

Hudson Housing Authority Agenda

Place of Meeting: Virtual Zoom conference

March 4, 2021

6:30 P.M.

To participate remotely click on link:

<https://us02web.zoom.us/j/84821580537?pwd=MVJLaFplS0tnVkxSUzNRaE05QVpuUT09>

Meeting ID: **848 2158 0537**

Meeting Password: **040328**

Conference call-in details are here, if you wish to join the meeting for audio only via telephone:
Meeting ID: **848 2158 0537** Password: **040328** One tap mobile: + 13126266799, 16465588656,
13462487799, 16699009128, 12532158782, 13017158592

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A§§ 18-25

1. Call to order
2. Minutes to be Approved
 - a. Minutes of February 4, 2021 Regular Meeting
3. Financial Reporting and Accounts Payable
 - a. Budget comparative report through 1/31/2021
 - b. Accounts Payable Report for February 2021
4. Warrants:
 - a. Transfer of Funds February 2021
 - b. Payroll – February 2021
 - c. Housing Assistance Payments for March 2021
5. Projects and Contracts
 - a. Project 667-1 Brigham Circle Roof Replacement (FISH #141063)
 - i. Project being rebid – goes live 3/3/21 with bid opening 3/18/21
 - b. Project 91-1 Norma Oliver Village Appliance Replacement
 - i. Commissioners to consider approving the Fee Proposal totaling \$8,000 from Andrew Brockway & Associates for the Appliance Replacement project ; the proposal was offered as part of the current Agreement Between Owner and Design Professional for Modernization Technical Assistant Services.

- c. Project 689 49 Washington Street Window Replacement
 - i. Commissioners to consider entering into a contract with BuildEx Construction, Inc. as the lowest responsive bidder at \$33,600
- 6. New Business
 - a. Commissioners to consider approving the HUD FY2020 Income Limits retroactively to April 1, 2020
 - b. Town Appointed Tenant Board Members (PHN 2021-01) discussion
 - c. FY2020 Audit and Agreed Upon Procedures (AUP) progress update
 - d. Brigham Circle recertifications complete – report of total monthly net change
 - e. Review of Director Beaulieu’s Executive Director Contract / Memorandum of Agreement for At-Will Employment
- 7. Old Business
 - a. Hiring process update for maintenance department vacancy
 - b. Discussion on budgeted new maintenance vehicle
 - c. COVID-19 UPDATE
 - i. COVID-19 measures at HHA
 - ii. Front office renovation
 - iii. HHA COVID-19 vaccine clinic update
- 8. Other Business
- 9. Executive Session
- 10. Adjournment

Attached: Order Suspending Certain Provisions of the Open Meeting Law, MGL 30A §§ 20

Posted By: Jaclyn Beaulieu
Posted Date: February 25, 2021