjTG1mcXVTZz09>  
Meeting ID, 883 1011 8186; Passcode, 439705; (305) 224-1968 US; (646) 558-8656 New York

**A. Call to Order**

**B. Items**

1. Minutes to be Approved
  - a. Any unapproved meeting minutes of prior meetings.
2. General
  - a. The Committee will consider the following prior business and priorities:<sup>1</sup>
    - 1) None.
  - b. The Committee will consider the following new business:
    - 1) Hearings for Annual Town Meeting May 6, 2024 per attached schedule.

**C. Adjournment**

---

<sup>1</sup> The following prior business and priorities will be taken up at the next possible meeting:

1. 10-Year Inside Levy Debt Forecast (JM);
2. Minimum requirements for Committee review of budget requests and Warrant articles, including a consolidated list of document requests to School Committee (SC); and
3. Updates to the Committee webpage (SC).

**Finance Committee Schedule of Hearings for Annual Town Meeting May 6, 2024**

<b>Date</b>	<b>Warrant Article</b>	<b>Petitioner/Sponsor</b>	<b>Required Attendee(s)</b>
03/07/24	<b>Article 3</b> , FY2025 Budget, General Government	Executive Asst., Select Board	Executive Assistant (all)
	1220 – Select Board		
	1230 – Executive Assistant		
	1231 – Election Town Meeting		Town Clerk
	1232 – Community Development		Director Community Development
	1235 – Legal Services		
	1236 – Town Hall Expenses		
	1237 – Personnel Expense		
	1330 – Finance		Finance Director
	1330 – IT Department		Chief Information Officer
	1610 – Town Clerk		Town Clerk
03/07/24	<b>Article 1</b> , Prior Year Bills	Executive Assistant, Finance Director	Sponsors
03/07/24	<b>Article 2</b> , Year End Transfers ( <b>postponed</b> )	Same as above	Sponsors
03/07/24	<b>Article 15</b> , PEG Access and Cable Related Budget	Exec. Asst., Fin. Dir., Dir. School Tech.	Sponsors
03/07/24	<b>Article 16</b> , Fund Unemployment Compensation Trust Fund	Executive Assistant, Finance Director	Sponsors
03/07/24	<b>Article 17</b> , Fund Workers' Comp. Insurance Trust Fund ( <b>postponed</b> )	Executive Assistant, Finance Director	Sponsors
03/07/24	<b>Article 18</b> , Fund General Stabilization Fund	Executive Assistant, Finance Director	Sponsors
03/07/24	<b>Article 19</b> , Fund OPEB Liability Trust Fund ( <b>postponed</b> )	Executive Assistant, Finance Director	Sponsors
03/07/24	<b>Article 20</b> , The Reserve Fund	Executive Assistant, Finance Director	Sponsors
03/13/24	<b>Article 3</b> , FY2025 Budget, General Government	Executive Assistant, Select Board	Executive Assistant (all)
	1960 – Moderator		Executive Assistant
	1961 – Finance Committee		Chairperson
	1962 – Board of Assessors		Chairperson
	1967 – Municipal Light Board		Chairperson Municipal Light Board
	1971 – Fort Meadow Commission		Member
	1974 – Lake Boon Commission ( <b>postponed</b> )		Hudson Representative
	1977 – Historic District Commission		Chairperson
03/13/24	<b>Article 25</b> , Lake Boon Water Quality Remediation ( <b>postponed</b> )	Executive Assistant, Lake Boon Comm.	Sponsors
03/13/24	<b>Article 29</b> , Light and Power Surplus Account	Municipal Light Board	Sponsor

**Finance Committee Schedule of Hearings for Annual Town Meeting May 6, 2024**

<b>Date</b>	<b>Warrant Article</b>	<b>Petitioner/Sponsor</b>	<b>Required Attendee(s)</b>
03/14/24	<b>Article 3</b> , FY2025 Budget, Public Safety 2100 – Police Department 2200 – Fire Department 2410 – Building Inspections	Executive Assistant, Select Board	Executive Assistant (all) Chief of Police Fire Chief Building Commissioner
03/14/24	<b>Article 4</b> , Fire Engine Borrowing Rescission	Executive Assistant, Finance Director	Sponsors
03/14/24	<b>Article 5</b> , Capital Plan – General Fund (Police, Fire)	Executive Assistant et al	Sponsors
03/14/24	<b>Article 12</b> , Amend Fire Headquarters Borrowing Auth. ( <b>postponed</b> )	Executive Assistant, Finance Director	Sponsors
03/14/24	<b>Article 24</b> , Joint Dispatch Offset Receipts ( <b>postponed</b> )	Executive Assistant, Fire Chief	Sponsors
03/19/24	<b>Article 3</b> , FY2025 Budget, Public Works, Enterprises 1246 – Facilities 4210 – PWD Admin/Central 4212 – PWD Parks/Cemetery/Forestry 4215 – PWD Streets 4219 – PWD Vehicle 4230 – PWD Highway Snow & Ice 4400 – Sewer Enterprise 4500 – Water Enterprise 4550 – Storm Water Enterprise	Executive Assistant, Select Board	Executive Assistant (all) Director Public Works Director Public Works Director Public Works Director Public Works Director Public Works Director Public Works Finance Director, Director Public Works Finance Director, Director Public Works Finance Director, Director Public Works
03/19/24	<b>Article 5</b> , Capital Plan – General Fund (Public Works)	Executive Assistant et al	Sponsors
03/19/24	<b>Article 6</b> , Lease-Purchase Financing Agreement Authorization-Vac Truck	Executive Asst., Director Public Works	Sponsors
03/19/24	<b>Article 7</b> , Authorization to Appropriate from Insurance Recovery Account	Same as above	Sponsors
03/19/24	<b>Article 8</b> , Public Works Stabilization Fund – Transfer of Funds	Same as above	Sponsors
03/19/24	<b>Article 9</b> , Water Enterprise Fund	Exec. Asst., Fin. Dir., Dir. Public Works	Sponsors
03/19/24	<b>Article 10</b> , Sewer Enterprise Fund	Same as above	Sponsors
03/19/24	<b>Article 11</b> , Storm Water Enterprise Fund	Same as above	Sponsors
03/19/24	<b>Article 31</b> , Waste Water Plant (Contract Operation) Five Years	Executive Asst., Director Public Works	Sponsors
03/19/24	<b>Article 32</b> , Acquire Drainage Easement: 106 Park Street	Director Public Works	Sponsor
03/19/24	<b>Article 33</b> , Acquire Drainage Easements: 108 Brigham Street	Director Public Works	Sponsor
03/19/24	<b>Article 34</b> , Acquire/Extinguish Perm/Temp Easements Over Main St	Executive Assistant	Sponsor

**Finance Committee Schedule of Hearings for Annual Town Meeting May 6, 2024**

<b>Date</b>	<b>Warrant Article</b>	<b>Petitioner/Sponsor</b>	<b>Required Attendee(s)</b>
03/21/24	<b>Article 3, FY2025 Budget, Human Services</b> 5100 – Health Services 5410 – Council on Aging 5441 – Veterans Services	Executive Assistant, Select Board	Executive Assistant (all) Director Board of Health Board Member Director
03/21/24	<b>Article 3, FY2025 Budget, Culture &amp; Recreation</b> 6100 - Library 6300 - Recreation	Executive Assistant, Select Board	Executive Assistant (all) Chair Board of Library Trustees Director Division of Recreation
03/21/24	<b>Article 3, FY2025 Budget, Debt Service/Other</b> 7100 – Debt Service 9110 – EE Retirement/Pensions 9140 – Group Health Insurance 9141 – General Insurance	Executive Assistant, Select Board	Executive Assistant (all)
03/21/24	<b>Article 5, Capital Plan – General Fund (Library, Recreation)</b>	Executive Assistant et al	Sponsors
03/21/24	<b>Article 13, Local Option Tax Abatement: Disable Military Veterans</b>	Veterans Director	Sponsor
03/21/24	<b>Article 27, Transfer Funds to Opioid Settlement Stabilization Fund</b>	Executive Assistant, Board of Health	Sponsors
03/26/24	<b>Article 3, FY2025 Budget, Schools</b> Assabet Valley Regional Vocational School District	Executive Assistant	Executive Assistant, Superintendent
03/26/24	<b>Article 14, Establish Stabilization Fund - AVRVTs</b>	Executive Assistant, Select Board	Executive Assistant
03/26/24	<b>Article 21, Community Preservation Reservation of Funds</b>	Community Preservation Committee	Sponsor
03/26/24	<b>Article 22, Community Preservation Appropriation of Funds</b>	Same as above	Sponsor
03/26/24	<b>Article 23, Comm. Pres. Appr. of Funds – Centennial Beach Debt Service</b>	Same as above	Sponsor
03/26/24	<b>Article 26, Assabet River Water Quality Monitoring</b>	Conservation Commission	Sponsor
03/26/24	<b>Article 28, Departmental Revolving Funds Annual Spending Limits</b>	Executive Assistant et al	Sponsor
03/26/24	<b>Article 30, Annual Town Reports</b>	Executive Assistant	Sponsor
03/26/24	<b>Article 35, Addictions Referral Center</b>	Tracy Gustafson, Ernie Kapopoulos	Petitioners
03/26/24	<b>Article 36, Become an MBTA Community</b>	Brian H. O’Neill, et al.	Petitioners
03/26/24	<b>Article 37, Disposition of Real Property</b>	Brian H. O’Neill, et al.	Petitioners
03/26/24	<b>Article 38, Disposition of Real Property</b>	Brian H. O’Neill, et al.	Petitioners
03/26/24	<b>Article 39, Lease of Real Property</b>	Brian H. O’Neill, et al.	Petitioners
03/26/24	<b>Article 40, Lease of Real Property</b>	Brian H. O’Neill, et al.	Petitioners

**Finance Committee Schedule of Hearings for Annual Town Meeting May 6, 2024**

<b>Date</b>	<b>Warrant Article</b>	<b>Petitioner/Sponsor</b>	<b>Required Attendee(s)</b>
04/02/24	<b>Budget Message, Financial Planning Documents, Budget Summary</b>	Executive Assistant	Executive Assistant
04/02/24	<b>Article 2</b> , Year End Transfers	Executive Assistant, Finance Director	Sponsors
04/02/24	<b>Article 3</b>		
	1974 – Lake Boon Commission	Executive Assistant, Select Board	Hudson Representative
04/02/24	<b>Article 12</b> , Amend Fire Headquarters Borrowing Authorization	Executive Assistant, Finance Director	Sponsors
04/02/24	<b>Article 17</b> , Fund Workers’ Comp. Insurance Trust Fund	Executive Assistant, Finance Director	Sponsors
04/02/24	<b>Article 19</b> , Fund Other Post Empl. Benefit (OPEB) Liability Trust Fund	Executive Assistant, Finance Director	Sponsors
04/02/24	<b>Article 24</b> , Joint Dispatch Offset Receipts	Executive Assistant, Fire Chief	Executive Assistant
04/02/24	<b>Article 25</b> , Lake Boon Water Quality Remediation	Executive Assistant, Lake Boon Comm.	Sponsors
04/02/24	Any other postponed Articles		
04/08/24	<b>Article 3, FY2025 Budget, Schools</b>		
	Hudson Public Schools	Executive Assistant	Executive Assistant, Superintendent
04/08/24	<b>Article 5</b> , Capital Plan – General Fund (School)	Executive Assistant et al	Sponsors