



**TOWN OF HUDSON  
COUNCIL ON AGING  
29 Church Street Hudson, MA 01749  
P: 978-568-9638 F: 978-567-0946**

**PLEASE POST**

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**PART TIME SENIOR CENTER BUS DRIVER**

The Hudson Senior Center is looking for a part time driver for their multi passenger vehicles. The driver will take senior citizens to medical appointments, shopping, banking, grooming, and other destinations between Hudson and Marlborough. This part time position will assist the senior center drivers *as needed* and cover during sick and vacation days. The pay rate is \$15.53 an hour. The Bus Driver works under the direction of the Senior Center Director.

**Essential Job Functions:**

- Performs duties requiring good judgment in ensuring the safety of transporting elderly people to various destinations, and being alert to emergency situations.
- Makes frequent contact with the general public. Must be polite and courteous at all times. You represent the Hudson Senior Center and Town of Hudson.
- Errors could be dangerous to public safety and could have legal repercussions.
- Duties require some physical effort in assisting elderly in and out of the bus.

**Examples of Work:**

- Must ensure that the bus is clean and in proper working condition at all times.
- Transports senior citizens to and from the Senior Center, hospitals, doctor's appointment, stores and other special recreational trips.
- Assists senior citizens when needed, such as carrying groceries etc.
- Reports injuries or possible failing health or abuse to Director of the Senior Center.
- Operates bus in such a way that road and safety regulations are always followed; report any traffic violations to the Director immediately.

**Education and Experience:**

- High school graduate or equivalent combination of education/certification and experience.
- Experienced in driving and working with the elderly.
- Possession of a Massachusetts Drivers License, Class II. CPR training desirable.
- Must have an excellent driving record and clean Criminal History check.

**Knowledge, Ability and Skill:**

- Skill in handling controls for starting, stopping, backing up and driving the bus.
- Knowledge of safety rules and regulations for driving a bus.
- Must have knowledge and understanding of the mechanical make up of a bus.
- Ability to understand and follow oral and written instructions.
- Portuguese speaking is a plus.

Please submit resumes and cover letter to: Janice Long, Director, 29 Church Street, Hudson MA 01749  
Due date: until job is filled.

*The Town of Hudson is an Equal Opportunity/Affirmative Action employer. The Town of Hudson does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, veteran status, marital status or based on an individual's status in a group or class protected by applicable federal, state, or local law. The Town of Hudson encourages applications from minorities, women, the disabled, protected veterans and all other qualified applicants.*