

**Town of Hudson  
Executive Assistant Search Committee  
January 6, 2021**

The Hudson Executive Assistant Search Committee will hold a public meeting on **Wednesday, January 6, 2021 at 3:30 p.m.** The meeting will be conducted via Zoom Video Conferencing in accordance with the temporary suspension and enhancement to Open Meeting Law requirements by Governor Baker. Instructions for a Zoom video conference, which includes phone call in options can be found below:

**Join Zoom Meeting:** <https://us02web.zoom.us/j/87665217822>

**Meeting ID:** 876 6521 7822

**Dial by your location:** +1 646 876 9923

*The meeting may be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in so doing.*

- Call to Order
- Presentation by Mr. Bernard Lynch on the Executive Assistant search process
  - a. Municipal Manager Market
  - b. Search Process Overview
  - c. Open Meeting Law and Public Records Law requirements.
- Position Statement Review and Approval
- Future meeting schedule.
- Adjournment