

Annual Town Meeting

WARRANT

TOWN OF HUDSON



Monday, June 22, 2020

Finance Committee
Report and Recommendations

Finance Committee Preamble

To the people of Hudson, Greetings:

The finance committee has reviewed the warrant articles and we have made our recommendations.

The Finance Committee

Rob Clark Chairman

Barbara Rose Vice Chairman

Claudinor Salomão, Guy Beaudette, Andrew Horvitz

Steven Sharek, Sam Calandra, Andrew Massa, Shawn Sadowski

TABLE OF CONTENTS

ARTICLE 1 FY2019-FY2020 FUNDING POLICE UNION COLLECTIVE BARGAINING AGREEMENT 6

ARTICLE 2 FY2020 LAKE BOON WEED TREATMENT/CONTROL 6

ARTICLE 3 FY2020 – FUND SICK AND VACATION BUY-BACK..... 6

ARTICLE 4 FY2021 BUDGET 6

ARTICLE 5 CAPITAL PLAN.....10

ARTICLE 6 INCREASE WATER DEPARTMENT STAFFING11

ARTICLE 7 WATER METER REPLACEMENT.....12

ARTICLE 8 WATER MAIN EXTENSION.....12

ARTICLE 9 WATER TREATMENT PLANT UPGRADES12

ARTICLE 10 RE-APPROPRIATION OF EXCESS BOND PROCEEDS – MANNING STREET SEWER13

ARTICLE 11 WASTE WATER TREATMENT PHASE II.....13

ARTICLE 12 PUBLIC SAFETY RADIO SYSTEM14

ARTICLE 13 HIGH SCHOOL REPAIR STUCCO & COPING STONES.....14

ARTICLE 14 HIGH SCHOOL ROOF REPAIRS.....15

ARTICLE 15 VEHICLE REPLACEMENT – HEAVY EQUIPMENT15

ARTICLE 16 VEHICLE REPLACEMENT – LIGHT EQUIPMENT.....15

ARTICLE 17 PEG ACCESS AND CABLE RELATED BUDGET16

ARTICLE 18 FUND UNEMPLOYMENT COMPENSATION TRUST FUND17

ARTICLE 19 FUND WORKERS’ COMPENSATION INSURANCE TRUST FUND.....17

ARTICLE 20 FUND OTHER POST EMPLOYMENT BENEFIT (OPEB) LIABILITY TRUST FUND17

ARTICLE 21 FUND GENERAL STABILIZATION FUND.....18

ARTICLE 22 TRANSFERS TO DPW CAPITAL STABILIZATION FUND18

ARTICLE 23 RESERVE FUND18

ARTICLE 24 COMMUNITY PRESERVATION RESERVATION OF FUNDS.....19

ARTICLE 25 COMMUNITY PRESERVATION APPROPRIATION OF FUNDS19

ARTICLE 26 COMMUNITY PRESERVATION TRANSFER TO AFFORDABLE HOUSING20

ARTICLE 27 JOINT DISPATCH OFFSET RECEIPTS20

ARTICLE 28 AMEND DEPARTMENTAL REVOLVING FUND BY-LAW.....20

ARTICLE 29 DEPARTMENTAL REVOLVING FUNDS ANNUAL SPENDING LIMITS21

ARTICLE 30 APPROPRIATION FROM RECEIPTS RESERVED – WASHINGTON STREET DEBT.....22

ARTICLE 31 APPROPRIATION FROM RECEIPTS RESERVED – SALE OF CEMETERY LOTS.....22

ARTICLE 32 APPROPRIATION FROM RECEIPTS RESERVED-TRANSPORTATION NETWORK23

ARTICLE 33 LIGHT AND POWER SURPLUS ACCOUNT.....23

ARTICLE 34 ANNUAL TOWN REPORTS.....23

ARTICLE 35 BORROWING IN ANTICIPATION OF REVENUE24

ARTICLE 36 ZONING BY-LAW: AMEND AND RECODIFY24

ARTICLE 37 AMEND GENERAL BY-LAWS ARTICLE XII, SECTION 425
ARTICLE 38 PETITIONED ARTICLE: ADDICTIONS REFERRAL CENTER26
**ARTICLE 39 PETITIONED ARTICLE: AMEND ZONING MAP: ADAPTIVE RE-USE OVERLAY
DISTRICT – 68 TOWER STREET26**
ARTICLE 40 PETITIONED ARTICLE: WATER QUALITY MONITORING FOR ASSABET RIVER.....27

TOWN WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the constables of the Town of Hudson in the County of Middlesex,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Hudson, qualified to vote in elections and in Town affairs, to assemble in the Hudson High School, Brigham Street, in said Town on

MONDAY, the Twenty Seconded day of

JUNE

in the year 2020

at 7:30 o'clock in the evening. Then and there to act on the following articles to wit:

ARTICLE 1 FY2019-FY2020 Funding Police Union Collective Bargaining Agreement

To see if the Town will appropriate from Free Cash \$60,916 to Police Department Personnel to fund the fiscal year 2019 and 2020 portion of the Police Union FY2019-FY2021 contract; or take any action relative thereto.

Executive Assistant
Police Chief
Board of Selectmen

Article 1: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 2 FY2020 Lake Boon Weed Treatment/Control

To see if the Town will vote to appropriate from Free Cash the sum of \$6,000 to the budget of the Lake Boon Commission, said sum to be used for invasive weed control on Lake Boon. These funds are Hudson’s share of the total weed control cost of weed control on Lake Boon.

Executive Assistant
Lake Boon Commission
Board of Selectmen

Article 2: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 3 FY2020 – Fund Sick and Vacation Buy-Back

To see if the Town will vote to appropriate \$50,000 from Free Cash to the Sick and Vacation Buy-Back account; or take any action relative thereto.

Executive Assistant
Finance Director
Board of Selectmen

Article 3: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: The purpose of this article is to have Continuing Appropriation account to supplement departmental budgets for unexpected/unbudgeted employee separations.

ARTICLE 4 FY2021 Budget

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, and raise and appropriate a sum of money therefore to provide funds needed to

defray the usual and necessary expense of the Town for the fiscal year beginning on July 1, 2020 and ending on June 30, 2021; and raise and appropriate the money needed to carry into effect the provisions of this article, or take any action relative thereto.

Executive Assistant
Board of Selectmen

Department		FY18 <u>Actual</u>	FY19 <u>Actual</u>	FY20 <u>Budget</u>	FY21 – Executive Asst. <u>Request</u>	FY21 - Selectmen Recommend	FY21 - Fin Com Recommend
1 Board of Selectmen	Personnel	9,000	9,000	9,000	9,000	9,000	9,000
2 Board of Selectmen	Expenses	4,485	4,834	4,700	4,800	4,800	4,800
Selectmen Total		13,485	13,834	13,700	13,800	13,800	13,800
3 Executive Assistant	Personnel	272,604	296,923	311,152	323,265	323,265	323,265
4 Executive Assistant	Expenses	8,982	8,935	10,550	10,550	10,550	10,550
5 Election & Town Meeting	Personnel	8,638	31,953	22,498	33,412	33,412	33,412
6 Election & Town Meeting	Expenses	6,665	12,037	12,762	16,772	16,772	16,772
7 Community Development	Personnel	248,157	261,645	277,579	288,147	288,147	288,147
8 Community Development	Expenses	17,354	16,932	17,550	17,486	17,486	17,486
9 Legal Services	Expenses	157,984	377,106	164,000	164,000	164,000	164,000
10 Building Maintenance	Personnel	57,649	56,329	59,777	61,016	61,016	61,016
11 Building Maintenance	Expenses	176,346	202,553	198,866	205,600	205,600	205,600
12 Personnel Expense	Expenses	7,178	11,753	11,753	12,000	12,000	12,000
Exe. Assistant Total		961,557	1,276,167	1,086,487	1,132,248	1,132,248	1,132,248
13 Finance/IT Department	Personnel	587,317	589,098	671,169	681,898	681,898	681,898
14 Finance/IT Department	Expenses	177,963	160,842	163,140	179,425	179,425	179,425
Finance/IT Total		765,280	749,941	834,309	861,323	861,323	861,323
15 Town Clerk/Registrar	Personnel	154,103	157,977	163,605	167,688	167,688	167,688
16 Town Clerk	Expenses	13,352	12,784	14,642	15,893	15,893	15,893
Town Clerk Total		167,455	170,761	178,247	183,581	183,581	183,581
17 Moderator	Expenses	110	110	110	110	110	110
18 Finance Committee	Expenses	245	303	861	870	870	870
19 Board of Assessors	Personnel	28,833	29,122	29,704	30,447	30,447	30,447
20 Board of Assessors	Expenses	57,655	56,743	83,100	108,600	128,600	128,600
21 Board of Appeals	Personnel	0	0	0	0	0	0
22 Board of Appeals	Expenses	0	0	0	0	0	0
23 Conservation Comm.	Personnel	0	0	0	0	0	0
24 Planning Board	Personnel	0	0	0	0	0	0
25 Planning Board	Expenses	0	0	0	0	0	0
26 Municipal Light Board	Personnel	3,900	3,792	3,900	3,900	3,900	3,900
27 Econ. Develop. Comm.	Personnel	0	0	0	0	0	0
28 Econ. Develop. Comm.	Expenses	0	0	0	0	0	0
29 Fort Meadow Comm.	Expenses	6,000	6,098	6,100	6,500	6,500	6,500
30 Lake Boon Comm.	Expenses	1,098	610	2,167	1,000	1,000	1,000
31 Historical District Comm.	Expenses	210	630	800	800	800	800
Board & Com Total		98,051	97,408	126,742	152,227	172,227	172,227
32 Police Department	Personnel	3,046,522	3,097,297	3,351,573	3,483,775	3,483,775	3,483,775
33 Police Department	Expenses	318,455	320,499	364,687	365,534	365,534	365,534
Police Dept. Total		3,364,977	3,417,796	3,716,260	3,849,309	3,849,309	3,849,309

<u>Department</u>		<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 – Executive Asst. Request</u>	<u>FY21 - Selectmen Recommend</u>	<u>FY21 - Fin Com Recommend</u>
34 Fire Department	Personnel	3,034,988	2,940,565	3,289,098	3,364,576	3,372,513	3,372,513
35 Fire Department	Expenses	312,052	375,782	310,261	327,176	327,176	327,176
Fire Dept. Total		3,347,040	3,316,347	3,599,359	3,691,752	3,699,689	3,699,689
36 Inspections Dept.	Personnel	165,457	168,119	181,040	176,509	176,717	176,717
37 Inspections Dept.	Expenses	6,306	9,175	17,731	14,570	16,107	16,107
Insp. Dept. Total		171,763	177,294	198,771	191,079	192,824	192,824
38 DPW Snow & Ice	Personnel	180,677	158,536	128,582	129,753	132,582	132,582
39 DPW Snow & Ice	Expenses	491,441	396,829	216,700	212,700	212,700	212,700
40 Public Works	Personnel	2,896,164	3,006,756	3,357,051	3,379,896	3,379,896	3,379,896
41 Public Works	Expenses	2,378,915	2,745,787	3,082,625	3,212,200	3,212,200	3,212,200
DPW Total		5,947,197	6,307,907	6,784,958	6,934,549	6,937,378	6,937,378
42 Board of Health	Personnel	135,597	156,495	167,817	176,611	176,611	176,611
43 Board of Health	Expenses	37,452	25,139	26,270	26,770	26,770	26,770
BOH Total		173,049	181,635	194,087	203,381	203,381	203,381
44 Council on Aging	Personnel	236,189	246,760	262,218	274,796	274,796	274,796
45 Council on Aging	Expenses	29,579	31,212	32,787	33,547	33,547	33,547
COA Total		265,768	277,973	295,005	308,343	308,343	308,343
46 Veterans' Services	Personnel	67,376	68,045	70,189	71,674	71,674	71,674
47 Veterans' Services	Expenses	65,589	68,586	77,500	79,212	79,212	79,212
Veterans' Total		132,965	136,631	147,689	150,886	150,886	150,886
48 Library	Personnel	535,972	542,632	581,667	595,353	595,353	595,353
49 Library	Expenses	218,009	226,221	223,484	217,794	217,794	217,794
Library Dept. Total		753,981	768,853	805,151	813,147	813,147	813,147
50 Recreation	Personnel	298,316	312,776	331,646	349,703	349,703	349,703
51 Recreation	Expenses	62,572	69,712	71,077	69,533	69,533	69,533
Recreation Dept. Total		360,888	382,488	402,723	419,236	419,236	419,236
52 Debt Service	Expenses	7,372,934	7,266,559	7,360,216	7,217,750	7,217,750	7,217,750
Debt Total		7,372,934	7,266,559	7,360,216	7,217,750	7,217,750	7,217,750
53 Pensions	Expenses	5,016,882	5,347,292	5,798,334	6,210,191	6,210,191	6,210,191 ¹
Pension Total		5,016,882	5,347,292	5,798,334	6,210,191	6,210,191	6,210,191
54 Group Health Ins.	Expenses	4,858,913	4,823,693	5,590,000	5,650,000	5,650,000	5,650,000
55 General Insurance	Expenses	854,968	385,180	405,560	415,385	415,385	415,385
Insurance Total		5,713,881	5,208,873	5,995,560	6,065,385	6,065,385	6,065,385

¹ Recommend that \$225,00 be taken from Light & Power Surplus Account and be applied to Line 53, Contributory Retirement and Pensions.

<u>Department</u>		<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Budget</u>	<u>FY21 Committee Request/EA</u>	<u>FY21 Selectmen Recommend</u>	<u>FY21 FinCom Recommend</u>
56 Assabet Valley	Expenses	2,600,792	2,786,106	3,107,701	3,137,992	3,137,992	3,137,992
Assabet Valley	Capital Plan	2,600,792	2,786,106	3,107,701	3,137,992	3,137,992	3,137,992
Assabet Valley Total							
57 Hudson Schools	Personnel	29,602,643	28,931,813	31,103,279	32,013,608	32,013,608	32,013,608
58 Hudson Schools	Expenses	5,809,334	7,008,736	6,101,430	6,253,966	6,253,966	6,253,966
Schools Total		35,411,977	35,940,549	37,204,709	38,267,574	38,267,574	38,267,574
59 Schools Transportation	Expenses	1,750,000	2,113,478	1,838,594	1,884,558	1,884,558	1,884,558
Transportation Total		1,750,000	2,113,478	1,838,594	1,884,558	1,884,558	1,884,558
Hudson Schools Total		37,161,977	38,054,026	39,043,303	40,152,132	40,152,132	40,152,132
Total Operations		74,389,922	75,937,890	79,688,602	81,688,311	81,720,822	81,720,822

ARTICLE 5 Capital Plan

To see if the Town will vote to raise and appropriate \$343,559 and appropriate from Free Cash \$1,776,687 to purchase items of equipment and make capital improvements requested by the various departments, or take any other action relative thereto

Department:	Project:	Amount:	Source of Funds:	Vote:
Public Works	Roadway Resurface	\$300,000	Free Cash	7-0
	Sidewalk Resurfacing & Construction	\$100,000	Free Cash	7-0
	MS4 Storm Water Compliance	\$200,000	Free Cash	7-0
	Green St. Drainage Improvements	\$175,000	Free Cash	7-0
	Water Treatment Media Replacment	\$230,000	Water Rates	7-0
Fire	Fire HQ Server	\$145,333	Free Cash	7-0
	Fire Command Vehicle	\$56,344	Cannabis	7-0
Community Dev.	Town Hall Renovations	\$297,556	Free Cash	7-0
Information Tech	Upgrades Hardware, Software	\$122,000	Free Cash	7-0
	Security Risk Assessment Entire Town Network	\$25,300	Free Cash	7-0
	SonicWall Firewall Hardware	\$54,068	Free Cash	7-0

Police	Police Cruisers (2)	\$114,430	Free Cash	7-0
	Police Cruiser (1)	\$57,215	Cannabis	7-0
Recreation	Assabet River Rail Trail Kiosks	\$10,000	Free Cash	7-0
	Splash Pad Equipment Upgrades	\$10,000	Free Cash	7-0
School Dept.	Farley-Repair &Paint Exterior Stucco	\$65,000	Free Cash	7-0
	HHS - Seal Coat Parking Lot	\$54,000	Free Cash	7-0
	Hubert – Fire Alarm	\$42,000	Free Cash	7-0
	Hubert – Replace Univents (7)	\$42,000	Free Cash	7-0
	Hubert – Lighting Replacement	\$20,000	Free Cash	7-0
Total Capital:	\$2,120,246			

Executive Assistant, Director of Public Works, Fire Chief, Community Development Director, IT Director, Police Chief, Finance Director, Park Commission/Director of Recreation, School Department, Board of Selectmen

Article 5: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: \$343,559 is to be raised and appropriated: \$230,000 of this will come from water rates and \$113,559 will come from cannabis revenue.

ARTICLE 6 Increase Water Department Staffing

To see if the Town will vote to Raise and Appropriate \$163,512.00 to hire three (3) new Water Department staff to meet Department of Environmental Protection staffing requirements due to the addition of new treatment facilities, or take any action relative thereto.

ExecutiveAssistant
 Director of Public Works
 Board of Selectmen

Article 6: The Finance Committee recommends the adoption of this subject matter. Vote 6-1-0.

Note: Funding will come from water rates.

ARTICLE 7 Water Meter Replacement

To see if the Town will vote to borrow and appropriate pursuant to M.G.L. Chapter 44, Section 8, clauses (6) and (7A), as amended or any other enabling authority the sum of \$1,500,000.00 for the purposes of purchasing and installing water meters and related software and collection equipment, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes necessary thereto; further, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

Executive Assistant
Director of Public Works
Board of Selectmen

Article 7: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 8 Water Main Extension

To see if the Town will vote to borrow and appropriate pursuant to M.G.L. Chapter 44, Section 8, clause 5, as amended or any other enabling authority the sum of \$1,332,000.00 for the purposes of the extension and rehabilitation of water mains, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes necessary thereto; further, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

Executive Assistant
Director of Public Works
Board of Selectmen

Article 8: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: The tentative schedule for work is on Chestnut St., Apsley St., Old Bolton Rd., Cox St., River St. and valves at various locations throughout town. Exact locations may change.

ARTICLE 9 Water Treatment Plant Upgrades

To see if the Town will vote to borrow and appropriate pursuant to M.G.L. Chapter 44, Section 8, clause 7A, as amended or any other enabling authority the sum of \$250,000.00

for the purposes of repair and replacement of various water treatment plant equipment, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes necessary thereto; further, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

Executive Assistant
Director of Public Works
Board of Selectmen

Article 9: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 10 Re-Appropriation of Excess Bond Proceeds – Manning Street Sewer

To see if the Town will vote to transfer the excess bond proceeds of \$237,820.79 from the \$1,300,000 borrowing authorized under Article 6, May 2016 for the Manning St. Sewer Replacement project to the Waste Water Treatment Phase II project, per M.G.L. Chapter 44, Sec. 20, or to take any other action relative thereto.

Executive Assistant
Director of Public Works
Board of Selectmen

Article 10: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 11 Waste Water Treatment Phase II

To see if the Town will vote to borrow and appropriate pursuant to M.G.L. Chapter 44, Section 7, clauses (1) and (7), as amended or any other enabling authority the sum of \$14,762,179.21 for the purposes of engineering services, replacement, rehabilitation, and installation of various equipment and facility upgrades within the waste water treatment and pump stations, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes necessary thereto; further, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

Executive Assistant
Director of Public Works
Board of Selectmen

Article 11: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: The vote of article 10 reduces the amount of this article.

ARTICLE 12 Public Safety Radio System

To see if the Town will vote to borrow and appropriate pursuant to M.G.L. Chapter 44, Section 7, clause 1, as amended or any other enabling authority the sum of \$1,282,981.00 for the purpose of replacing the public safety radio system, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes necessary thereto; further, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

Executive Assistant
Fire Chief
Board of Selectmen

Article 12: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: Our current Motorola model is no longer manufactured and replacement parts are not available.

ARTICLE 13 High School Repair Stucco & Coping Stones

To see if the Town will vote to borrow and appropriate pursuant to M.G.L. Chapter 44, Section 7, clauses (1) and (7), as amended or any other enabling authority the sum of \$345,000.00 for the purposes of making repairs to the Stucco and Coping Stones at the High School, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes necessary thereto; further, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

Executive Assistant
School Superintendent
School Committee

Article 13: The Finance Committee recommends the adoption of this subject matter. Vote 5-1-1

ARTICLE 14 High School Roof Repairs

To see if the Town will vote to borrow and appropriate pursuant to M.G.L. Chapter 44, Section 7, clauses (1) and (7), as amended or any other enabling authority the sum of \$185,000.00 for the purposes of making roof repairs at the High School, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes necessary thereto; further, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

Executive Assistant
School Superintendent
School Committee

Article 14: The Finance Committee recommends the adoption of this subject matter. Vote 6-0-1

ARTICLE 15 Vehicle Replacement – Heavy Equipment

To see if the Town will vote to borrow and appropriate pursuant to M.G.L. Chapter 44, Section 7, clause 1, as amended or any other enabling authority the sum of \$1,110,940.00 for the purpose of purchasing and/or replacing heavy equipment, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes necessary thereto; further, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

Executive Assistant
Director of Public Works
Board of Selectmen

Article 15: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: See the Executive Assistant’s budget document for a complete list.

ARTICLE 16 Vehicle Replacement – Light Equipment

To see if the Town will vote to borrow and appropriate pursuant to M.G.L. Chapter 44, Section 7, clause 1, as amended or any other enabling authority the sum of \$300,631.00

for the purpose of purchasing and/or replacing light equipment, and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes necessary thereto; further, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by the vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

Executive Assistant
Director of Public Works
Fire Chief
Board of Selectmen

Article 16: The Finance Committee recommends the adoption of this subject matter. Vote 6-1-0

Note: See the Executive Assistant’s budget document for a complete list.

ARTICLE 17 PEG Access and Cable Related Budget

To see if the Town will vote to appropriate the following expenditures from the PEG Access and Cable Related Fund for the fiscal year beginning on July 1, 2020, in accordance with M.G.L. Chapter 44, Section 53F ¾:

HUD Access Television Studio

HUD-TV Salaries	\$205,724.31
HUD-TV Operational Expenses	\$52,239.00

Town Internet Networking (INET)

INET Salaries	\$148,170.00
INET Operational Expenses	\$100,000.00

or take any action relative thereto.

Executive Assistant
Finance Director
School Director of Technology
Board of Selectmen

Article 17: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 18 Fund Unemployment Compensation Trust Fund

To see if the Town will vote to raise and appropriate and transfer \$100,000.00 to the Unemployment Compensation Trust Fund to provide for the anticipated costs of funding reimbursements to the Commonwealth for unemployment compensation benefits and administration in accordance with M.G.L. Chapter 40, Section 5E, or take any action relative thereto.

Executive Assistant
Finance Director
Board of Selectmen

Article 18: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: This article will set aside reserves to manage year-to-year fluctuations in unemployment compensation premiums.

ARTICLE 19 Fund Workers' Compensation Insurance Trust Fund

To see if the Town will vote to raise and appropriate and transfer \$450,000.00 to the Workers' Compensation Insurance Trust Fund for the purpose of paying insurance and liabilities to pay workers' compensation, or take any action relative thereto.

Executive Assistant
Finance Director
Board of Selectmen Vote 4-0-1 Mr. Durant
Abstained

Article 19: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: This article will set aside reserves to manage year-to-year fluctuations in workers compensation premiums.

ARTICLE 20 Fund Other Post Employment Benefit (OPEB) Liability Trust Fund

To see if the Town will vote to raise and appropriate \$250,000.00 to fund the OPEB Liability Trust Fund established under Article 16 of the November 2016 Town Meeting for retiree health insurance and other post-employment benefits in accordance with the provision of Massachusetts General Laws Chapter 32B, Section 20; or take any action relative thereto.

Executive Assistant
Finance Director
Board of Selectmen

Article 20: The Finance Committee unanimously recommends the adoption of

this subject matter.

ARTICLE 21 Fund General Stabilization Fund

To see if the Town will raise and appropriate the sum of \$100,000, said sum to be transferred to the General Stabilization Fund; or take any action relative thereto.

Executive Assistant
Finance Director
Board of Selectmen

Article 21: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 22 Transfers to DPW Capital Stabilization Fund

To see if the Town will vote to transfer the following remaining balances totaling \$16,470.65 to Department of Public Works Capital Stabilization Fund:

\$5,583.80	ART 2 5/18 – 4WD 1-TON W/RACK & PLOW
\$6,362.80	ART 2 5/18 – 4WD 1-TON W/RACK & PLOW
\$3,799.05	ART 2 5/18 – 4WD ¾ TON PICKUP & PLOW
\$455.00	ART 2 5/18 – INTERNATIONAL DUMP TRUCK & PLOW
\$270.00	ART 7 5/19 – DPW TRUCK 21 & TRUCK 27

Or to take any action relative thereto.

Executive Assistant
Director of Public Works
Board of Selectmen

Article 22: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 23 Reserve Fund

To see if the Town will vote to adopt a Reserve Fund to provide for extraordinary or unforeseen expenditures or transfers, to be made to the departments only by vote of the Finance Committee, as provided for in Chapter 40, Section 6 of the Massachusetts General Laws as amended, and to raise and appropriate a total of \$100,000 to carry into effect the provisions of this article; or take any action relative thereto.

Executive Assistant
Board of Selectmen

Article 23: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 24 Community Preservation Reservation of Funds

To see if the Town will vote to appropriate or reserve from the **community preservation** annual revenues in the amounts recommended by the **community preservation** Committee for committee administrative expenses and other expenses in fiscal year 2021, with each item to be considered a separate appropriation:

Appropriations:

From FY 2021 estimated revenues for Committee Administrative Expenses **\$ 30,311.75**

Reserves:

From FY 2021 estimated revenues for Historic Resources Reserve **\$ 60,623.50**

From FY 2021 estimated revenues for Community Housing Reserve **\$ 60,623.50**

From FY 2021 estimated revenues for Open Space Reserve **\$ 60,623.50**

From FY 2021 estimated revenues for Budgeted/General Reserve **\$ 394,052.75**

Or take any action relative thereto.

Community Preservation Committee

Article 24: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 25 Community Preservation Appropriation of Funds

To see if the Town will vote to appropriate from **community preservation** available funds the following amounts recommended by the **community preservation** committee for community preservation projects in fiscal year 2021, with each item to be considered a separate appropriation:

\$7,000.00 From Undesignated Fund Balance for Boutwell Field for Design of Drainage Improvements

\$4,000.00 From Historic Preservation Reserve to Hudson Historic Commission for Historic Markers and House Plaques

Or take any action relative thereto.

Community Preservation Committee

Article 25: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 26 Community Preservation Transfer to Affordable Housing

To see if the Town will vote to appropriate and transfer \$60,623.50 from the Community Preservation Reserve for Community Housing fund balance to the Affordable Housing Trust Fund.

Or to take any other action relative thereto.

Community Preservation Committee

Article 26: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: From Housekeeping Article – 10% set aside for Community Housing.

ARTICLE 27 Joint Dispatch Offset Receipts

To see if the Town will vote to appropriate the sum of \$583,512.00, said sum to be utilized to offset the cost of operating and maintaining a joint Police and Fire dispatch system through June 30, 2021, and such sum to be offset, in the aggregate, by the estimated receipts from public safety fees paid by the Highland Commons Shopping Center, all in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 53E as authorized in Article 14 of the Town Meeting of May 2, 1988; or take any action relative thereto.

Fire Chief, Police Chief
Executive Assistant
Board of Selectmen

Article 27: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 28 Amend Departmental Revolving Fund By-Law

To see if the Town will vote to amend Section 2 (5) of Article III of the general by-laws of the town by adding a new Authorized Revolving Fund for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E½, or take any other action relative thereto.

To amend the general by-laws of the Town of Hudson by adding to Article III, Section 2, subsection 5, the following Authorized Revolving Fund authorized under Article 6 of the November 18, 2019, Town Meeting:

Revolving	Department,	Fees, Charges or	Program or Activity	Restrictions	Other	Fiscal
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Fund	Board Committee, Agency or Officer Authorized to Spend from Fund	Other Receipts Credited to Fund	Expenses Payable from Fund	or Conditions on Expenses Payable from Fund	Requirements /Reports	Years
Curbside Pick-Up and Recycling	Board of Health	Fees Received from users fees for curbside pick-up and recycling	Expenses related to the administration and operation of Curbside Pick-Up and Recycling program including toter purchase and/or lease payments, debt payments, billing-related expenses, hauling fees and staffing.			Fiscal Year 2020 and subsequent years

Executive Assistant
 Finance Director
 Board of Health
 Board of Selectmen

Article 28: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 29 Departmental Revolving Funds Annual Spending Limits

To see if the Town will vote to fix the maximum amount that may be spent during fiscal year 2021 beginning on July 1, 2020, for the Revolving Funds established in the Town by-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E½, as follows:

Revolving Fund	Department, Board, Committee, Agency or Officer	FY2021 Spending Limit
Hazardous Materials	Fire Chief	\$20,000.00
Fire Alarm	Fire Chief	\$30,000.00
Infiltration and Inflow	DPW Director	\$400,000.00
Inspection Fees	Building Commissioner	\$200,000.00

School Department Professional Development	Superintendent of Schools	\$20,000.00
Senior Citizens Programs	Council on Aging	\$75,000.00
Public Health Inspections	Board of Health	\$75,000.00
Tobacco Control	Board of Health	\$15,000.00
Curbside Pick-Up	Board of Health	\$875,000.00
Affordable Housing	Community Development Director	\$60,000.00
Farmers Market	Board of Health and Conservation Agent	\$20,000.00

Or take any other action relative thereto.

Executive Assistant, Fire Chief, Finance Director, DPW Director, Building Commissioner, School Committee, Council on Aging, Board of Health, Community Development Director, Board of Selectmen

Article 29: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 30 Appropriation From Receipts Reserved – Washington Street Debt

To see if the Town will vote to appropriate \$27,325.00 from Receipts Reserved for Appropriation from the Sale of Real Estate in accordance with M.G.L. Ch. 44, Sec. 63 for the purpose of funding the 2021 debt service for Washington Street, such appropriation to reduce the property tax levy, or take any other action relative thereto

Executive Assistant
Board of Selectmen

Article 30: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 31 Appropriation from Receipts Reserved – Sale of Cemetery Lots

To see if the Town will vote to appropriate \$80,000 from the Receipts Reserved for Appropriation from the Sale of Cemetery Lots in accordance with M.G.L. Chapter 115, Section 15 for the Phase 1 repair and replacement of the Forestvale Cemetery Wall; or take any action relative thereto.

Director of Public Works
Executive Assistant
Cemetery Commission
Board of Selectmen

Article 31: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 32 Appropriation from Receipts Reserved-Transportation Network

To see if the Town will vote to transfer \$2,790.50 from the Receipts Reserved for Appropriation from the Transportation Network Companies in accordance with Chapter 187 of the Acts of 2016, Amending Chapter 6, Section 172, subsection (a) of the Massachusetts General Laws, for the purposes of reducing the property tax levy, or take any action relative thereto.

Executive Assistant
Finance Director
Board of Selectmen

Article 32: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: This is new revenue generated from a Massachusetts surcharge on ride sharing payments such as Uber and Lyft.

ARTICLE 33 Light and Power Surplus Account

To see if the Town will appropriate the receipts of the Light and Power Department for the operation, maintenance, expenses, repairs and construction for the Department for the fiscal year ending June 30, 2021, as defined in Section 57 and 58, Chapter 164 of the General Laws (1921) of Massachusetts, as thereafter amended, and that if there shall be any unexpended balance as of December 31, 2020, an amount not to exceed \$225,000 of the same shall be transferred to the Light and Power Surplus Account.

Municipal Light Board
Board of Selectmen

Article 33: The Finance Committee recommends the adoption of this subject matter. Vote 6-1-0.

ARTICLE 34 Annual Town Reports

To hear the reports of the Town Officers, Boards and Committees and to act thereon.

Executive Assistant
Board of Selectmen

Article 34: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 35 Borrowing In Anticipation of Revenue

To see if the Town will vote to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2020 in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, as amended, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, as amended; or take any action relative thereto.

Executive Assistant
Board of Selectmen

Article 35: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 36 Zoning By-Law: Amend and Recodify

To see if the Town will vote to amend and recodify the Zoning By-Law by taking the following steps:

1. Delete, in their entireties, the following provisions of the existing Zoning By-law, including the Zoning Map:

- * Section 1.0: Purpose and Authority
- * Section 2.0: Definitions
- * Section 3.0: Establishment of Districts
- * Section 4.0: New Construction and Uses
- * Section 5.0: Use Regulations
- * Section 6.0: Intensity of Use Regulations
- * Section 7.0: General Provisions Affecting All Districts
- * Section 8.0: Administration and Enforcement
- * Section 9.0: C-1 Zoning District
- * Appendix A: Descriptions of Zoning Districts as shown, located, defined and bounded on map entitled "Town of Hudson, Massachusetts Zoning Parcels and Roads.

2. Substitute the following provisions in the document entitled "Town of Hudson Protective Zoning By-laws, dated August 30, 2019" and the Zoning Map referenced, below, on file in the office of the Town Clerk and the Planning Department:

- * Section 1.0 Purpose and Authority
- * Section 2.0 Establishment of Districts
- * Section 3.0 Use Regulations
- * Section 4.0 Intensity of Use Regulations
- * Section 5.0 Nonconforming Uses and Structures
- * Section 6.0 General Regulations

- * Section 7.0 Special Regulations
- * Section 8.0 Special Residential Regulations
- * Section 9.0 Special Districts
- * Section 10.0 Administration and Enforcement
- * Section 11.0 Definitions
- * Appendix A: Table of Use Regulations
- * Appendix B: Dimensional Table
- * Zoning Map dated May 2020
- * Overlay Maps dated May 2020

Or to take any other action related thereto.

Zoning Board of Appeals
Board of Selectmen

Article 36: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: Five years ago Town Meeting funded a comprehensive update of the Town’s Zoning By-laws. The goal of this effort was to create a document that is easy for all users to navigate; provide a structure that is both predictable yet flexible enough to accommodate amendments over time; and one that is consistent with State and Federal statutes. Furthermore, the following new components have been added: a solar by-law; a drive-through by-law; updated parking requirements by land-use; a table of land uses by zoning district, consolidation of zoning districts, and the digitization of the Zoning Map.

ARTICLE 37 Amend General By-Laws Article XII, Section 4

To see if the Town will vote to amend **Article XII, Section 4** of the General By-Laws, Application and Penalties, to include therein under the sub-section entitled Zoning By-Laws, as enforceable pursuant to Chapter 40 §21D of the Massachusetts General Laws, Non-Criminal Disposition of Violations, as adopted by Town Meeting on May 4, 2020 and available in their entirety at the Office of the Planning & Community Development, the Town Clerk, and the Office of the Building Commissioner. Violations of said regulations shall be subject to fines as follows:

Section	Fine	Enforcing Officer
Zoning By-Law 10.2.5	\$100 and each subsequent offense.	Building Commissioner/Police Officer

or take any other action relative thereto.

Planning Board
Board of Selectmen

Article 37: The Finance Committee unanimously recommends the adoption of this subject matter.

ARTICLE 38 Petitioned Article: Addictions Referral Center

To see if the Town will vote to raise and appropriate fund the sum of \$20,000.00 to assist the Addictions Referral Center in Marlboro in its efforts to provide assistance to persons from Hudson and surrounding communities who have problems with alcohol and/or other substance abuse, said funds to be expended under the direction of the Executive Assistant and the Board of Selectmen; or take any action relative thereto.

Petitioned by Ernie Kapopoulos and
Tracey Gustafson

Article 38: The Finance Committee unanimously recommends the adoption of this subject matter.

Note: This will come from cannabis revenue.

ARTICLE 39 Petitioned Article: Amend Zoning Map: Adaptive Re-use Overlay District – 68 Tower Street

To see if the Town will vote to amend the Zoning Map of the Town of Hudson, as most recently amended, by including the following land, which is currently zoned in the M-3 Zone, so that the said land is also in the Adaptive Re-use Overlay District pursuant to section 5.10 of the Protective Zoning Bylaws of the Town of Hudson, or to take any action relative thereto:

That certain parcel of land with the buildings thereon known and numbered 68 Tower Street, in Hudson in the County of Middlesex, Commonwealth of Massachusetts, bounded and described as follows:

Easterly by Tower Street, three hundred and fifty feet;
Southerly by Knott Street, one hundred and fifty feet;
Westerly by the Easterly line of a Way, three hundred and fifty feet; and
Northerly by land now or formerly of Elizabeth O'Neil, one hundred and fifty feet.

All of said boundaries are determined by the Court to be located as shown on a plan, as modified and approved by the Court, filed in the Land Registration Office, a copy of a portion of which is filed in the Registry of Deeds for the South Registry District of Middlesex County in Registration Book 141, Page 77, with Certificate 21098 (Plan No. 10915A).

Being the premises owned by Shekhar Mehta and Arti Bhandari, Trustees of Sami and Tara Realty Trust as set forth under a Declaration of Trust, recorded at the Middlesex

County (Southern District) Registry of Deeds in Book 30010, Page 135. For title see Land Court Certificate No. 225630, Book 1258, Page 80 dated August 29, 2002. Said parcel is also shown as Town of Hudson Assessors Map 20 Lot 61. or take any other action relative thereto.

Petitioned by Arti Mehta & Shekhar Mehta

Article 39: Recommendation to postpone until after Planning Board acts (public hearing scheduled 6/2/2020)

ARTICLE 40 Petitioned Article: Water Quality Monitoring for Assabet River

To see if the Town will vote to raise and appropriate the sum of Three Thousand Six Hundred and Eighty Dollars (\$3,680) to be expended to cover the costs of OARS Inc. for the purposes of water quality monitoring of the Assabet River in Hudson, and of the control of invasive water chestnut plants in the Assabet River in Hudson.

Brian White, et al.

Article 40: The Finance Committee recommends the adoption of this subject matter. Vote 5-2-0.

ANNUAL TOWN MEETING

And you are also directed to notify and warn said inhabitants to meet at the several designated polling places in their respective precincts in said Hudson, to wit:

- Precinct I Hudson High School, 69 Brigham Street*
- Precinct II Glen Road Community Center, 4 Glen Road*
- Precinct III David J. Quinn Middle School, 201 Manning Street*
- Precinct IV Joseph P. Mulready School, 306 Cox Street*
- Precinct V Forest Avenue School, 136 Forest Avenue*
- Precinct VI Auditorium, Town Hall, 78 Main Street*
- Precinct VII Auditorium, Town Hall, 78 Main Street*

On Monday, May 11, 2020, at seven o'clock in the forenoon, then and there to choose by ballot the following Town Officers for the ensuing year:

Selectman, one for three years; Moderator, one for one year; School Committee, two for three years; Trustees of Susan Cox, Joseph S. Bradley, J.J. Angell, Sarah A. Brown, George E.D. and Abigail E. Wilkins, Addie E. Cahill, Helen M. Lewis, Mary E. Tacey, Maude A. Whitney and Clara E. Houghton Funds, one for three years; Municipal Light Board, one for three years; Park Commission, one for three years; Park Commission, one for one year (to fill a vacancy); Board of Health, one for three years; Library Trustees, one for three years; Planning Board, one for three years; Cemetery Commission, one for three years; Constable, one for three years; Board of Assessors, one for three years.

And you are directed to serve this warrant by posting up copies attested by you in the following places: one at the Post Office, one at the Town House, one at the Office of the Town Clerk, and in six other public places in said Town, seven days at least before the time of holding said meeting and by publication in a newspaper published in said Town.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk on or before time of holding said meeting.

Given under our hands this 24th day of February in the year Two Thousand Twenty.

Joseph J. Durant, Chairman

Scott R. Duplisea, Vice Chairman

James D. Quinn, Clerk

Fred P. Lucy, II

John Parent

INTRODUCTION TO TOWN MEETING

The Town Meeting is a deliberative assembly, charged with considering a number of questions of varying complexity in a reasonable period of time, and with full regard to the rights of the majority.

AUTHORITY

The three elements of authority at Town Meeting are a quorum of 150 registered voters or more, the Moderator and the Town Clerk.

The Moderator presides at and regulates the proceedings, decides all questions of order, and makes declarations of all votes. No one may speak on an issue without being recognized by the Moderator. It is his responsibility to approve the distribution of materials, and persons wishing to do so must seek his permission. The Moderator appoints Tellers and alternates for the purpose of counting votes of the meeting.

THE WARRANT

All matters to be considered at Town Meeting must be published in the Town Meeting Warrant, which is the responsibility of the Board of Selectmen. The Finance Committee reviews the warrant, making recommendations on items of business to be presented. In accordance with the by-laws, all articles in the Warrant are considered in the order in which they appear in the Warrant, unless the Town Meeting, after reasons have been stated. The Moderator has full discretion to decide whether or not the motion to change the order of articles will be entertained.

PARTICIPATION

All remarks should be limited to the subject then under discussion. It is improper to indulge in references to personalities. The Moderator may request any person to keep silent. If after warning from the Moderator, a person refuses to be silent or persists in other disorderly behavior, the Moderator may order a person to withdraw and if he fails to withdraw, may order a police officer to remove such person from the Meeting. Each individual who speaks to the Meeting should make an effort to be as brief as possible out of consideration for others attending the Meeting and the need to give adequate time to all matters coming before it.

CLASSIFIED MOTIONS

Pursuant to section 8 of article II of the by-laws of the Town of Hudson, when a question comes before Town Meeting certain motions shall be received and have precedence in the following order:

PRIVILEGED MOTIONS: These are motions that have no connection with the main motion before the Town Meeting, but are motions of such importance that they are entitled to immediate consideration. These motions have the privilege of temporarily setting aside the main business before the Town Meeting.

TO ADJOURN (decided without debate):

TO FIX THE TIME FOR ADJOURNMENT:

SUBSIDIARY MOTIONS: These are motions that are used to modify or dispose of the main motion being considered. Their existence as motions depend on the main motion to which they are subordinate.

TO LAY ON THE TABLE (decided without debate)

FOR THE PREVIOUS QUESTION (decided without debate)

TO COMMIT

TO AMEND

TO POSTPONE INDEFINITELY

All motions may be withdrawn by the maker if no objection is made.

INFORMATION ON MOTIONS

A motion is the means of bringing a proposal or question before the Meeting for consideration. When put forward it is a motion; after is seconded and acknowledged by the Moderator, it becomes the question or proposal; and if it is approved by the Meeting, it becomes a resolution. Generally, no motion shall be entertained unless the subject is contained within a warrant article. The Moderator shall determine whether a motion is within the "scope of the article," that is, whether the warrant gives adequate notice that the action proposed by the motion might be taken at the Meeting. Articles only give notice and do not initiate action; motions do. Motions may be withdrawn; articles may not be.

Some motions avoid a final determination by the Meeting. A motion to commit or refer sends the matter to an existing board or committee or one to be established. The motion to postpone indefinitely disposes of the question without bringing it to a direct vote. The motion to postpone indefinitely should not be confused with the motion to lay on the table which only temporarily delays a vote.

Pursuant to article II, section 3 of the Town of Hudson by-laws, no vote of Town Meeting shall be reconsidered except upon notice by an individual who voted with the majority thereon given within one hour of such vote at the same or succeeding session. If the individual who gives notice does not immediately make such motion, then a motion to reconsider may be made by another individual voter who voted with the majority.

Pursuant to section 4 of article II, no article in the Warrant shall be again taken into consideration after disposed of unless ordered by a vote of two-thirds of the voters present and voting. Pursuant to section 5 of article II, no voter shall speak more than twice upon any question without obtaining leave of Town Meeting except to correct an error or explain a point, nor until all other individuals who have not spoken and so desire have been given the opportunity to speak. Pursuant to section 6 of article II, all motions must be reduced to writing before being submitted to the Town Meeting if required by the Moderator.

Pursuant to section 9 of article II, a motion to receive the report of a committee shall put the report before Town Meeting but not discharge the committee. A vote to accept or adopt such report with or without amendment shall discharge the committee.

Pursuant to section 10 of article II, a 150-voter quorum is required to conduct business at Town Meeting. However, no quorum is needed for a motion to adjourn.

Pursuant to section 11 of article II, articles in a warrant shall be considered in order, except that the Moderator upon request and for reasons stated, may entertain a motion to consider an article out of regular order.

Pursuant to section 12 of article II and in addition to the authority already specified above, the Moderator may administer the oath of office to a town officer chosen at Town Meeting. If a vote declared by the Moderator is immediately questioned by seven or more voters, then the Moderator must verify the vote by polling voters or dividing the Town Meeting. If a two-thirds vote of Town Meeting is required by State Statute, the count shall be taken and the vote recorded by the Town Clerk. However, if the vote is declared to be unanimous, a count is not needed and the Town Clerk shall record the vote as unanimous unless immediately questioned by seven or more voters.

TOWN FINANCE TERMINOLOGY

The following terms are used from time to time in the Annual Report and Town Meeting. In order to provide everyone with a better understanding of the meaning, the following definitions are offered:

SURPLUS REVENUE: (Sometimes referred to as Excess and Deficiency Account). This fund is the amount by which the Cash, Accounts Receivable, and other assets exceed the liabilities and reserves.

AVAILABLE FUNDS: (Often called "Free Cash") This fund represents the amount of money remaining after deducting from the Surplus Revenue all uncollected taxes for prior years, taxes in litigation and court judgments. This fund is certified annually by the State Bureau of Accounts and may be used to defray town costs by a vote of the Town Meeting.

OVERLAY: The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements and exemptions granted and to avoid fractions in the tax rate.

RESERVE FUND: This is a fund established by the voters at the annual town meeting and may consist of direct appropriations or transfers. Transfers from the Reserve Fund are initiated by the Executive Assistant and require the approval of the Finance Committee. The use of the Reserve Fund is restricted to "extraordinary or unforeseen expenditures".